

# the Job Journal

**TIP  
OF THE  
WEEK**

## How to Be Yourself and Get the Job

When you're job searching, are you authentically yourself, or do you put on an act? If you tend to polish your persona, you're not alone. In a series of studies, up to 90% of job candidates engaged in faking behaviors at interviews such as ingratiation and self-promotion. Further, researchers reported that up to 75% of their subjects engaged in behavior that is "semantically similar to lying."

**Important:** Faking it until you make it might not be the best strategy when it comes to getting hired.

Outright lies can cost you job offers and come back to haunt you later, but even milder forms of inauthenticity can hinder your professional progress.

One field study showed that investors evaluated entrepreneurs less favorably when those entrepreneurs attempted to cater to their interests. Why? In part because behaving inauthentically raised the entrepreneurs' anxiety levels and presented them as manipulative.

However, being authentic in job interviews and career

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choices generally is not the same thing as being your unvarnished self. The key to balancing authenticity while maintaining a professional demeanor is to connect with your values and passions and then present yourself in the best light possible.

### What Is Authenticity?

In the context of your career, being yourself is less about letting it all hang out and more about knowing what's important to you. This means developing a deep understanding of your values and goals, and then figuring out the best way to achieve them.

To act authentically in a professional setting, you must also learn how to communicate your goals and skillsets in a way that others can understand. For example, even if an interviewer asks you to share a story about a time when you experienced failure at work, you should be sure to choose an anecdote that shows you've overcome the issue and gained a valuable skill. It's best if you can then relate it to how you've used that experience to achieve success.

*Note:* Authenticity doesn't mean sharing every misstep, failure, or doubt. It means being honest when you do share information and being sure that your actions align with your values and goals.

Here are the keys to being your authentic self in a professional setting.

### Know What's Important to You

Have you ever had a bad job? Here's why that's good news: every less-than-ideal professional experience can teach you a valuable lesson about what's important to you at work—and what isn't.

Maybe you thought a brand-name employer was essential to your success, only to discover that the corporate culture was incompatible with the life you want. Or perhaps you chose one job offer over another based on money, and later found out the skimpy benefits package cost you more than taking a slightly lower salary. All these setbacks can help you understand more about what you want (and need) in a job.

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### Look for Genuine Points of Connection

One of the best ways to get the interviewer on your side is to learn what you already have in common.

*Tip:* While you're doing your pre-interview research, leave some time to look up the hiring manager on LinkedIn.

You might find out that you went to the same school, have a similar certification, or have contacts in common.

And while you obviously don't want to lean too hard on what you've learned, lest you look a bit too intrusive, going into the interview with this information will help you foster a connection. It may also relax you enough to let you really listen and converse, instead of waiting eagerly for your chance to impress. Ultimately, job interviews are—or at least should be—just conversations.

### Beware Impostor Syndrome

Do you often feel unworthy of your success? If so, you may be suffering from impostor syndrome, a phenomenon in which competent people feel like frauds, despite plenty of evidence of their achievements.

The danger of impostor syndrome is twofold, as it can:

1. *Undermine you:* Impostor syndrome may tempt you to be self-deprecating in job interviews and other important professional interactions, which might undermine your professional reputation. In general, it's best to avoid oversharing in job interviews. Keep it professional. You don't owe an interviewer (or anyone else) your most embarrassing revelations.
2. *Stunt your job growth:* Impostor syndrome may also persuade you to turn down promotions and avoid stretch assignments because your current situation feels more comfortable. The truth is that growth is almost always uncomfortable, at least at first. If you fail to act on opportunities because you don't feel ready quite yet, you might find yourself stuck in one place.

Job interviews are sales pitches, and you're the product. To succeed, you must be able to market yourself to the employer and demonstrate how you'll solve their problems, achieve their goals, and build greater success.

Start by generating a list of strengths that you can use in resumes, cover letters, and in conversation during job interviews. This list should include both hard skills, like specific technologies and certifications, and soft skills,

like communication and teamwork.

Then, match your qualifications to the job listing and prepare to make a case for why you're the best person for the job.

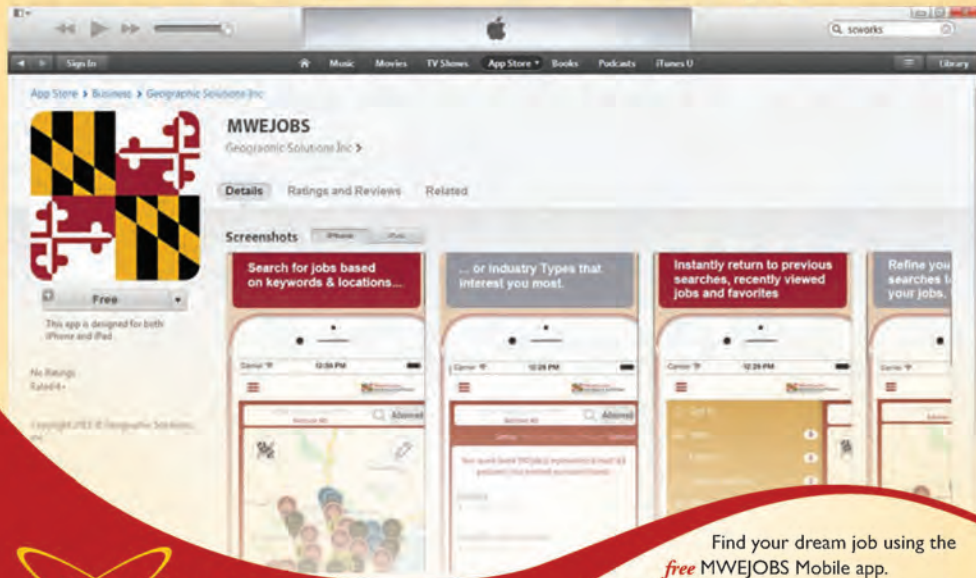
### Be Flexible

Your values, goals, and requirements will evolve over the course of your life and career. Check in with yourself from time to time to make sure you're still headed in the right direction. You'll have an easier time taking risks and persuading decision makers if both your head and heart are in the game.

Hubley Luckwaldt, Jen. "How to Be Yourself and Get the Job." *The Balance Careers*, Dotdash, 01 February 2022, <https://www.thebalancecareers.com/how-to-be-yourself-and-get-the-job-5077558>.



# NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! MWEJOBS Mobile App



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**Step 1**  
Enroll at  
<https://mwejobs.maryland.gov>

**Step 2**  
Create a résumé in the system.

**Step 3**  
Schedule your one-on-one appointment (see below for contact information).

**Step 4**  
Bring copies of your résumé, cover letter or other job search materials to your appointment.

### Contact Us

**410-341-8533 Ext 0**

#### Job & Career Specialists

YoVanda Brown  
Bill Draucker  
Jorge DeJesus Jr.  
Andrea Kenney  
Killian Walker  
Twanda Stanley

#### Veterans Representative

J. Zack Walker  
Cherice Johnson  
Christina Williams

#### Reentry Navigator

Open Position

Email:

[dwd@salisbury-labor@maryland.gov](mailto:dwd@salisbury-labor@maryland.gov)

31901 Tri-County Way  
Salisbury, MD 21804



[www.labor.maryland.gov](http://www.labor.maryland.gov)



#### Résumé Reviews

Not getting any interviews? Have your résumé reviewed by a Job Service Specialist to discuss up to date résumé ideas and formatting tips to get your résumé to the top of the pile.

#### Job Search Techniques

If you are frustrated from navigating through endless job boards, social networking sites and piles of newspapers, we can help you mainstream your job search and learn to focus on finding the right job.

#### Interviewing Tips

Learn how to get prepared for your upcoming interview and how to best answer questions about employment gaps, terminations and other sticking points that can be tricky, and what questions you need to ask the employer.

#### Labor Market Consultation

Explore resources that will help you to research careers, industries and find information about specific occupations. By utilizing the most up-to-date labor market information available for salaries, job outlook and training, we can help you make more informed decisions in your job search.

#### Effective Online Job Applications

We can assist you through the sometimes complicated process of completing online applications from setting up an email account to copy and pasting your résumé into the application.

#### Job Skills Identification

Finding transferrable job skills while changing careers can be difficult, we can help you explore your past experience and learn how to translate those skills to another field.

#### Resources for Job Seekers

There are many resources for job seekers from getting funding to go back to school to veteran services to computer training, ask how the One-Stop can help you in finding your next career.

#### Ask Us to Design a Custom Consultation to Meet Your Needs

Meet one on one with a Job Service Specialist to further discuss problems you are encountering during your job search and how to overcome them with confidence.

Maryland's American Job Center networks are an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Auxiliary aids, interpreter services, and reasonable accommodations are available upon request at local American Job Centers.

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme	<i>Ongoing recruitment</i> Store Associate Meat Cutter In-Store Shopper Night Crew Pharmacy Clerk Cake Decorator Pharmacy Technician	Apply online at <a href="https://www.acmemarkets.com/">https://www.acmemarkets.com/</a>
Advance Auto Parts	<i>Salisbury</i> Store Hourly Store Driver Salesperson	Apply on line at <a href="https://www.advanceautoparts.jobs/">https://www.advanceautoparts.jobs/</a>
	<i>Berlin</i> Store Hourly Salesperson Store Driver	
	<i>Pocomoke</i> Salesperson Store Hourly	
Anchorage Healthcare Center	Cook GNA Certified Medication Aide	Apply online at <a href="https://jobs.apploui.com/profile/communicarefamily">https://jobs.apploui.com/profile/communicarefamily</a>
Applebee's	Dishwasher Bartender Server Carside To-Go Specialist Line Cook Host	Apply online at <a href="https://www.applebees.com/en/restaurant-jobs">https://www.applebees.com/en/restaurant-jobs</a>
Atlantic General Hospital	AGHS Rad Tech/Medical Office Assistant Anesthesia Tech/Transporter Biller Certified Coding Specialist Certified Pharmacy Tech Diet Aide Emergency Department Tech Endo Support Tech Housekeeping Aide Housekeeping Supervisor Insurance Verifier MRI Technologist Maintenance Specialist (HVACR) Medical Office Assistant Medical Receptionist Nurse Tech (CNA) Outpatient Service & Registration Tech Public Safety Officer Registration Specialist Secretary/Nurse Technician Surgical Tech	Apply online at <a href="https://www.atlanticgeneral.org/Careers.aspx">https://www.atlanticgeneral.org/Careers.aspx</a>

Atlantic Tractor - Salisbury, Pocomoke	Accounting Associate (Salisbury) Accounts Payable Specialist (Salisbury) Turf Equipment Salesperson (Salisbury) Service Writer Diesel Technician Ready to Mow Technician (Pocomoke) Lawn & Garden Salesperson (Pocomoke)	Apply online at <a href="https://www.atlantictractor.net/employment">https://www.atlantictractor.net/employment</a>
BesTemps - Various locations	Accounting Associate Administrative Assistant Assembler Banquet Server Carpenter Dishwasher Filter Technician General Laborer Grain Operator Hospitality Worker Housekeeper/Houseman Industrial Maintenance Mechanic Landscaping Assistant Line Cook Machine Operator Maintenance Technician Material Handler Packaging Operator Part Time Administrative Support Specialist Pest Control Technician Production Associate Production Operator Sales Associate Shipping and Receiving Supervisor Sign Installer Staffing Coordinator Warehouse Associate	Apply online at <a href="https://www.bestemps.com/looking-for-work/">https://www.bestemps.com/looking-for-work/</a>
Big Lots	Store Associate/Stocker	Apply online at <a href="https://careers.biglots.com/">https://careers.biglots.com/</a>
Blind Industries	Cutting Operations Associate	Apply online at <a href="https://www.bism.org/career">https://www.bism.org/career</a>
Blue Water	<i>Berlin</i> Pool Attendant Snack Bar Attendant Retail Clerk Camp Host Cook Lifeguard Reservations Specialist Guest Service Specialist Housekeeper	Apply online at <a href="https://bwdc.com/">https://bwdc.com/</a>

	<p><i>Ocean City</i>  Operations Manager  Night Auditor  Reservations Specialist  Sales Assistant  Pool Attendant  Beach Stand Attendant  Manager on Duty  Front Desk Agent  Snack Bar Supervisor  Bartender</p>	
Bob Evans Restaurant	Kitchen Prep Host/Cashier Assistant Manager Carryout Server Key Supervisor Grill Cook Dishwasher	Apply online at <a href="http://careers.bobevans.com/">http://careers.bobevans.com/</a>
Boscov's	Department Manager Sales Associate Receiving Associate Retail Loss Prevention Detective Beauty Advisor Cosmetic Sales	Apply online at <a href="https://www.boscovs.com/">https://www.boscovs.com/</a>
Burlington	Shortage Control Associate Lead Store Associate-Shortage Control Retail Receiving Associate Retail Sales Associate Cashier Associate Retail Store Supervisor Retail Store Closing Lead	Apply online at <a href="https://burlingtonstores.jobs/">https://burlingtonstores.jobs/</a>
Carrabba's Italian Grill - Ocean City	Assistant Kitchen/Culinary Manager  <i>Ongoing recruitment</i> Prep Cook Restaurant Busser Dishwasher Server To-Go Specialist Host Bartender	Apply online at <a href="https://www.carrabbas.com/careers">https://www.carrabbas.com/careers</a>
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Pipe Fitter/Plumber Fabricator/Ship Fitter Carpenter Electrician Welder Painter	Apply online at <a href="https://www.chesapeakebuilding.com/careers">https://www.chesapeakebuilding.com/careers</a>
Chili's	Line Cook Host Prep Cook	Apply online at <a href="http://chilisjobs.com">chilisjobs.com</a>
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at <a href="https://jobs.chipotle.com/">https://jobs.chipotle.com/</a>

City of Pocomoke	Water/Wastewater Lead Operator Public Works General Laborer Entry Level/Lateral Police Officer	Apply online at <a href="https://www.cityofpocomoke.com/info/jobs">https://www.cityofpocomoke.com/info/jobs</a>
City of Salisbury	Revenue Clerk I/II Utility Technician Trainee Wastewater Treatment Plant Operator Water Works Plant Mechanic Zookeeper Zookeeper III Bus Operator Community Programs Specialist Guest Services Associate Relief Zookeeper	For job descriptions and to print application go to <a href="https://salisbury.md/departments/human-resources/careers">https://salisbury.md/departments/human-resources/careers</a>  **Some jobs require special licenses. Please check job description for more details.
Coastal Hospice & Palliative Care	Homemaker, Dietary Aide, Housekeeper Spiritual Counselor Cook/Kitchen Supervisor Certified Nursing Assistant	Apply online at <a href="https://coastalhospice.org/careers/">https://coastalhospice.org/careers/</a>
Cobb-Vantress, Inc. - Pocomoke	Brood Feed Conv House Worker Poultry Farm Worker	Apply online at <a href="https://www.cobb-vantress.com/en_US/careers/">https://www.cobb-vantress.com/en_US/careers/</a>
Coca-Cola Consolidated	CDL A Delivery Driver Warehouse Material Handler Merchandiser	Apply online at <a href="https://cokeconsolidated.jobs.net/">https://cokeconsolidated.jobs.net/</a>
Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers Long-Term Live-In Caregiver	Apply online at <a href="https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs">https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs</a>
Compass Group	Cook Cook, Helper Supervisor, Cook Cashier Janitor Patient Transporter Housekeeper	Apply online at <a href="https://careers.compassgroupcareers.com/">https://careers.compassgroupcareers.com/</a>
CVS	Shift Supervisor Management Trainee Pharmacy Technician Retail Store Manager Retail Store Associate	Apply online at <a href="https://www.cvs.com/">https://www.cvs.com/</a>
Delaware Elevator	Apprentice Elevator Mechanic/Technician Drilling Helper AutoCAD 2D Draftsman Administrative Assistant General Laborer Project Coordinator Assistant Warehouse Driver Welder Warehouse Manager	Apply online at <a href="https://delawareelevator.com/about/careers/job-opportunities/">https://delawareelevator.com/about/careers/job-opportunities/</a>
Dick's Sporting Goods	Retail Cashier Retail Sales Associate	Apply online at <a href="https://www.dickssportinggoods.jobs/">https://www.dickssportinggoods.jobs/</a>
Dove Pointe	Direct Support Professional Residential Program Coordinator Mentor Instructor Aide Childrens Program Mentor	Apply online at <a href="https://www.dovepointe.org/careers">https://www.dovepointe.org/careers</a>

Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at <a href="https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx">https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx</a>
Encompass Health	Floor Technician Rehab Nursing Tech I	Apply online at <a href="https://encompasshealth.com">encompasshealth.com</a>
Exelon Corporation	Customer Care Representative Stockkeeper SCD	Apply online at <a href="https://jobs.exeloncorp.com/search/jobs">https://jobs.exeloncorp.com/search/jobs</a>
Express Employment Professionals	Administrative Assistant Shipping/Receiving Office Administrator Utility Associate Accounts Payable Processor Production Associate Wastewater Operator Inventory Control Manager Service Technician/Trainee Flat Glass Technician	Apply online at <a href="https://www.expresspros.com/">https://www.expresspros.com/</a>
Five Guys - Salisbury, Ocean City	<i>Ongoing recruitment</i> Crew Member Shift Manager Assistant Manager General Manager	Apply online at <a href="https://www.joinfiveguys.com/">https://www.joinfiveguys.com/</a>
Food Lion	<p><i>Salisbury</i> Deli Bakery Sales Associate Produce Sales Associate To Go Associate Quality Assurance Associate Perishable Associate Center Store Associate Customer Lead Frozen Food Dairy Associate Sales Associate Cashier</p> <p><i>Fruitland</i> Assistant Deli Bakery Manager Pricing Coordinator Quality Assurance Associate Frozen Food Dairy Associate Produce Sales Associate Center Store Associate Perishable Associate Sales Associate (Cashier) Deli Bakery Sales Associate</p> <p><i>Berlin</i> Frozen Food Dairy Associate Center Store Associate Produce Sales Associate To Go Lead Seasonal Associate Customer Service Leader Customer Lead Sales Associate-Cashier</p>	Apply online at <a href="https://foodlion.careerswithus.com/">https://foodlion.careerswithus.com/</a>



	<p><i>Crisfield</i> Produce Sales Associate Cake Decorator Customer Lead To Go Associate Customer Service Leader Sales Associate (Cashier)</p> <p><i>Ocean City</i> Produce Sales Associate Center Store Lead Perishable Associate Cake Decorator Sales Associate Cashier Customer Service Leader To Go Associate Seasonal Associate Center Store Associate Seasonal Resort Floater Specialty Merchandise Associate Deli Bakery Sales Associate</p> <p><i>Princess Anne</i> Produce Sales Associate Perishable Associate Center Store Associate Customer Lead Deli Bakery Sales Associate Sales Associate (Cashier)</p>	
Genesis Health Care	Bookkeeper Geriatric Nursing Assistant (GNA) Dietary Aide Certified Medicine Aide (CMA)	Apply online at <a href="https://www.genescareers.jobs/main/">https://www.genescareers.jobs/main/</a>
The Green Turtle - Salisbury	<i>Ongoing recruitment</i> Bartender Cook Dishwasher Host Server	Apply online at <a href="https://thegreenturtle.com">https://thegreenturtle.com</a>
Harbor Freight & Tools - Salisbury, Pocomoke	Retail Sales Associate Retail Stocking Associate Store Manager (Salisbury)	Apply online at <a href="https://harborfreightjobs.com/">https://harborfreightjobs.com/</a>
Harrison Senior Living	Maintenance Tech Geriatric Nursing Assistant Activities Aide Dietary Aide Cook	Apply online at <a href="https://harrisonseniorliving.com/">https://harrisonseniorliving.com/</a>
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Asset Protection Specialist Designer-Kitchen/Bath Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Lot Associate Measurement Specialist, Flooring (Berlin)	Apply online at <a href="https://careers.homedepot.com/">https://careers.homedepot.com/</a>

HomeGoods - Salisbury, Ocean City	Truck Unloader (Salisbury)	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
Hudson Behavioral Health	Chemical Dependency Technician Entry Level Maintenance Cook Driver	Apply online at <a href="https://www.indeed.com/cmp/Hudson-Behavioral-Health/jobs">https://www.indeed.com/cmp/Hudson-Behavioral-Health/jobs</a>
K&L Microwave	Electronic Technician Senior Electronic Technician	Apply online at <a href="http://www.klmicrowave.com/employment.php">http://www.klmicrowave.com/employment.php</a>
Longhorn Steakhouse	Dishwasher To Go Specialist Host Server Line Cook Bartender	Apply online at <a href="https://jobs.longhornsteakhouse.com/locations/locations">https://jobs.longhornsteakhouse.com/locations/locations</a>
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Warehouse Sales Associate Retail Sales Sales Floor Dept Supervisor Merchandising Service Associate  <i>Pocomoke:</i> Warehouse Sales Associate Cashier Retail Sales	Apply online at <a href="https://jobs.lowes.com/">https://jobs.lowes.com/</a>
Lower Shore Clinic	PRP Team Assistant	Apply online at <a href="https://www.lowershoreclinic.org/careers">https://www.lowershoreclinic.org/careers</a>
Marshall's - Salisbury, Ocean City	Retail Cleaning Associate (Salisbury) Retail Department Supervisor (Salisbury) Retail Associate	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
Maryland Department of Transportation (MDOT) - Wicomico	MVA Customer Agent I Driver Skills Test Examiner (Driver License Agent I) Shop Administrative Technician II	Apply online at <a href="https://www.governmentjobs.com/careers/mdotmd">https://www.governmentjobs.com/careers/mdotmd</a>
Ocean Pines Association	Swim Instructor Aquatics Front Desk Facility Coordinator Dispatch/Communications Officer Golf Maintenance Laborer Line Cook Server General Laborer Lifeguard	Instructions to apply at <a href="https://oceanpines.org/web/pages/work-here">https://oceanpines.org/web/pages/work-here</a>
Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Server Bartender	Apply online at <a href="https://jobs.olivegarden.com/search/searchjobs">https://jobs.olivegarden.com/search/searchjobs</a>

Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at <a href="https://www.outback.com/careers">https://www.outback.com/careers</a>
Panera Bread - Salisbury, Ocean City	<i>Ongoing recruitment</i> Manager Night Baker Associate	Apply online at <a href="https://jobs.panerabread.com/">https://jobs.panerabread.com/</a>
Peninsula Home Care	<i>Ongoing recruitment</i> Home Health Aide (HHA) Occupational Therapy Assistant Physical Therapy Assistant	Apply online at <a href="https://www.peninsulahomecare.com/careers/">https://www.peninsulahomecare.com/careers/</a>
Pep Boys	Assistant Service Manager General Service Technician Technician B Customer Service Advisor	Apply online at <a href="https://careers.pepboys.com/">https://careers.pepboys.com/</a>
Pepsi	QC Supervisor Beverage Equipment Shop Support Fleet Technician B Offsite Equipment Repair Tech Bulk CR Merchandiser Swing Merchandiser Bulk Driver	Apply online at <a href="http://www.pepsibottlingventures.com/job">http://www.pepsibottlingventures.com/job</a>
Perdue Farms - Salisbury	Accounts Payable Processor	Apply online at <a href="https://www.perducareers.com/">https://www.perducareers.com/</a>
	Edible Oil Refinery Supervisor	
	End User Computing Technician	
	Facilities Coordinator	
	Feed Mill Pickup Driver	
	Fleet Tech	
	Food Grade Oil Technician	
	Garage Supervisor	
	Grain Operator	
	Maintenance Mechanic	
	Maintenance Support Coordinator	
	Maintenance Tech I	
	Micro Health Services Tech 4	
	Oil Driver Refined	
	Process Technician	
	Production Associate	
	Production Associate Line Lead	
	Regional Payroll Specialist	
	Safety Verifier	
Sensory Technician		
SPC Checker		
Trade Promotions Coordinator		

	Transportation Coordinator	
	Wastewater Operator	
Quality Staffing	<i>Wicomico</i> Alignment Technician Janitorial General Soldering Assembler Facilities Maintenance Technician Packaging Tech Restaurant Staff Lead Custodian-Supervisor Client Service Associate Accounts Receivable Delivery Truck Driver	Apply online at <a href="https://easternshorejobs.com/">https://easternshorejobs.com/</a>
	<i>Worcester</i> Scale House Attendant	
	<i>Somerset</i> Food Production Worker Plant Worker & Packer RF Assembler Filter Technician Filter Assembler	
Red Lobster	<i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at <a href="https://www.redlobster.com/">https://www.redlobster.com/</a>
Royal Farms - Salisbury, Fruitland, Princess Anne, Berlin, Ocean City <i>Available positions vary by location</i>	<i>Ongoing recruitment</i> Assistant Store Manager Customer Service Associate Customer Service Leader Kitchen Manager Facilities/Maintenance Shift Leader Store Manager	Apply online at <a href="https://my.peoplematter.com/mja/royalfarms/JobApp/GetBusinessUnits">https://my.peoplematter.com/mja/royalfarms/JobApp/GetBusinessUnits</a>
Ruby Tuesday - Fruitland & Pocomoke	<i>Ongoing recruitment</i> Tue-Go Specialist Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook	Apply online at <a href="https://www.rubytuesday.com/careers">https://www.rubytuesday.com/careers</a>
Salisbury University	Cashier Food Service Assistant Catering Assistant Housekeeper Assistant	Apply online at <a href="https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx">https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx</a>

Sam's Club	Maintenance Custodian Associate Member Frontline Cashier Merchandising and Stocking Associate Baker and Packager Associate Freezer, Cooler and Deli Stocker Associate Produce Associate Prepared Meals and Rotisserie Chicken Associate Member Assist Cart Attendant Cafe Associate Sales & Training Manager-Membership Carwash/Gas Attendant Meat Cutter and Wrapper Member Specialist Pharmacy Tech	Apply online at <a href="https://careers.walmart.com/">https://careers.walmart.com/</a>
Shore Up - Wicomico, Worcester, Somerset	Scanner/Intake Worker Substitute Driver Auditor/Weatherization Health Services Assistant Receptionist/Intake Worker Certified Nursing Assistant Substitute Teacher Nutrition Aide Bus Aide Bus Driver Custodian Child Development Associate Trainee Teacher I Teacher II Teacher's Aide	Download application at <a href="https://shoreup.org/employment/join-our-team/">https://shoreup.org/employment/join-our-team/</a> and email to <a href="mailto:humanresources@shoreup.org">humanresources@shoreup.org</a>
Somerset County	Correctional Officer Emergency Communications Specialist Groundskeeper	Apply online at <a href="https://www.somersetmd.us/services/employment_opportunities.php">https://www.somersetmd.us/services/employment_opportunities.php</a>
Somerset County Public Schools	Food Services Manager Building Custodian Food Service Worker	Apply online at <a href="https://www.somerset.k12.md.us/">https://www.somerset.k12.md.us/</a>
SP Industries - Pocomoke	Assembler 1 Machine Operator I Welder I Machine Processor I Shipping & Receiving Clerk Packaging Machine Operator Mold Press Operator	Apply online at <a href="https://www.themuse.com/profiles/spindustries">https://www.themuse.com/profiles/spindustries</a>
Staples	<i>Ongoing recruitment</i> Retail Inventory Specialist Retail Sales Technology Supervisor Retail Sales Print Associate Retail Sales Technology Associate Retail Sales Associate Retail Operations Supervisor Retail Sales Print Supervisor	Apply online at <a href="https://retailcareers.staples.com/">https://retailcareers.staples.com/</a>
State Of Maryland	Licensing & Registration Technician I (Wicomico) Family Investment Specialist I (Statewide) Geriatric Nursing Assistant II (Wicomico) Maintenance Mechanic Senior (Wicomico) Maintenance Supervisor I (Wicomico)	Apply online at <a href="https://jobapscloud.com/MD/">https://jobapscloud.com/MD/</a>

	Personnel Associate II (Statewide) Revenue Specialist II (Wicomico) Administrative Officer I-Tree Planting Specialist (Wicomico) Field Aide (Wicomico, Worcester, Somerset) Mosquito Control Field Technician/Field Supervisor/Field Aide (Wicomico, Worcester, Somerset) Fiscal Accounts Clerk I (Worcester) Seasonal Lifeguard (Worcester) Community Health Outreach Worker I (Somerset) Election Director I (Somerset) Peer Recovery Specialist I, Certified (Somerset) Police Communications Operator I (Somerset) Volunteer Activities Coordinator Supervisor (Somerset)	
Sun Communities - Berlin	Concessions Attendant Guest Services Coordinator Hospitality Host Hospitality Host Supervisor Resort Groundskeeper Resort Housekeeper Resort Pool Attendant Store Clerk	Apply online at <a href="https://careers.suncommunities.com/viewalljobs/">https://careers.suncommunities.com/viewalljobs/</a>
Sysco - Pocomoke	Outside Sales Representative Maintenance Utility Worker Technician CDL A Local Delivery Truck Driver CDL A Shuttle Truck Driver Warehouse Order Selector Diesel Fleet Mechanic Technician III-Master	Apply online at <a href="https://careers.sysco.com/">https://careers.sysco.com/</a>
Target	<i>Ongoing recruitment</i> Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant) GM and Food (General Merchandise, Closing, Fulfillment, Inbound, Food & Beverage) Seasonal General Merchandise, Inbound	Apply online at <a href="https://jobs.target.com/">https://jobs.target.com/</a>
Texas Roadhouse - Fruitland	Server Line Cook Server Assistant-Busser Line Cook-Broil/Grill Baker Dishwasher Host To Go	Apply online at <a href="https://careers.texasroadhouse.com/">https://careers.texasroadhouse.com/</a>
Tidal Health	Administrative Assistant Assistant-Executive CAT Scan Technologist Certified Tumor Registrar Community Health Worker Coordinator-Activities Courier ENDO Procedural Tech	Apply online at <a href="https://www.tidalhealthcareers.org/">https://www.tidalhealthcareers.org/</a>

	Food Service-Cafeteria Aide	
	Food Service-Catering Associate	
	Food Service-Utility Aide	
	GNA	
	Laboratory Purchasing Coordinator	
	Medical Assistant	
	Monitor Technician	
	Nursing Assistant	
	Nursing Office Coordinator	
	Parking Attendant	
	Patient Care Assistant (CNA)	
	Patient Care Tech II	
	Patient Care Technician I	
	Patient Service Representative	
	Phlebotomy Technician	
	Pulmonary Technician	
	Radiologic Technologist	
	Referrals/Authorizations Coordinator	
	Registrar	
	Representative-Patient Access	
	Representative-Patient Account	
	Scanner	
	Scheduler	
	Scribe	
	Security Guard	
	Service Desk Technician I	
	Staffing Coordinator	
	Supervisor-Outreach Lab	
	Surgical Scheduler/Medical Assistant	
	Surgical Technologist	
	Technician-Core	
	Technician-Certified Central Processing	
	Technician-Pharmacy Certified	
	Unit Secretary	
TJ Maxx - Ocean City	Merchandise Associate	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
Town of Berlin	Police Communications Officer	Apply online at <a href="https://berlinmd.gov/employment/">https://berlinmd.gov/employment/</a>
Town of Ocean City	Warehouse Technician I	Get detailed job description and apply online at <a href="https://oceancitymd.gov/oc/departments/human-resources/employment/">https://oceancitymd.gov/oc/departments/human-resources/employment/</a>
	Wastewater Process Equipment Mechanic	
	Maintenance Worker I	
	Bus Driver	
	Police Records Technician	
	Firefighter/EMT IV Paramedic	
	Vehicle Equipment Technician II	
	Casual Labor	
	Building Maintenance Worker	
	Skate Park Worker	

	Temporary Parks Worker Police Data Clerk Vehicle Equipment Technician I Surf Rescue Tech/Lifeguard Boardwalk Comfort Station Attendant Maintenance Worker Dispatcher Tennis Attendant Concessions Worker Beach Patrol-Surf Beach Facilitator Bus Driver Solid Waste Worker I & II Bus Maintenance Tech I Tram Driver Tram Conductor	
Tri-County Council for the Lower Eastern Shore of Maryland	Certified Child Care Worker Public Transit Driver Youth Engagement Specialist	Apply online at <a href="https://tcclesmd.org/human-resources/">https://tcclesmd.org/human-resources/</a>
Ulta Beauty - Salisbury, White Marlin Mall	Beauty Advisor Assistant Stylist (Salisbury) Prestige Beauty Advisor Hair Stylist	Apply online at <a href="https://careers.ulta.com/">https://careers.ulta.com/</a>
UMES	General Assistant (Life Guard) Media Relations and Marketing Office Assistant Administrative Assistant I	Apply online at <a href="https://umes.peopleadmin.com/postings/search">https://umes.peopleadmin.com/postings/search</a>
Vacasa - Ocean City	Guest Services Manager Property Caretaker Owner Relations Manager Front Desk Specialist Housekeeper Laundry Driver Sr. Housekeeper Maintenance Technician	Apply online at <a href="https://www.vacasa.com/careers/positions">https://www.vacasa.com/careers/positions</a>
Verizon	Retail Sales Representative Outside Plant Technician Cable Splicing Technician	Apply online at <a href="https://www.verizon.com/about/work/">https://www.verizon.com/about/work/</a>
Walmart - Salisbury, Fruitland	Stocking & Unloading Online Orderfilling and Delivery Health & Wellness Hourly Supervisor and Training General Merchandise Fuel Station Food & Grocery Cashier & Front End Services Auto Care Center Store Lead	Apply online at <a href="https://careers.walmart.com/">https://careers.walmart.com/</a>
WBOC	Accountant Promotions/Event Assistant Traffic Coordinator Radio Account Executive Media Specialist	Apply online at <a href="https://www.drapermediajobs.com/jobs/">https://www.drapermediajobs.com/jobs/</a>



West Marine - Ocean City	Assistant Manager Cashier Sales Associate	Apply online at <a href="http://www.lifeatwestmarine.com/">http://www.lifeatwestmarine.com/</a>
Wicomico County	911 Specialist I (Call Taker and Dispatcher)	Apply online at <a href="http://www.wicomicocounty.org/jobs.aspx">http://www.wicomicocounty.org/jobs.aspx</a>
	Administrative Office Associate I	
	Administrative Office Supervisor	
	Chef/Kitchen Manager	
	Correctional Officer I	
	Corrections Maintenance Technician	
	Ferry Operator	
	Maintenance Crew Leader I	
	Maintenance Technician	
	Mechanic-Airport	
	Mechanic I	
	Motor Equipment Operator II	
	Motor Equipment Operator I	
	Motor Equipment Operator IV	
	Police Communications Specialist I	
	Project Coordinator II	
	Purchasing Specialist	
	Roads System Coordinator	
	Athletic Complex Seasonal Worker	
	Box Office Employee	
	Concessions Manager	
	Concessions Staff	
	Convenience Center Attendant	
	Cook	
	Court Security-Civilian	
	Crossing Guard	
	Emergency Management Technician	
Kids Klub After School Staff		
Kids Klub Summer Camp Staff		
Mower Operator		
Park Ranger		
Pemberton Nature Camp Counselor		
Pemberton Nature Camp Director		
Program Coordinator-Youth Sports & Special Events		
Seasonal Worker-Parks		
Weed (Lead) Control Coordinator		
Wicomico County Public Schools	Technology Specialist I Accounting Associate II Contractual Transportation Positions Contractual Food Service Worker Custodian I and II	Apply online at <a href="https://www.applitrack.com/wcboe/onlineapp/default.aspx">https://www.applitrack.com/wcboe/onlineapp/default.aspx</a>
Wicomico Public Library	Reader Van Coordinator Mobile Services Assistant	Apply online at <a href="http://www.wicomicolibraries.org/employment">http://www.wicomicolibraries.org/employment</a>

WMDT	Studio Technician Commercial Producer/Editor Media Sales Specialist	Apply online at <a href="https://www.wmdt.com/about-us/job-openings/">https://www.wmdt.com/about-us/job-openings/</a>
Worcester County	Emergency Communications Specialist I Emergency Communications Specialist Trainee Correctional Officer Trainee Landfill Operator II Landfill Operator I Crew Leader Building Maintenance Mechanic I Roads Worker V Temp Roads Worker Roads Worker IV General Laborer/Maintenance Worker I Swim Instructor Concession Monitor Legal Assistant	Apply online at <a href="https://worcesterhr.co.worcester.md.us/">https://worcesterhr.co.worcester.md.us/</a>
Worcester County Developmental Center (WCDC)	Residential Coordinator Human Resource Assistant Personal Care Assistant and Transporter Personal Supports Facilitator Weekend Residential Counselor Awake Over Night Residential Counselor	Apply online at <a href="https://wcdcservices.org/">https://wcdcservices.org/</a>
Worcester County Public Schools	WOW School Year Program Coordinator WOW Summer Program Coordinator Custodian II Contractual Food Service Worker Educational Assistant Bus or Van Driver	Apply online at <a href="https://worcestermd.tedk12.com/hire/index.aspx">https://worcestermd.tedk12.com/hire/index.aspx</a>
Worcester County Recreation and Parks	Swim Lesson Instructor Referee Recreation Superintendent Concession Monitor	Apply online at <a href="https://worcesterrecandparks.org/about-us/employment">https://worcesterrecandparks.org/about-us/employment</a>
Wor-Wic Community College	Administrative Associate III	Apply online at <a href="https://www.schooljobs.com/careers/worwic?">https://www.schooljobs.com/careers/worwic?</a>
YesCare Health (formerly Corizon Health) - Westover	Medical Records Clerk Certified Nursing Assistant	Apply online at <a href="https://careers.yescarecorp.com/">https://careers.yescarecorp.com/</a>
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i> Membership Services Representative Stay & Play Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Sports Staff Cleaning Staff Day Camp Counselor Day Camp Coordinator	Apply online at <a href="http://www.ymcachesapeake.org/employment">http://www.ymcachesapeake.org/employment</a>

*Lower Shore Family YMCA - Pocomoke City*

Membership Services Representative

After School Counselor

Group Exercise Instructor

Wellness Assistant

Personal Trainer

Lifeguard

Water Aerobics Instructor

Stay & Play Child Watch Assistant

Cleaning Staff

Day Camp Counselor

Day Camp Coordinator



# Maryland Maryland Workforce Exchange

DEPARTMENT OF LABOR

May 23, 2022 - May 27, 2022

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Job Order Number	Company	Position	Positions open
1583100	PeopleReady	General Labor	10
1582396	Lower Shore Enterprises, Inc.	Custodial Crew Member	1
1583982	S.R. Pete & Sons, Inc.	HVAC Service Tech	1
1581409	Town of Ocean City	Fire Safety Inspector	1
1584742	Goodwill Industries of The Chesapeake Inc.	Sales Associate	1
1584546	Allan Myers	Water Truck Driver	1
1584376	DILA	Employment Specialist	1
1584565	Verizon	Retail Sales Representative	1
1582745	Pepsi Bottling Ventures	Warehouse Associate	1
1583063	Dove Pointe Inc.	Aide	1
1583109	Coach	Stockroom Associate	1
1583257	R.E. Michel Company, Inc.	Warehouse/Counter Service	1
1580610	Chesapeake Utilities Corporation	Customer Billing Rep I	1
1580698	Express Employment	Multiple Jobs Available, Lower Shore	15
1583410	Nutrien Ag Solutions, Inc.	Warehouse Specialist	1
1583938	HEI Hotels & Resorts	General Manager	1

Visit [mwejobs.maryland.gov](http://mwejobs.maryland.gov) for Additional Information & Instructions to Apply

“Maryland’s American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations.”





**EXPLORE** a new career

## CAREER & TRAINING SERVICES

The Lower Shore Workforce Alliance (LSWA) receives funding to provide Workforce Innovation and Opportunity Act (WIOA) Title I training services. LSWA provides funding for a variety of training and supportive services and strives to meet each individual's specific needs. Such services include skills and career assessments, occupational skills training, career counseling and referral services, which allow participants to become economically self-sufficient.



### Training Courses

To search for eligible trainings, please visit the Maryland Eligible Training Provider List <http://www.dllr.state.md.us/employment/train/>.



### Not sure what you want to do?

My Next Move is an interactive tool for job seekers and students to learn more about their career options.

## HOW DO I APPLY

### ✓ Register in MWE

Register in the Maryland Workforce Exchange, <https://mwejobs.maryland.gov> and create a resume

### ✓ Speak with an Intake Coordinator

To see if you are eligible and to complete an application.



### CONTACT US

Lower Shore Workforce Alliance  
Located at the American Job Center  
31901 Tri-County Way  
Salisbury, MD 21804

410-341-6010  
[www.lswa.org](http://www.lswa.org)



## BUILD YOUR SKILLS

Get free training to build your skills and prepare for your next job through the SkillUp® Lower Shore program supported by Metrix Learning. Start with FREE work readiness courses!

### Course Topics Include:

- Digital Literacy
- Internet Skills
- Communication
- Emotional Intelligence
- Business Etiquette
- Critical Thinking
- Effective Email
- Word/Excel
- ...and more!



## SIGN UP TODAY!

- 1.) Go to: <http://lowershoreajc.skillupamerica.org/>
- 2.) Click "JOBSEEKERS" → "REGISTER FOR FREE"
- 3.) Fill out your information for instant access
- 4.) Take as many courses as you want for 180 days (6 months)

## WHY E-LEARNING?

- Convenient - Accessible 24/7 from any location with high speed internet access
- Flexible - Matches your skill level and learning pace
- No cost - No tuition or travel costs
- Customers completing assigned work readiness training will be granted access to 5000+ additional courses.

For access to additional training and career services, please contact Lower Shore Workforce Alliance:

Phone - (410) 341-6515

Email - [Training@LSWA.org](mailto:Training@LSWA.org)

<https://lswa.org>  
<http://www.metrixlearning.com>

WIOA Title I is an equal opportunity program. It is the policy of the Lower Shore Workforce Alliance that no person shall be subjected to discrimination on the grounds of race, color, gender, religion, national origin, sexual orientation, age, marital or parental status, or disability. Auxiliary aids and services are available upon request to individuals with disabilities. If you need special accommodations to participate in the program, please call 410-341-6515. TTY Users call via Maryland Relay

Service 7-1-1



# LOWER SHORE WORKFORCE ALLIANCE

# LOWER SHORE

# 4+E

## PARTNERSHIP

## ENGAGE

- Online Learning Platform
- Virtual Job Fair Events
- Survey Employers to Address Specific Needs
- Online Application for Participation

## EMPLOY

- Re-Employment Incentives:  
We pay 50% of wages for four weeks.
- Job Fairs/Recruitment Events
- Job Readiness Training
- Career Counseling



## EDUCATE

- Online Training Incentives:  
We pay tuition and cash incentives for completing.
- Educational Coaching
- Online Courses and Certifications

## EQUIP

- Transportation Assistance: We provide bus passes and other commuting options.
- Referral Network to Support Employees with Services
- Connect Businesses to Services and other Benefits

## For More Information:

David Noonan, Grant Manager  
31901 Tri-County Way, Suite 113  
Salisbury, MD 21804  
Phone: (410) 341-3835, ext. 1103  
Email: [dnoonan@lswa.org](mailto:dnoonan@lswa.org)  
Website: [www.lswa.org](http://www.lswa.org)

This program is funded by a grant provided by the Maryland RELIEF Act of 2021. It is the policy of the Lower Shore Workforce Alliance that no person shall be subjected to discrimination on the grounds of race, color, gender, religion, national origin, sexual orientation, age, marital or parental status, or disability. Auxiliary aids and services are available upon request to individuals with disabilities. If you need special accommodations to participate in the program, please call 410-341-6515. TTY Users call via Maryland Relay Service 7-1-1



## Prepare for a Career in the Utility Industry

Are you interested in a career in the utility industry? Wor-Wic Community College in partnership with Delmarva Power will hold FREE information sessions to discuss career pathway. Day and evening sessions will be available.

The process includes three-steps:

- 1) You must take reading and math assessments to determine your eligibility to take the course.
- 2) Once you pass the assessments, you must take the "Get Into Energy" Math and Test Preparation course at Wor-Wic Community College. Day and evening classes will be available. The topics covered to prepare you to take the Delmarva Power pre-employment examination are reading comprehension, basic math and mechanical concepts. Tuition for the course is \$25.
- 3) Once you complete the course, you will take the pre-employment examination to determine your next steps in the process.



Reserve your seat to attend one of the information sessions by calling Wor-Wic at 410-334-2815.

Registration for information sessions will be accepted on a first come, first serve basis.

## Wor-Wic Community College Free Metal Fabrication Training: M-F 5:30-9pm- July-Oct. 2022 + Nov. 2022-March 2023



**Metal fabricators are in demand!**  
Metal fabricator training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. The training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

Courses run Monday through Friday for 14 weeks from 5:30-9:00pm. For more information, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu).

To be considered for the free metal fabrication career-changing training, contact Quality Staffing Services at (410) 742-2600 .

- To Be Eligible For Consideration, Candidates Must:
- Be age 17 or older
  - Have a High School Diploma or GED
  - Be able to pass a pre-employment drug screen
  - Display hand-arm steadiness
  - Display strong near-vision to see details at close range
  - Possess good depth perception and manual dexterity
  - Be able to work in extremely hot/cold, dusty & noisy environments
  - Be able to lift at least 50 lbs. unassisted
  - Be able to stand for long periods of time
  - Be able to adjust controls with precision
  - Be able to recognize and solve problems
  - Be able to work well with others and accept positive, constructive criticism that aids in growth
  - Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$100 (Gear List will be provided)
  - Maryland resident (Lower Shore preferred)
  - Be job ready
  - Have reliable transportation
  - Be able to support themselves for the duration of the training

The new Basic Metal Fabrication course will provide 250 hours of evening instruction and practice over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, recognize and avoid potential hazards and receive OSHA trainings.

Metal fabrication students will measure, layout, form, cut and assemble metal pieces, then learn how to weld pieces together. Students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes.

Students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding techniques and procedures will be discussed, modeled and practiced.

There will be an introduction to industry structures and processes and students will discover requirements to qualify as metal fabricators. Metal fabrication training includes 20% classroom and 80% shop time. To graduate, 75% or greater is necessary on written and hands-on skills exams.



# Wor-Wic Community College

## Free Welding Training for Eligible Candidates

Projected Dates: May-Sept. 2022 + Oct. 2022-March 2023

### Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon, Quality Staffing Services, Crystal Steel and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu). To be considered for the training, contact Quality Staffing Services at (410) 742-2600.

#### To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment urine drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt) at est. cost \$150-\$250)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training
- Commit to attend classes, be on time, work hard and not give up!

Stick, Flux Core, MIG and TIG Welding is a 455 hour course with 5 hours of instruction per day, Monday-Friday for 18.2 weeks. The course is designed to provide the entry level welder with the skills necessary to secure employment in the welding industry.

Students will begin by developing knowledge to work safely within industry standards and recognize and avoid hazards. Through instruction, discussion, modeling and practice, students will become proficient with blueprint reading, measuring, hand and power tools, and stick/MIG/flux core/TIG set-ups, processes and clean up.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification."

Skills will be articulated verbally, in writing and by performance on quizzes, tests, a final exam and destructive bend test prior to seeking employment. Up to twelve welding qualifications may be earned for structural welding.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom (20%) and shop instruction (80%).

The intent behind and expectation of the training is to obtain welding employment.





Virtual Format

# CUSTOMER SERVICE AND SALES NATIONAL RETAIL CERTIFICATION TRAINING



Goodwill and The National Retail Federation (NRF) have partnered to offer a virtual format customer service and sales training.



### Learn the following skills:

- Retail Fundamentals
- Communication and Teamwork
- Problem Solving
- Customer Service
- Inventory Tracking
- Payment Procedures and more!

Where: **Virtual self-paced lessons**

Length: **1 - 2 weeks**

Contact: **443-669-5846** or [digitalskills@goodwillches.org](mailto:digitalskills@goodwillches.org)

NRF Certification exam upon completion of the training. **Internet access required.**

[goodwillches.org](http://goodwillches.org)



## Serv Safe Training

Recommended for the Food and Hospitality Industries

### Learn the Principles of Food Safety:

- Food Safety Regulations
- The Importance of Food Safety
- Time and Temperature Control
- Good Personal Hygiene
- Safe Food Preparation
- Preventing Cross-Contamination
- Cleaning and Sanitizing
- HACCP (Hazard Analysis and Critical Control Points)
- Allergens

### Course Info:

ONE DAY Online and Self-Paced  
Learn the vocabulary and pass the assessment test and receive your certification

### Requirements:

- \* Complete intake form
- \* VALID email address and password
- \* Internet required through phone, tablet or computer

### Contact:

443-669-5846  
[digitalskills@goodwillches.org](mailto:digitalskills@goodwillches.org)



Earn an official certificate documenting course hours and display your certificate on your resume!

# PHARMACY TECHNICIAN PROGRAM



Goodwill Industries of the Chesapeake, in conjunction with CVS Health and Baltimore City Community College, is proud to offer a Pharmacy Technician Program.

### This 16 week program includes:

- Pharmacy Calculations
- Pharmacy Theory
- CPR Training
- Pharmacy Tech Certification Exam
- 160 Hour Clinical Externship (M-F 9am-5pm)

### Eligibility Requirements

Applicants must be 18 or older with a HS Diploma/GED and no criminal background. Must also pass TABE assessment, urinalysis and PPD screenings.

Students must pass all course requirements to obtain the Maryland Board Pharmacy Technician Certification.

Where: **Virtual Facilitator** (only)

When: **Monday - Thursday 9am-4pm**

Length of training program: **16 weeks**

Contact: [pharmtech@goodwillches.org](mailto:pharmtech@goodwillches.org)

IN PARTNERSHIP with



[goodwillches.org](http://goodwillches.org)



**FOODWORKS**  
MARYLAND FOOD BANK

## CULINARY JOB TRAINING PROGRAM



**Food Works – Wicomico County is an opportunity to receive 12 weeks of intense culinary training! SERVSafe & assistance in job placement!**

“My time at FoodWorks was life-changing, I always felt support in class and am now on my way to realizing my culinary dreams.”

“I was really honored to go through the program. It made me want to get up and go every day.”

### Contact:

[mdfoodbank.org/apply-foodworks](http://mdfoodbank.org/apply-foodworks)  
Kerry Cleaver • [kcleaver@mdfoodbank.org](mailto:kcleaver@mdfoodbank.org) • 443.253.8605 • 410.334.2815

Monday – Friday 9:30am-6pm • Must be 18+



32000 Campus Dr, Salisbury, MD 21804



## Telamon Corporation Young Adult Career & Education Program



**Jennifer Baker-Lupinetti**  
call 443-359-9930  
or [jbakerlupinetti@telamon.org](mailto:jbakerlupinetti@telamon.org)  
31901 Tri County Way Salisbury, MD 21804

**[www.telamon.org](http://www.telamon.org)**

Telamon is an equal opportunity employer and provider of services. Auxiliary aids available upon request. Funding sources and amount available upon request.

***Are you or do you know a 17-24 year old that is not in school?***

***Telamon's young adult career and education program may be able to help them build skills that lead to a successful career. Our program provides education, resources, and personal supports to help make career and life decisions.***



# WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

FREE

ONLINE  
AND  
IN-PERSON CLASS  
OPTIONS!

## English for Speakers of Other Languages/ ESL Classes

### Steps to Enroll into Classes:

1. Watch the Orientation Video  
<https://youtu.be/ItEFyzV3q0s>



2. Complete the Application  
<https://forms.office.com/r/gc5wgX4Wjn>

3. Email [adulteducation@worwic.edu](mailto:adulteducation@worwic.edu) to schedule an appointment and Complete Testing

The program serves adults who are at least 18 yearsold and residents of Wicomico Co., Maryland. (Some exceptions apply.)

Students are placed in classes, after completion of class placement testing, on a first-come, first-served basis.

Intake, testing, and classes are free, and documentation is not required.

For more Information: Call/Text, (443) 669-6373



# WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

FREE

OPCIONES DE  
CLASES  
VIRTUALES Y  
PRESENCIALES

## Clases de Inglés / ESL Classes

### Pasos para Inscribirse en Clases:

1. Escuchar el Video de Orientación en Español:  
[https://youtu.be/rR\\_r\\_haUT5e0](https://youtu.be/rR_r_haUT5e0)  

2. Completar la Solicitud  
<https://forms.office.com/r/gc5wgX4Wjn>
3. Envíe un correo electrónico a [adulteducation@worwic.edu](mailto:adulteducation@worwic.edu) para programar una cita y completar las pruebas

El programa atiende a adultos que tienen al menos 18 años de edad y residentes de Wicomico Co., Maryland. (Se aplican algunas excepciones).

Los estudiantes son colocados en clases, después de completar las pruebas de ubicación de clases, por orden de llegada.

La admisión, las pruebas y las clases son gratuitas y no se requiere documentación.

Para obtener más información: llame /mensaje de texto, (443) 669-6373



# WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

FREE

OPSYON  
VITYÈL AK  
NAN KLAS  
MOUN

## Klas Angle / ESL Classes

### Etap pou Enskri nan Klas yo:

1. Tande videyo oryantasyon an Kreyòl:  
[https://youtu.be/8wh90VC\\_y4](https://youtu.be/8wh90VC_y4)  

2. Ranpli Aplikasyon an  
<https://forms.office.com/r/gc5wgX4Wjn>
3. Imèl [adulteducation@worwic.edu](mailto:adulteducation@worwic.edu) pou pran yon randevou ak ranpli tès plasman klas la

- Pwogram nan sèvi granmoun ki gen omwen 18 an ak rezidan nan distrik de Wicomico, Maryland. (Gen kèk eksepsyon ki aplike.)

Yo mete elèv yo nan klas yo, apre yo fin fè tès plasman klas yo, sou baz premye vini, premye sèvi.

Konsomasyon, tès, ak klas yo gratis epi dokiman pa obligatwa.

Pou plis enfòmasyon: Rele / Tèks, (443) 669-6373



## WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

There are TWO ways to earn a Maryland High School Diploma: Completing the National External Diploma Program® OR Passing the Official GED® Test!

The program serves adults, who are at least 18 years old and residents of Wicomico Co., Maryland. The NEDP® can enroll clients from Worcester and Somerset Co.



The NEDP® can enroll clients residing in Wicomico, Somerset, and Worcester Counties. The NEDP® is a computer-based portfolio, which is accessed online. There is a \$150 fee to enroll into the program, which is paid when the client qualifies on Reading and Math skills tests. Clients earn a diploma after all eight competency areas are 100% demonstrated.



There is a \$45 fee for the complete Official GED® Test for 1<sup>st</sup> time test takers who reside in Maryland. There is a \$30 fee for each GED® Test Subject for re-takes. There are 4 subjects in the complete test. Students schedule for the Official GED® Test at [www.ged.com](http://www.ged.com). The Adult Education Program provides testing and classes to help students prepare for the official test, but we are not authorized to schedule, reschedule, or administer the Official GED® Test.

## WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM



### Steps to Enroll into Classes:

1. Watch the Orientation Video <https://youtu.be/JtEFyzV3q0s>



2. Complete the Application <https://forms.office.com/r/gc5wgX4Wjn>
3. Email [adulthoodeducation@worwic.edu](mailto:adulthoodeducation@worwic.edu) to schedule an appointment and complete class placement testing

Intake, testing, and classes are free, and no documentation is required.

Students are placed in classes, after completion of class placement testing, on a first-come, first-served basis.

The program serves adults, who are at least 18 years old and residents of Wicomico Co., Maryland. The NEDP® can also enroll clients from Worcester and Somerset Counties.

For more information: Call/Text, (443) 669-6373

### Steps to Enroll:

1. Watch the Orientation Video <https://youtu.be/JtEFyzV3q0s>



2. Complete the Application <https://forms.office.com/r/gc5wgX4Wjn>
3. Email [adulthoodeducation@worwic.edu](mailto:adulthoodeducation@worwic.edu) to schedule an appointment and Complete Testing.

Testing appointments must be scheduled in advance and completed in-person at Wor-Wic Community College or the Downtown Library in Salisbury.

For more information:  
Call/Text, (443) 669-6373



# INTERESTED IN ADULT EDUCATION CLASSES?

We offer Adult Basic Education (ABE) and English as a Second Language (ESL) classes. Registration is now online!

Use the QR code to sign up or call/email us using the information below.

## ABE & ESL Classes

In-person intake and pre-testing is required prior to joining a class.

We are currently accepting registrations for summer and fall sessions!

We offer day and evening classes with in-person and online options.



OPEN YOUR PHONE'S CAMERA APP AND HOLD IT ABOVE THE CIRCLE TO SIGN UP!

Worcester County Public Schools  
Adult Education Program  
410-632-5071  
adulthoodeducation@worcesterk12.org

Funding for the Adult Education program is provided by the MD Department of Labor



# INTERESADO EN CLASES PARA ADULTOS?

Tenemos clases de educación básica para adultos (ABE) y clases de inglés (ESL). El registro está en línea.

## Clases de ESL & ABE

Se requiere admisión y pruebas previas en persona antes de unirse a una clase.

¡Actualmente estamos aceptando inscripciones para las sesiones de verano y otoño!

Ofrecemos clases diurnas y nocturnas con opciones presenciales y en línea.



¡ABRE LA APLICACIÓN DE LA CÁMARA DE TU TELÉFONO Y MANTÉNLA SOBRE EL CÍRCULO PARA REGISTRARTE!

Worcester County Public Schools  
Adult Education Program  
410-632-5071  
adulthoodeducation@worcesterk12.org

La financiación del programa de educación de adultos es proporcionada por el Departamento de Trabajo de Maryland



# ENTERESE NAN KLAS EDIKASYON POU GRANMOUN?

Nou ofri Edikasyon Debaz pou granmoun (ABE) ak klas angle tankou youn dezyèm lang (ESL) Enskripsyon an kounye a sou entènèt.

## ESL & ABE klas yo

Kounye a nou aksepte enskripsyon pou sesyon ete ak otòn!

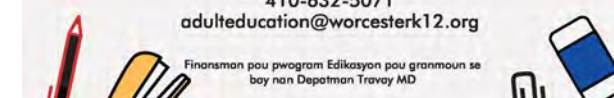
Nou ofri klas jou ak aswè ak opsyon an pèsòn ak sou entènèt.



LOUVRI APP KAMERA TELEFÒN OU AN EPI KENBE LI ANWO SÈK LA POU ENSKRI!

Worcester County Public Schools  
Adult Education Program  
410-632-5071  
adulthoodeducation@worcesterk12.org

Finansman pou pwogram Edikasyon pou granmoun se bay nan Depatman Travay MD



<b>Area Adult Education Providers</b>
---------------------------------------

\*\* You may enroll with any program that is convenient for you no matter which Maryland county that you live in.\*\*

**Dorchester County**

Chesapeake College

1000 College Circle

Wye Mills, Maryland 21679

Phone: 410-822-5400

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

**Somerset County**

Princess Anne One-Stop Office

30415 Mount Vernon Rd.

Princess Anne, MD 21853

Phone: 410-677-4261

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.

**Wicomico County**

Wor-Wic Community College

32000 Campus Drive

Salisbury, MD 21804

Phone: 443-669-6373

Email: [adulthoodeducation@worwic.edu](mailto:adulthoodeducation@worwic.edu)

Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

**Worcester County**

Worcester County Board of Education

6270 Worcester Highway

Newark, MD 21841

Phone: 410-632-5071

Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county?

Maryland's providers are listed at: <http://www.dllr.state.md.us/gedmd/programs.shtml>



# PROJECT READ

**Need Help Reading?**

**Enroll in Project READ!**

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



**Want to become an Adult Literacy Coach?**

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.

For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159  
[www.wicomicolibraries.org](http://www.wicomicolibraries.org)



Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.



# DO YOU NEED YOUR DRIVER'S LICENSE? WE CAN HELP!

Is transportation a barrier to:

- A new job?
- Taking classes?
- Helping your family?



Don't have a computer to go online?

**Wor-Wic  
Community  
College Offers:**

Can't get to the facility to complete  
the driving portion?

Scholarships to reduce  
the cost to as little as \$50!!!

Laptops to borrow to complete  
the online classroom at home!

Register at :

[https://www.worwic.edu/  
DriverEducation](https://www.worwic.edu/DriverEducation)

A ride to and from your Behind-the-Wheel  
drives!

Don't let these barriers keep you from the freedoms of  
having your driver's license!

## YOU CAN GET YOUR LICENSE!

For more information, contact:  
Kelly Carey, 410-334-6729, [kcarey@worwic.edu](mailto:kcarey@worwic.edu)



# EXPUNGEMENT CLINIC



**Required Information to bring with you:**

- \* Income information for all household members
- \* The value of your house, if you have one
- \* The value of your car, if you have one
- \* How much you have in your checking or savings account, or any investment accounts

**Attorneys CAN provide information on:**

criminal record expungement, family law, housing, consumer, income tax, and estate planning and administration.

**Attorneys CANNOT address:**

criminal cases, personal injury lawsuits, employment law questions and class actions.

**MAY 24** | **OCEAN CITY**  
from 4-6 PM | **BRANCH**

Clients attend this session in person and receive assistance from volunteer attorneys. Register under the events page on website or call 410-524-1818 for assistance.

REGISTER  
UNDER EVENTS AT

[WorcesterLibrary.org](http://WorcesterLibrary.org)





Advancing Human Rights and Justice for All



## Free Workforce Legal Services

- ◆ Do you need help expunging your criminal record?
- ◆ Are you being sued or harassed by bill collectors?
- ◆ Do you need help navigating family law matters?
- ◆ Are you facing eviction or foreclosure?
- ◆ Do you have a landlord-tenant issue?



**Maryland Legal Aid may be able to help.**

Meet one-on-one with a Maryland Legal Aid attorney to discuss your civil legal issues and get help expunging your criminal record.

**Location:**

Lower Shore American Job Center  
31901 Tri-County Way  
Salisbury, MD 21804

**Time:**

9:00 a.m. to 4:00 p.m.

**Dates:**

1<sup>st</sup> and 3<sup>rd</sup> Thursday of every month beginning in May

Registration is not required. Attendees are assisted on a first-come, first-served basis. For more information contact Maryland Legal Aid's Lower Eastern Shore office at 410-546-5511.

Worcester County Circuit Court

## Family Law Legal Clinic For Self-Represented Litigants



Family Services Division  
Court House, Room 101  
One West Market Street  
Snow Hill, Maryland 21863

**Website:**

To access Family Law Forms online go to: [www.mdcourts.gov](http://www.mdcourts.gov)  
Click on: "Court Forms"

**Statewide Legal Help Phone Line:**

410-260-1392

### HOURS OF OPERATION

**TUESDAYS**  
9:30 - 2:30

**Sign Up Begins at 8:30 a.m.**

**In Family Services, Room 101**

Free Consultation and Assistance with Family Law Matters Only  
Divorce, Custody, Visitation, Name Change & Modifications to existing Orders

An attorney is available to answer legal questions and assist with the completion of court forms for persons who are unrepresented.

**\*You MUST wear a MASK to be seen in person**

For further information you may call the Family Services Division @ 410-632-5638

# LEGAL RESOURCES

## Maryland Courts Self-Help Centers

410.260.1392  
mdcourts.gov/selfhelp

Monday-Friday, 8:30 AM to 8:00 PM

## Family Law Hotline

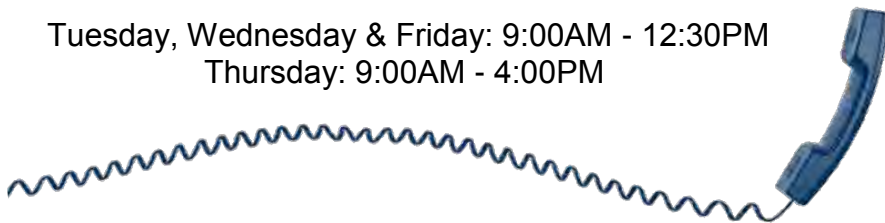
800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

## Legal Forms Hotline

800.818.9988 (English)  
877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM  
Thursday: 9:00AM - 4:00PM



These organizations may assist you with free or reduced cost legal representation:

### Disability Rights Maryland

800.233.7201  
disabilityrightsmd.org

### Legal Aid Bureau Inc.

800.444.4099  
mdlaborg

### Maryland Volunteer Lawyers Service, Inc.

800.510.0050  
mvslaw.org

### Pro Bono Resource Center of Maryland, Inc.

800.396.1274  
probonomd.org

## Family Law Assistance

**Divorce • Domestic Violence  
Custody • Adoption  
Visitation • Child Support  
Guardianship • Name Change**

### Dorchester County Circuit Court

206 High Street  
Cambridge, Maryland

Mondays, Noon to 3:30 PM

410.228.1395

### Somerset County Circuit Court

11770 Somerset Avenue  
Princess Anne, Maryland

Fridays, 9 AM to Noon

410.651.4618

### Wicomico County Circuit Court

101 North Division Street  
Salisbury, Maryland

Mondays, 9 AM to Noon

410.334.3127

### Worcester County Circuit Court

1 West Market Street  
Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM

410.632.5638