

the Job Journal

**TIP
OF THE
WEEK**

Tips for Discouraged Job Seekers

Tired, discouraged, feeling like you'll never find a job? Need a job, but nothing you do seems to be working?

When job searches extend months or even longer, it can be hard to stay motivated and positive about the experience. That's particularly true if you make it through multiple rounds of interviews, but still don't land a role.

While it's hard to persist, doing so is essential if you want to find a job. And not only do you need to continue to put in the work—researching companies, scanning for job openings, and filling out applications—but you'll need to do it with confidence in yourself. After all, you'll know how to highlight your skills, abilities, and experience throughout the application process, from cover letters to phone screens to interviews.

What to Do When Your Job Search Isn't Working

Here are tips that can help you re-engage in your job search with fresh enthusiasm or try out new approaches that might lead to greater success.

Expand Where You Look

When you're having a tough time finding a job, or even finding jobs to apply for, it's important to expand your job search. Don't limit yourself to applying for the jobs you find posted online.

Note: Expanding your job search will help you find unadvertised openings and enable you to proactively seek employment at companies of interest.

Companies may be hiring that don't post job listings other than internally, on their company website. Sometimes, they may also collect an ongoing "pool" of applicants who they may approach should they find they need an employee with particular expertise in the future.

Make a Target List of Companies

If you don't have a target list of companies yet—a shortlist of employers you would be thrilled to work for—it's worthwhile taking the time to research company information and create a list of companies to target in your job search. All the information you need is available on the web, and it's easy to find detailed information about potential employers online.

Tip: Take advantage of the website Glassdoor, which allows you to learn more about a company's positions, salaries, and corporate culture.

Once you have a list, the next step is to reach out to contacts at the company:

- Use LinkedIn's companies section as a tool to find company information. You'll be able to see your contacts at the company, new hires, jobs posted, and company statistics.

- Check the company website and search for the company online to find more contacts at the employer who could potentially be interested in hiring you.
- If you're a college graduate, check with your career services or alumni office to see if you can get a list of alumni to network with.

How to Use Your Connections

Start actively working those contacts to get a foot in the door. Try these strategies:

Send a message. Send an email (or a LinkedIn message) to the individual you would potentially be reporting to. The email should be company-specific, mention the issues they are facing, and how your background can help them. Keep it short—long emails can feel overwhelming.

As an example, if you are a salesperson: "In my previous position as sales manager, I was able to grow sales at a higher rate than the industry average. I know that your company is trying to aggressively outpace the category, and, given my experience, I can help you accomplish that."

Tip: "Intro and More" is a good Subject Line for your message or LinkedIn InMail.

Make a phone call. Follow up by phone with companies that you have already emailed. Call the person you emailed the previous week. The follow-up call should state why you are interested in working at that company and how your background can add value now.

Take Advantage of Your Network

Make it a goal to meet with someone in your network that you haven't seen in a while. This can be over coffee either in their office or at a coffee shop. (If that's not an option, set up a virtual coffee date over video software.)

In these types of one-on-one, more intimate settings, people will tell you things that they would never say in an email or over the phone. Let them know what you are doing and what you are looking for. Offer to help them with something they may need. This will help you stay "top of mind" with them.

Also, ask them for the name of at least one other person you can be introduced to. This will significantly expand your network.

Meet Like-Minded People

Try connecting on social media with people employed in your industry, or at companies you want to work for. Start a conversation and see if it can lead to a deeper connection. Also, look to meet with people who are, like you, out of work and exchange ideas on what is working and not working in your job search.

Tip: Networking is a powerful tool in your job search—consider devoting as much time to connecting with others as you do to sending out job applications.

Have a Plan for Every Day and Week

Set reasonable plans for yourself—maybe that's a number of applications a week or reaching out to one contact a month. Just make sure your goals are reasonable. Otherwise, you risk feeling discouraged.

Limit Your Time, So You Don't Burn Out

Spending the entire day job searching can get exhausting and unpleasant. Don't overdo it! Decide what's a reasonable amount of time to spend looking for a new job, and hit pause for the day once you've hit the limit.

Tip: Some people find it helpful to block out time on the calendar for a job search.

Try Something New

Volunteering, learning a new skill, or devoting yourself to a side hustle will all keep you feeling engaged. And these activities might also further your chances of landing a new role, too. After all, you could learn skills that are helpful in a role or make a connection with someone who knows someone looking to fill a role.

Reach Out for Help

Job searching often feels like a solo task. But if it feels like nothing you're doing is working, it might be time for a new approach. You can reach out to friends, family, and current or former colleagues for advice or a read-through on your resume or cover letters. A job or career coach can sometimes be helpful as well.

Doyle, Alison. "Tips for Discouraged Job Seekers." *The Balance Careers*, Dotdash, 21 September 2021, <https://www.thebalancecareers.com/tips-for-discouraged-job-seekers-2060641>.

Tri-County Workforce Development Initiative
31901 Tri-County Way, Suite 110
Salisbury, Maryland 21804

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request to wicomico_aic@maryland.gov

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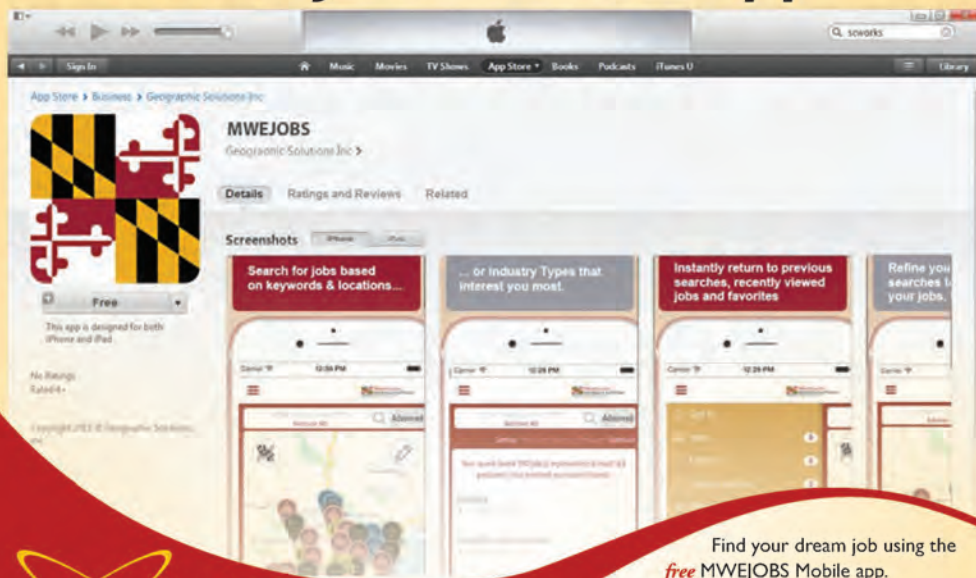
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NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! MWEJOBS Mobile App



Find your dream job using the **free** MWEJOBS Mobile app. Instantly view any job posted to the web directly on your mobile phone or tablet. Simply search for "MWEJOBS" in the Apple iTunes or Google Play sites.

The latest job openings in your area from 16,000 websites are now at your finger tips. Save and share your favorite job via email, Facebook or Twitter.

With MWEJOBS Mobile's unique "Jobs Nearby" function, you can easily map all of the latest jobs near your current location. Search for jobs around your neighborhood or at a different location. Simply tap color-coordinated pins to see more information or to apply for a job.

MWEJOBS Mobile lets you instantly return to previous searches, recently viewed jobs and your favorite jobs.



mwejobs.maryland.gov



Step 1
Enroll at
<https://mwejobs.maryland.gov>

Step 2
Create a résumé in the system.

Step 3
Schedule your one-on-one appointment (*see below for contact information*).

Step 4
Bring copies of your résumé, cover letter or other job search materials to your appointment.

Contact Us

410-341-8533 Ext 0

Job Specialists:
YoVanda Brown
Bill Draucker
Takishia Kiah
Nancy Wenger
Susan Willey
Jorge DeJesus Jr.

Veterans Representative:
J. Zack Walker
John Codd Jr.

Reentry Navigator:
Jarrah Hall

Email:
salisbury@dllr.state.md.us

31901 Tri-County Way
Salisbury, MD 21804



www.labor.maryland.gov

Energize Your Job Search

Résumé Reviews

Not getting any interviews? Have your résumé reviewed by a Job Service Specialist to discuss up to date résumé ideas and formatting tips to get your résumé to the top of the pile.

Job Search Techniques

If you are frustrated from navigating through endless job boards, social networking sites and piles of newspapers, we can help you mainstream your job search and learn to focus on finding the right job.

Interviewing Tips

Learn how to get prepared for your upcoming interview and how to best answer questions about employment gaps, terminations and other sticking points that can be tricky, and what questions you need to ask the employer.

Labor Market Consultation

Explore resources that will help you to research careers, industries and find information about specific occupations. By utilizing the most up-to-date labor market information available for salaries, job outlook and training, we can help you make more informed decisions in your job search.

Effective Online Job Applications

We can assist you through the sometimes complicated process of completing online applications from setting up an email account to copy and pasting your résumé into the application.

Job Skills Identification

Finding transferrable job skills while changing careers can be difficult, we can help you explore your past experience and learn how to translate those skills to another field.

Resources for Job Seekers

There are many resources for job seekers from getting funding to go back to school to veteran services to computer training, ask how the One-Stop can help you in finding your next career.

Ask us to Design a Custom Consultation to Meet Your Needs

Meet one on one with a Job Service Specialist to further discuss problems you are encountering during your job search and how to overcome them with confidence.

Maryland's American Job Center networks are an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Auxiliary aids, interpreter services, and reasonable accommodations are available upon request at local American Job Centers.

Virtual Back To Business FALL Regional Hiring Event



Did You Know?...

Maryland is currently home to 3,900 manufacturing companies, encompassing sectors such as

- aerospace and defense,
- food and agribusiness,
- biopharma,
- medical devices,
- fabricated metal,
- computers,
- electronics and more!



Please direct questions to
Alicia Dennis at
alicia.dennis@maryland.gov

VIRTUAL MANUFACTURING JOB FAIR!

Monday, Nov 15, 2021

1:00 pm – 3:00 pm

Hear first-hand from leading Eastern Shore manufacturers on what it's like to work in the manufacturing industry and at their companies.

Featured employers will give insight on:

- Career Pathways
- Soft & Hard Skill Needed To Succeed
- Company Culture & Benefits
- Facility Work Environments

This event is for jobseekers, workforce development staff, students, educators, parents, and others interested in learning more about manufacturing on the Shore.

Click here to [register](#) and access Google Meets link! “See you there!”





Valley Proteins is Now Hiring!

Valley Proteins, Inc. provides for the recovery and recycling of animal by-products and used restaurant grease, along with related services, throughout a 23-state area in the Mid-Atlantic, southeastern, and southwestern regions of the United States. Founded in 1949 and family-run for three generations, we are one of the largest independent renderers in the United States.

We are hiring skilled and semi-skilled maintenance mechanic professionals for our Linkwood, MD facility location.

Please join us at our job fair where you can learn more about our career opportunities and participate in on the spot interviews. Please see below for details:

Lower Shore American Job Center
 31901 Tri-County Way, Suite 111, Salisbury, Maryland 21804.
 Tuesday, November 16, 2021
 Time: 10:00am-2:00pm

Plant Maintenance Mechanic Career Opportunities Include:

- Boiler Technician Operator** - Earn \$25.00-\$30.00 per hour
- Certified/Uncertified Industrial Electrician** - Earn \$25.00-\$30.00 per hour
- Experienced Maintenance Mechanic/Welder** - Earn \$22.00-\$28.00 per hour
- Entry-Level Maintenance Mechanic** - Earn \$18.00-\$22.00 per hour

Our employees enjoy these many great benefits and more:

- **Competitive pay with bonus opportunities**
- **Great Benefits** – medical, dental, vision, profit sharing, paid time off
- **\$500-\$1000 annual contribution towards healthcare savings account**
- **3% guaranteed contribution to your 401(k) account**
- **Training and growth** – You will receive training for your position and may perform work in a variety of areas around the facility.
- **Advancement Opportunities**– Our Company is always looking for key players motivated to move up to higher level roles.

To learn more about these opportunities or to apply online, please visit us at: www.DriveVP.com or call us at: 540-877-2590, Ext. 36116.



Where to find career opportunities?
www.mwejobs.maryland.gov



31901 Tri-County Way
 Suite 111
 Salisbury, MD 21804
www.lowershoreajc.org
 (410) 341-6515
 M-F 8am – 430pm



Christina Williams
Veteran Employment Rep.
 410-546-6821 (office)
 443-955-9147 (cell)

Now Hiring



Attention all Military Veterans, Spouses, Caregivers & even Civilians...

You are welcome to attend this online event

Wednesday, November 17, 2021

1:00pm – 3:00pm

***Please register [HERE](#)

for this event using Eventbrite.

***Click the [Google Meet](#) link on 11/17/21

to meet with employers ready to hire YOU!

SHARE*SHARE*SHARE

"Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations."

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Courtesy Clerk Deli/Meat Clerk Pharmacy Technician (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk In-Store Shopper (E-commerce) Pharmacy Clerk (Salisbury)	Apply online at https://www.albertsoncompanies.com/careers/en/our-companies/acme.html?our-companies=Acme
Advance Auto Parts	<i>Salisbury</i> Store Hourly Store Driver Retail Parts Pro Salesperson	Apply on line at https://www.advanceautoparts.jobs/
	<i>Pocomoke</i> Salesperson Store Hourly Retail Parts Pro	
ALDI	<i>Salisbury</i> Cashier Store Associate	Apply online at https://careers.aldi.us/
	<i>Berlin</i> Store Associate Cashier Assistant Store Manager	
Anchorage Healthcare Center	Cook Culinary Aide Activities Leader GNA	Apply online at https://jobs.apploi.com/profile/communicarefamily
Applebee's	Bartender Sanitation Specialist Dishwasher/General Utility Server Carside To-Go Specialist Line Cook Host	Apply online at https://www.applebees.com/en/restaurant-jobs

Atlantic General Hospital	Administrative Assistant Collections Specialist Emergency Department Tech Executive Administrative Assistant Floor Care Tech Housekeeping Aide Housekeeping Supervisor Medical Office Assistant Medical Receptionist Nurse Tech (CNA) Registration Specialist Scheduler Secretary/Nurse Technician Staffing Coordinator Surgical Services Inventory Analyst Surgical Tech	Apply online at https://www.atlanticgeneral.org/Careers.aspx
Atlantic Tractor - Salisbury, Pocomoke	Management Trainee (Salisbury) Grounds Maintenance (Salisbury) Diesel/Farm Equipment Technician Small Engine Mechanic Part Counter Sales (Pocomoke)	Apply online at https://www.atlantictractor.net/employment
Atria	Cook Registered Medication Aide/Med Tech Dishwasher	Apply online at https://www.atriaseniorliving.com/careers/
BesTemps	Administrative Assistant (Various locations) Assembler (Salisbury) Banquet Server (Ocean City) Carpenter (Showell) Dishwasher (Ocean City) General Laborer (Various locations) Hospitality Worker (Ocean City) Housekeeper/Houseman (Ocean City) Industrial Maintenance Mechanic (Salisbury) Line Cook (Ocean City) Machine Operator (Salisbury) Maintenance Technician (Various locations) Material Handler (Salisbury) Packaging Operator (Salisbury) Pest Control Technician (Bishopville) Production Associate (Pocomoke) Production Operator (Salisbury) Sales Associate (Salisbury) Sign Installer (Salisbury) Warehouse Associate (Salisbury)	Apply online at https://www.bestemps.com/looking-for-work/
Big Lots	Store Associate/Stocker	Apply online at https://careers.biglots.com/
Blue Water	<i>Berlin</i> Snack Bar Attendant Guest Service Specialist	Apply online at https://bwdc.com/

	<p><i>Ocean City</i> Construction Manager Front Desk Manager Laundry Attendant Housekeeper Houseman Front Desk Agent</p>	
Bob Evans Restaurant	Kitchen Prep Host/Cashier Assistant Manager Carryout Server Key Supervisor Grill Cook Dishwasher	Apply online at http://careers.bobevans.com/
Boscov's - Centre at Salisbury	Loss Prevention Detective Sales Associate	Apply online at https://www.boscovs.com/
Burlington	Store Associate-Shortage Control Retail Receiving Associate Retail Sales Associate Cashier Associate Retail Store Supervisor	Apply online at https://burlingtonstores.jobs/
Carrabba's Italian Grill - Ocean City	Kitchen Manager Assistant Kitchen/Culinary Manager <i>Ongoing recruitment</i> Prep Cook Restaurant Busser Dishwasher Server To-Go Specialist Host Bartender	Apply online at https://www.carrabbas.com/careers
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Pipe Fitter/Plumber Fabricator/Ship Fitter Carpenter Electrician Welder Painter	Apply online at https://www.chesapeakebuilding.com/careers
Chesapeake Utilities	CGS Apprentice/Rail Car (Salisbury) Distribution Systems Technician I (Salisbury) Delivery Driver (Pocomoke, Salisbury) Line Locator I (Salisbury) Gas Operations Supervisor-Metering (Salisbury) Service Technician (Pocomoke) Customer Service Representative I (Pocomoke)	Apply online at https://chpk.com/our-culture/careers/

Chili's Grill & Bar	<i>Ongoing recruitment</i> Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Server	For job descriptions go to https://www.chilisjobs.com/ Apply via email to chilis523@chilis.net
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at https://jobs.chipotle.com/
City of Fruitland	Public Works Maintenance Worker I Utilities Technician I	Apply online at https://www.cityoffruitland.com/how_do_i_apply_for_obtain/employment.php
City of Pocomoke	Water/Wastewater Lead Operator Public Works General Laborer Police Communications Operator Entry Level Police Officer	Apply online at https://www.cityofpocomoke.com/info/jobs
City of Salisbury	Utility Tech I, II or III Motor Equipment Operator II-Sanitation Water Plant Operator I Waste Water Treatment Operator I Operations Support Staff Trolley Bus Driver Zoo Educator Revenue Supervisor Field Ops Technician Crew Leader Streets Supervisor Asset Management & Facilities Specialist Signal and Lighting Tech Field Ops Technician Housing Code Enforcement Officer I Firefighter/EMT Administrative Assistant I or II Meter Tech Trainee I, II or III Administrative Assistant I/II	For job descriptions and to print application go to https://salisbury.md/departments/human-resources/careers **Some jobs require special licenses. Please check job description for more details.
	POLICE CAREERS: Entry Level Police Officer Police Communications Officer Maryland Certified Police Officer Logistics Manager	
Coastal Hospice & Palliative Care	Thrift Shop Warehouse Associate Certified Nursing Assistant (CNA) Certified Medication Technician	Apply online at https://coastalhospice.org/careers/
Cobb - Pocomoke	Poultry Farm Crew Poultry Farm Worker Night Shift Hatchery Monitor Poultry House Worker	Apply online at https://www.cobb-vantress.com/en_US/careers/
Coca-Cola Consolidated	Delivery Merchandiser Trainee Merchandiser Bulk Delivery Driver Checker-Warehouse CDL-A Delivery Merchandiser	Apply online at https://cokeconsolidated.jobs.net/

Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers PRN Nurse Long-Term Live-In Caregiver	Apply online at https://www.comfortkeepers.com/offices/mar-yland/salisbury/careers/jobs
Corizon Health - Westover	Administrative Assistant	Apply online at https://www.corizonjobs.com/
CVS	Shift Supervisor Management Trainee Pharmacy Technician Retail Store Associate	Apply online at https://www.cvs.com/
Delaware Elevator	Apprentice Elevator Mechanic/Technician Drilling Helper General Laborer Welder	Apply online at https://delawareelevator.com/about/careers/job-opportunities/
Dick's Sporting Goods - Centre at Salisbury	Retail Sales Associate Retail Cashier	Apply online at https://www.dickssportinggoods.jobs/
Dove Pointe	CDL Driver Children's Program Aide Weekend Aide Job Coach Residential Program Coordinator Maintenance Floor Tech Aide Instructor House Counselor Mentor Maintenance Tech	Apply online at https://www.dovepointe.org/careers
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx
Encompass Health	Rehab Therapy Tech Rehab Nursing Tech I Admissions Representative	Apply online at https://www.encompasshealth.com/careers
Express Employment Professionals	Administrative Assistant (Salisbury, Fruitland) HR Administrative Assistant (Salisbury) Shipping Clerk (Salisbury) Machine Operator (Salisbury) Filling Line Operator (Salisbury) Medical Receptionist/Scheduling Secretary (Salisbury) General Labor (Salisbury) Cleaner (Westover)	Apply online at https://www.expresspros.com/
Five Guys - Salisbury, Ocean City	Crew Member Shift Manager Assistant Restaurant Manager	Apply online at https://www.joinfiveguys.com/

Food Lion	<p><i>Salisbury</i> Quality Assurance Associate Center Store Associate Perishable Associate Customer Service Leader Customer Lead Frozen Food-Dairy Associate Produce Associate Produce Sales Associate Specialty Merchandise Associate Deli Bakery Sales Associate Cake Decorator Produce Sales Manager Sales Associate Cashier</p>	Apply online at https://foodlion.careerswithus.com/
	<p><i>Fruitland</i> Quality Assurance Associate Produce Associate Center Store Associate Sales Associate (Cashier) Retail Pricing Coordinator Specialty Merchandise Associate Deli Bakery Sales Associate Perishable Frozen Food Dairy Associate</p>	
	<p><i>Berlin</i> Perishable Associate Sales Associate-Cashier To Go Associate Customer Service Leader Customer Lead</p>	
	<p><i>Crisfield</i> Receiver Specialty Merchandise Associate Pricing Coordinator Quality Assurance Associate Perishable Frozen Food Dairy Associate To Go Lead Center Store Associate Sales Associate (Cashier) To Go Associate Customer Service Leader</p>	
	<p><i>Ocean City</i> Customer Service Leader Hourly Seasonal Associate Produce Associate</p>	
	<p><i>Princess Anne</i> Deli Bakery Sales Associate Perishable Associate Sales Associate (Cashier) Assistant Manager Customer Service</p>	

Genesis Health Care	Nurse Aide Training Scheduler Aide-Geriatric Nurse Guest Services Specialist Housekeeper Cook Nursing Unit Assistant Laundry Aide Certified Medicine Aide Dietary Aide Driver Senior Maintenance Director	Apply online at https://www.genescareers.jobs/main/
The Green Turtle - Salisbury	<i>Ongoing recruitment</i> Bartender Cook Dishwasher Host Server	Apply online at https://thegreenturtle.com
Harbor Freight & Tools - Salisbury, Pocomoke	Retail Sales Associate Retail Stocking Associate Retail Sales Supervisor (Salisbury, Pocomoke) Retail Stocking Supervisor (Pocomoke)	Apply online at https://harborfreightjobs.com/
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Dietary Aide (Salisbury)	Apply online at https://harrisonseniorliving.com/careers
Holt Food and Paper Company	Day Warehouse Receiver/Stocker Daytime Order Selector Night Warehouse Order Selector	Apply online at http://holtpaper.com/About-Us/Careers
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Designer-Kitchen/Bath Asset Protection Specialist Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Lot Associate Measurement Specialist, Flooring (Ocean City)	Apply online at https://careers.homedepot.com/
HomeGoods - Salisbury, Ocean City	Merchandise Coordinator (Salisbury) Sales Floor/Cashier (Salisbury)	Apply online at https://jobs.tjx.com/
Hudson Behavioral Health	Chemical Dependency Tech Certified Medication Technician Maintenance Peer Support Specialist (Female)	Apply online at https://www.indeed.com/cmp/Hudson-Behavioral-Health/jobs
K&L Microwave	Electronic Assembler Electronic Technician Senior Electronic Technician	Apply online at http://www.klmicrowave.com/employment.php
Longhorn Steakhouse	Dishwasher To Go Specialist Host Server Line Cook Bartender	Apply online at https://jobs.longhornsteakhouse.com/locations/locations

Lowe's - Salisbury, Pocomoke	<p><i>Salisbury</i></p> <p>Customer Service Associate Retail Associate Receiver Stocker Overnight Sales Associate Scheduling Staffing Admin Merchandising Service Associate Cashier</p> <p><i>Pocomoke:</i></p> <p>Delivery Coordinator Cashier Retail Associate Receiver Stocker Sales Associate</p>	Apply online at https://jobs.lowes.com/
Marshall's - Salisbury, Ocean City	<p>Assistant Store Manager (Salisbury) Merchandise Associate (Salisbury) Retail Department Supervisor (Ocean City) Retail Associate (Ocean City)</p>	Apply online at https://jobs.tjx.com/
Ocean Pines Association	<p>Swim Instructor Front Desk Clerk Day-Shift Server Golf Maintenance Laborer General Laborer Lifeguard</p>	Instructions to apply at https://oceanpines.org/web/pages/work-here
Olive Garden	<p><i>Ongoing recruitment</i></p> <p>Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Restaurant Server Bartender</p>	Apply online at https://jobs.olivegarden.com/search/searchjobs
Ollie's	<p>Customer Service Supervisor Customer Service Associate Sales Associate</p>	Apply online at https://www.ollies.us/careers/
Outback Steakhouse - Salisbury, Ocean City	<p><i>Ongoing recruitment</i></p> <p>Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist</p>	Apply online at https://www.outback.com/careers
Panera Bread - Salisbury, Ocean City	<p>Manager Night Baker Associate</p>	Apply online at https://jobs.panerabread.com/
Peninsula Home Care	<p><i>Ongoing recruitment</i></p> <p>Home Health Aide (HHA) Occupational Therapy Assistant Physical Therapy Assistant</p>	Apply online at https://www.peninsulahomecare.com/careers/

Pep Boys	General Service Technician Technician A Technician B Assistant Service Manager Store Manager of Service Customer Service Advisor	Apply online at https://careers.pepboys.com/
Pepsi	Beverage Equipment Trainee Fountain Install Technician Delivery Driver Pepsi (Trainee DOT) Bulk Driver Forklift Operator/Loader	Apply online at http://www.pepsibottlingventures.com/job
Perdue Farms - Salisbury	Chemical Process Machine Tech Lead Customer Support Specialist II Edible Oil Refinery Operator Electric Mechanical Maintenance Mechanic Electrician Executive Administrative Assistant Facilities Coordinator Feed Mill Pickup Driver First Processing Mentor Fleet Tech Grain Crew Leader Grain Operator Lab Technician Maintenance Mechanic OIL Driver Production Associate Production Associate Line Lead Second Processing Mentor Waste Water Technician	Apply online at https://www.perduecareers.com/
Piedmont	Airline Customer Service Agent	Apply online at https://piedmont.jobs.net/
Plymouth Tube	Maintenance Technician I Machine Operator	Apply online at https://us60.dayforcehcm.com/CandidatePortal/en-US/Plymouth
Quality Staffing	<i>Wicomico</i> Machine Operator Clerical/Admin Assistant Janitorial General Heavy General Labor Property Maintenance Technician Manufacturing Manager Soldering Assembler Plating Tech Electronic Assembler Housekeeper Alignment Tech CNA Alignment Tech Forestry Heavy Equipment Operator Delivery Truck Driver Janitorial Porter Assembler Client Service Associate Restaurant Staff	Apply online at https://easternshorejobs.com/

	<p><i>Worcester</i> Pocomoke Heavy General Laborer Shipping-Receiving Clerk Housekeeper/Room Attendant Scale House Attendant</p> <p><i>Somerset</i> Food Production Worker Packaging Associate Plant Worker & Packer RF Assembler Filter Technician Filter Assembler Assembly Line/Packer</p>	
Red Lobster	<p><i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility</p>	Apply online at https://www.redlobster.com/
Royal Farms - Salisbury, Fruitland, Princess Anne, Berlin, Ocean City <i>Available positions vary by location</i>	<p><i>Ongoing recruitment</i> Assistant Store Manager Customer Service Associate Customer Service Leader Kitchen Manager Facilities/Maintenance Shift Leader Store Manager</p>	Apply online at https://my.peoplematter.com/mja/royalfarms/JobApp/GetBusinessUnits
Ruby Tuesday - Fruitland & Pocomoke	<p><i>Ongoing recruitment</i> Tue-Go Specialist Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook</p>	Apply online at https://www.rubytuesday.com/careers
Safelite Auto Glass	Auto Glass Technician Trainee	Apply online at https://www.safelite.com/careers
Salisbury University	Payroll Processing Associate Housekeeping Supervisor I Housekeeper Assistant Catering Assistant Food Service Assistant	Apply online at https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx

Sam's Club	Maintenance Custodian Associate Member Frontline Cashier Merchandising and Stocking Associate Baker and Packager Associate Freezer, Cooler and Deli Stocker Associate Produce Associate Fresh Team Manager Member Team Lead Tbc Tire Tech Member Support Prepared Meals and Rotisserie Chicken Associate Tire & Battery Technician Member Assist Cart Attendant Cafe Associate Meat Cutter and Wrapper Pharmacy Technician Certified Member Specialist	Apply online at https://careers.walmart.com/
Sherwin Williams - Crisfield	Production Supervisor Operating Technician Packaging Operating Technician Manufacturing Production Team Lead Maintenance Mechanic	Apply online at https://www.sherwin-williams.com/
Shore Up - Wicomico, Worcester, Somerset	Health Services Assistant Human Resources Assistant Receptionist/Intake Worker Certified Nursing Assistant Substitute Teacher Nutrition Aide Bus Aide Bus Driver Custodian Child Development Associate Trainee Teacher I Teacher II Teacher's Aide	Download application at https://shoreup.org/employment/join-our-team/ and email to humanresources@shoreup.org
Somerset County	Correctional Officer Emergency Communications Specialist Cook/Counter Person Groundskeeper Automotive Mechanic Highway Worker I/Motor Equipment Operator I	Apply online at https://www.somersetmd.us/services/employment_opportunities.php
SP Industries - Pocomoke City	Production Manager Machine Operator Machine Processor Inventory Control Team Lead Material Handler I Picker/Packer	Apply online at https://www.spindustries.com/employment/
Staples	Retail Sales Print Supervisor Retail Sales Technology Associate Retail Sales Associate Retail Inventory Specialist Retail Sales Technology Supervisor Retail Sales Print Associate Retail Operations Supervisor	Apply online at https://retailcareers.staples.com/

State Of Maryland	Correctional Dietary Supervisor (Wicomico, Somerset)	Apply online at https://jobapscloud.com/MD/
	Building Security Officer II (Wicomico)	
	Food Service Worker (Wicomico)	
	Telephone Operator II (Wicomico)	
	Personnel Clerk (Wicomico)	
	Revenue Examiner I (Wicomico)	
	Police Communications Operator I (Worcester)	
	Correctional Dietary Supervisor (Somerset)	
	Correctional Maintenance Officer I (Somerset)	
	Community Health Outreach Worker I (Somerset)	
	Correctional Officer II (Somerset)	
Sun Communities, Inc.	Resort Maintenance Technician	Apply online at https://careers.suncommunities.com/viewalljobs/
Sysco - Pocomoke	Facility Technician II	Apply online at https://careers.sysco.com/
	Outbound Warehouse Supervisor	
	Diesel Fleet Mechanic Master Technician III	
	Diesel Fleet Mechanic Technician I	
Target	<i>Ongoing recruitment</i>	Apply online at https://jobs.target.com/
	Specialty Sales (Style, Beauty or Tech)	
	Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant; Cashier-General Merchandise, Inbound)	
	GM and Food (General Merchandise, Closing, Fulfillment, Inbound, Food & Beverage)	
Texas Roadhouse - Fruitland	Host	Apply online at https://careers.texasroadhouse.com/
	To Go	
	Dishwasher	
	Line Cook	
	Server	
Taylor Bank - Ocean City/Pocomoke	Customer Service Associate	Apply online at https://www.taylorbank.com/careers/join-our-team/
Tidal Health	Administrative Assistant	Apply online at https://www.tidalhealthcareers.org/
	Aide-Imaging Tech	
	CAT Scan Technologist	
	Client Support Technician	
	Coordinator-Activities (Crisfield)	
	Coordinator-Information-Laboratory	
	Coordinator-Insurance/UR	
	ENDO Procedural Tech	
	Executive Assistant	
	Food Service-Cashier	
	Food Service-Cook	
	Food Service-Food Production Assistant	
	Food Service-Utility Aide	
	GNA (Crisfield)	
	Medical Assistant (Salisbury, Berlin, Snow Hill)	
Monitor Technician		

	Nursing Assistant (Salisbury, Crisfield)	
	Parking Attendant	
	Patient Care Assistant (CNA)	
	Patient Care Tech II	
	Patient Care Technician I	
	Patient Service Representative (Salisbury, Berlin)	
	Pharmacy Clerk	
	Phlebotomy Technician (Salisbury, Berlin)	
	Radiologic Technologist (Salisbury, Crisfield)	
	Receptionist-Security	
	Representative-Billing/Collection	
	Representative-Patient Account	
	Scheduler	
	Security Guard (Crisfield)	
	Supervisor-Central Processing	
	Supervisor-Food Service	
	Supervisor-Medical Assistant	
	Supervisor-Outreach Lab	
	Technician-Core	
	Technician-Non-Certified Central Processing	
	Technician-Pharmacy Certified	
	Unit Secretary	
Town of Berlin	Police Officer	Apply online at https://berlinmd.gov/employment/
Town of Ocean City	Water Plant Operator	Get detailed job description and apply online at https://oceancitymd.gov/oc/departments/human-resources/employment/
	Solid Waste Worker II/Driver	
	Plumbing Inspector	
	Vehicle Equipment Technician I	
	Skate Park Worker	
	Building Maintenance Worker	
	Greenkeeper	
	Casual Labor	
	Temporary Parks Worker	
	Retention & Recruitment Coordinator	
	Bus Driver	
	Solid Waste Worker I & II	
	Concessions Worker	
	Concessions Supervisor	
	Bus Maintenance Tech I	
	Tram Driver	
	Tram Conductor	
Town of Snow Hill	Public Works General Laborer Water/Wastewater Operator	Apply online at https://www.snowhillmd.gov/employment.html
Tri-County Council for the Lower Eastern Shore of Maryland	Transit Bus Operator Landscape & General Maintenance Laborer Auto Mechanic	Apply online at https://tcclesmd.org/human-resources/

Ulta Beauty - Salisbury, White Marlin Mall	Prestige Beauty Advisor Services Manager Beauty Advisor Hair Stylist	Apply online at https://careers.ulta.com/
UMES	Executive Administrative Assistant I Media Relations and Marketing Office Assistant	Apply online at https://umes.peopleadmin.com/postings/search
Vacasa - Ocean City	Front Desk Specialist-Rentals Consultant Property Caretaker Maintenance Administrative Assistant Maintenance Technician	Apply online at https://www.vacasa.com/careers/positions
Walmart - Salisbury, Fruitland	Stocking & Unloading Online Orderfilling and Delivery Health & Wellness Hourly Supervisor and Training General Merchandise Fuel Station Food & Grocery Cashier & Front End Services Auto Care Center	Apply online at https://careers.walmart.com/
WBOC / WRDE	Transactional Sales Assistant Program Coordinator Traffic Coordinator	Apply online at http://drapermediajobs.com/
WCDC	Personal Supports Facilitator Personal Care Assistant and Transporter Maintenance Assistant Art and Activity Instructor Weekend Residential Counselor Awake Over Night Residential Counselor	For detailed job descriptions, and to download and print application, go to http://wcdcservices.org/employment-opportunities/ Apply online at https://recruiting.paylocity.com/recruiting/jobs/All/febfa26-4102-46cf-b4be-5f1ddb2c56e2/Worcester-County-Developmental-Center
West Marine - Ocean City	Assistant Manager Cashier Sales Associate	Apply online at http://www.lifeatwestmarine.com/

Wicomico County	<p>911 Specialist (911 Call Taker and Dispatcher) Administrative Office Associate II Administrative Office Supervisor Correctional Officer I Maintenance Technician Motor Equipment Operator I Parks Facility Worker Police Communications Specialist I Records Assistant I Records Assistant II Athletic Complex Seasonal Worker Bailiff-Circuit Court Box Office Employee Concessions Manager Concessions Staff Convenience Center Attendant Cook Court Security-Civilian Crossing Guard Emergency Management Technician Ferry Operator Kids Klub After School Staff Maintenance Technician Maintenance/Janitorial Mower Operator Weed (Lead) Control Coordinator</p>	Apply online at http://www.wicomicocounty.org/jobs.aspx
Wicomico County Public Schools	<p>Contractual Transportation Positions Contractual Custodian Contractual Food Service Worker Custodian I and II Assistant Building Service Manager I, II & III</p>	Apply online at https://www.applitrack.com/wcboe/onlineapp/default.aspx
Wicomico Public Library	<p>Circulation Assistant Homework Help Center Supervisor</p>	Apply online at http://www.wicomicolibraries.org/employment
WMDT	<p>Studio Technician Commercial Producer Media Specialist</p>	Apply online at https://www.wmdt.com/about-us/job-openings/
Worcester County	<p>Rental License Program Coordinator Emergency Communications Specialist I Emergency Communications Specialist Trainee 911 Call Taker Correctional Officer-Cook Correctional Officer Trainee Landfill Operator II Transfer Station Attendant Landfill Operator I Grounds Crew Foreman Road Worker II and III General Laborer/Maintenance Worker I Parks Worker III-IV Animal Control Officer Accounting Clerk II</p>	Apply online at https://worcesterrhr.co.worcester.md.us/
Worcester County Public Schools	<p>Educational Assistant Custodian II Bus or Van Driver</p>	Apply online at https://worcestermd.tedk12.com/hire/index.aspx

Worcester County Recreation and Parks	Referee Parks Worker III or IV Gym Monitor Concession Monitor	Apply online at https://worchesterrecandparks.org/about-us/employment
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i> Assistant Swim Team Coach Membership Services Representative Stay & Play Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Sports Staff Cleaning Staff Day Camp Counselor Day Camp Coordinator	Apply online at http://www.ymcachesapeake.org/employment
	<i>Lower Shore Family YMCA - Pocomoke City</i> Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Stay & Play Child Watch Assistant Cleaning Staff Day Camp Counselor Day Camp Coordinator	

 **Maryland Maryland Workforce Exchange**
 DEPARTMENT OF LABOR November 08, 2021 - November 12, 2021

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Job Order Number	Company	Position	Positions open
1459977	Farmers Bank of Willards	Personal Banker (Full-Time)	1
1462127	Goodwill Industries of The Chesapeake Inc.	Sales Associate (Salisbury)	1
1461140	Clear Channel Outdoor, LLC	Sales Assistant	1
1459722	Hallmark Cards, Inc.	Retail Merchandiser - Salisbury (Part-Time)	1
1462388	Maryland Department of Public Safety and Correctional Services	Correctional Maintenance Officer I	1
1460967	Maryland Department of Public Safety and Correctional Services	Correctional Dietary Supervisor	1
1461773	CCBCC Inc.	Checker - Warehouse (Full Time)	1
1461641	CCBCC Inc.	Delivery Merchandiser Trainee	1
1460095	Salisbury University	Recycling Coordinator	1
1460087	Salisbury University	Housekeeping Supervisor I	1
1459882	Town of Ocean City	Skate Park Worker	1
1459875	Town of Ocean City	Water Plant Operator (Unlicensed or Licensed)	1
1459866	Town of Ocean City	Revenue Supervisor	1
1460153	Bel-Art Products	Material Handler I	1
1460150	Bel-Art Products	Machine Processor	1
1460149	Bel-Art Products	Machine Operator 3rd Shift	1
1462006	K&L Microwave, Inc.	Electronic Technician	1
1462010	K&L Microwave, Inc.	Electronic Assembler	1

Visit mwejobs.maryland.gov for Additional Information & Instructions to Apply

“Maryland’s American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations.”



WORKFORCE INNOVATION AND OPPORTUNITY ACT CAREER AND TRAINING SERVICES

DO YOU NEED SKILLS TRAINING TO START A NEW CAREER OR ADVANCE IN YOUR CURRENT CAREER?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP.



WHO ARE WE?



The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

WHAT TRAINING COURSES ARE ELIGIBLE?

Please visit the Maryland Eligible Training Provider list located at www.dllr.state.md.us/employment/train/ to search for trainings by training provider, training type, geographic location or key word.



NOT SURE WHAT YOU WANT TO DO?



[My Next Move](#) is an interactive tool for job seekers and students to learn more about their career options. The site has tasks, skills, salary information, and more for over 900 different careers.

HOW DO I APPLY?

- ✓ Register in MWE (mwejobs.maryland.gov/) and create a resume.
- ✓ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.



LOWER SHORE
WORKFORCE ALLIANCE

Located at the American Job Center
31901 Tri-County Way, Salisbury, MD
(410) 341-6010 — train4jobs.org



Serving Somerset, Worcester and Wicomico Counties

SkillUp® Lower Shore

Register for Free Introductory Courses

BUILD YOUR SKILLS

Get free training to build your skills and prepare for your next job through the SkillUp® Lower Shore program supported by Metrix Learning. Start with FREE work readiness courses!

Course Topics Include:

- | | | |
|--------------------|--------------------------|-------------------|
| • Digital Literacy | • Emotional Intelligence | • Effective Email |
| • Internet Skills | • Business Etiquette | • Word/Excel |
| • Communication | • Critical Thinking | • ...and more! |



SIGN UP TODAY!

- 1.) Go to: <http://lowershoreajc.skillupamerica.org/>
- 2.) Click "JOBSEEKERS" → "REGISTER FOR FREE"
- 3.) Fill out your information for instant access
- 4.) Take as many courses as you want for 180 days (6 months)

WHY E-LEARNING?

- Convenient - Accessible 24/7 from any location with high speed internet access
- Flexible - Matches your skill level and learning pace
- No cost - No tuition or travel costs
- Customers completing assigned work readiness training will be granted access to 5000+ additional courses.

For access to additional training and career services, please contact Lower Shore Workforce Alliance:

Phone - (410) 341-6515

Email - Training@LSWA.org

<https://lwsa.org>
<http://www.metrixlearning.com>

Virtual Format

CUSTOMER SERVICE AND SALES NATIONAL RETAIL CERTIFICATION TRAINING



Goodwill and The National Retail Federation (NRF) have partnered to offer a virtual format customer service and sales training.



Learn the following skills:

- Retail Fundamentals
- Communication and Teamwork
- Problem Solving
- Customer Service
- Inventory Tracking
- Payment Procedures and more!

Where: **Virtual self-paced lessons**
 Length: **1 - 2 weeks**
 Contact: **443-669-5846** or digitalskills@goodwillches.org
 NRF Certification exam upon completion of the training. **Internet access required.**

goodwillches.org



Serv Safe Training

Recommended for the Food and Hospitality Industries

Learn the Principles of Food Safety:

- Food Safety Regulations
- The Importance of Food Safety
- Time and Temperature Control
- Good Personal Hygiene
- Safe Food Preparation
- Preventing Cross-Contamination
- Cleaning and Sanitizing
- HACCP (Hazard Analysis and Critical Control Points)
- Allergens

Course Info:

ONE DAY Online and Self-Paced
Learn the vocabulary and pass the assessment test and receive your certification

Requirements:

- * Complete intake form
- * VALID email address and password
- * Internet required through phone, tablet or computer



Earn an official certificate documenting course hours and display your certificate on your resume!

Contact:

443-669-5846
digitalskills@goodwillches.org

PHARMACY TECHNICIAN PROGRAM



Goodwill Industries of the Chesapeake, in conjunction with CVS Health and Baltimore City Community College, is proud to offer a Pharmacy Technician Program.

This 16 week program includes:

- Pharmacy Calculations
- Pharmacy Theory
- CPR Training
- Pharmacy Tech Certification Exam
- 160 Hour Clinical Externship (M-F 9am-5pm)

Eligibility Requirements

Applicants must be 18 or older with a HS Diploma/GED and no criminal background. Must also pass TABE assessment, urinalysis and PPD screenings.

Students must pass all course requirements to obtain the Maryland Board Pharmacy Technician Certification.

Where: **Virtual Facilitator** (only)

When: **Monday - Thursday 9am-4pm**

Length of training program: **16 weeks**

Contact: pharmtech@goodwillches.org

IN PARTNERSHIP with

goodwillches.org



Wor-Wic Community College

Free Metal Fabrication Training: M-F 5:30-9pm- March-June 2022 + July-Oct. 2022



Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. The training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

Courses run Monday through Friday for 14 weeks from 5:30-9:00pm. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for the free career-changing training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for Metal Fabrication Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$100 (Gear List will be provided)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

The new Basic Metal Fabrication course will provide 250 hours of evening instruction and practice over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, recognize and avoid potential hazards and receive OSHA trainings.

Metal fabrication students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare for cutting and fit-up.

Students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding techniques and procedures will be discussed, modeled and practiced.

There will be an introduction to industry structures and processes and students will discover requirements to qualify as metal fabricators. Metal fabrication training includes 20% classroom and 80% shop time. To graduate, 75% or greater is necessary on written and hands-on skills exams.



Wor-Wic Community College

Free Welding Training for Eligible Candidates

Projected Dates: Nov. 2021-April 2022 + May-Sept. 2022



Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services, Crystal Steel and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. To be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for the Welding Training.

- To Be Eligible For Consideration, Candidates Must:**
- Be age 17 or older
 - Have a High School Diploma or GED
 - Be able to pass a pre-employment urine drug screen
 - Display hand-arm steadiness
 - Display strong near-vision to see details at close range
 - Possess good depth perception and manual dexterity
 - Be able to work in extremely hot, dusty and noisy environments
 - Be able to lift at least 50 lbs. unassisted
 - Be able to adjust controls with precision
 - Be able to recognize and solve problems
 - Be able to work well with others and accept positive, constructive criticism that aids in growth
 - Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt) at est. cost \$150-\$250)
 - Maryland resident (Lower Shore preferred)
 - Be job ready
 - Have reliable transportation
 - Be able to support themselves for the duration of the training
 - Commit to attend classes, be on time, work hard and not give up!

Stick, Flux Core, MIG and TIG Welding is a 455 hour course with 5 hours of instruction per day, Monday-Friday for 18.2 weeks. The course is designed to provide the entry level welder with the skills necessary to secure employment in the welding industry.

Students will begin by developing knowledge to work safely within industry standards and recognize and avoid hazards. Through instruction, discussion, modeling and practice, students will become proficient with blueprint reading, measuring, hand and power tools, and stick/MIG/flux core/TIG set-ups, processes and clean up.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification."

Skills will be articulated verbally, in writing and by performance on quizzes, tests, a final exam and destructive bend test prior to seeking employment. Up to twelve welding qualifications may be earned for structural welding.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom (20%) and shop instruction (80%).

The intent behind and expectation of the training is to obtain welding employment.



Wor-Wic Community College

Construction Academy: Free Training for eligible candidates



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a "Construction Academy" training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

The next two course program runs from Sept. 2021-April 2022, one evening per week with a partial/whole day internship component. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for this free, career-changing training, contact Quality Staffing Services at 410-742-2600 or visit EasternShoreJobs.com and apply for Carpentry Training.

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

The "Construction Academy" is designed to prepare students with basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (math functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

Experience construction through an internship to strengthen all skills. The intent behind the "Construction Academy" is to obtain construction employment.



RISE

Raising. Independent. Skilled. Employees.

Workforce Development Program

Are you in need of help getting a job and maintaining it, or continuing your education?

We can help!



We Can Help You With:

- GED enrollment
- Job Skills Training
- Work Experience
- Occupational Skills Training
- Mentorship & Counseling

Eligibility:

- 16-24 years old
- Not attending school
- Lives in Worcester, Somerset, or Wicomico County



Contact Grace Center:

(443) 513-4124
info@gracematernalhealth.org



YOUR VISION, OUR MISSION



Telamon Corporation Young Adult Career & Education Program



David Noonan
Call (443) 397-2767
or email dnoonan@telamon.org
31901 Tri-County Way, Suite 112
Salisbury, MD 21804

www.telamon.org

Telamon is an equal opportunity employer and provider of services. Auxiliary aids available upon request. Funding sources and amount available upon request.

Are you 18 to 24 years old and want to get back into school? Continue your education? Or interested in starting a career?

If so... Let's talk.

A proud partner of the
americanjobcenter
network



WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

FREE

ONLINE
AND
IN-PERSON CLASS
OPTIONS!

English for Speakers of Other Languages/ ESL Classes

Steps to Enroll into Classes:

1. Watch the Orientation Video
<https://youtu.be/ItEFyzV3q0s>



2. Complete the Application
<https://forms.office.com/r/gc5wgX4Wjn>

3. Email adulteducation@worwic.edu to schedule an appointment and Complete Testing

The program serves adults who are at least 18 yearsold and residents of Wicomico Co., Maryland. (Some exceptions apply.)

Students are placed in classes, after completion of class placement testing, on a first-come, first-served basis.

Intake, testing, and classes are free, and documentation is not required.

For more Information: Call/Text, (443) 669-6373



WOR-WIC COMMUNITY COLLEGE


ADULT EDUCATION PROGRAM

FREE

OPCIONES DE
CLASES
VIRTUALES Y
PRESENCIALES

Clases de Inglés / ESL Classes

Pasos para Inscribirse en Clases:

1. Escuchar el Video de Orientación en Español:
https://youtu.be/Rr_haUT5e0

2. Completar la Solicitud
<https://forms.office.com/r/gc5wgX4Wjn>
3. Envíe un correo electrónico a adulteducation@worwic.edu para programar una cita y completar las pruebas

El programa atiende a adultos que tienen al menos 18 años de edad y residentes de Wicomico Co., Maryland. (Se aplican algunas excepciones).

Los estudiantes son colocados en clases, después de completar las pruebas de ubicación de clases, por orden de llegada.

La admisión, las pruebas y las clases son gratuitas y no se requiere documentación.

Para obtener más información: llame /mensaje de texto, (443) 669-6373



WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

FREE

OPSYON
VITYÈL AK
NAN KLAS
MOUN

Klas Angle / ESL Classes

Etap pou Enskri nan Klas yo:

1. Tande videyo oryantasyon an Kreyòl:
https://youtu.be/8wh90VC_y4

2. Ranpli Aplikasyon an
<https://forms.office.com/r/gc5wgX4Wjn>
3. Imèl adulteducation@worwic.edu pou pran yon randevou ak ranpli tès plasman klas la

- Pwogram nan sèvi granmoun ki gen omwen 18 an ak rezidan nan distrik de Wicomico, Maryland. (Gen kèk eksepsyon ki aplike.)

Yo mete elèv yo nan klas yo, apre yo fin fè tès plasman klas yo, sou baz premye vini, premye sèvi.

Konsomasyon, tès, ak klas yo gratis epi dokiman pa obligatwa.

Pou plis enfòmasyon: Rele / Tèks, (443) 669-6373

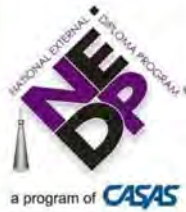


WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM

There are TWO ways to earn a Maryland High School Diploma: Completing the National External Diploma Program® OR Passing the Official GED® Test!

The program serves adults, who are at least 18 years old and residents of Wicomico Co., Maryland. The NEDP® can enroll clients from Worcester and Somerset Co.



The NEDP® can enroll clients residing in Wicomico, Somerset, and Worcester Counties. The NEDP® is a computer-based portfolio, which is accessed online. There is a \$150 fee to enroll into the program, which is paid when the client qualifies on Reading and Math skills tests. Clients earn a diploma after all eight competency areas are 100% demonstrated.



There is a \$45 fee for the complete Official GED® Test for 1st time test takers who reside in Maryland. There is a \$30 fee for each GED® Test Subject for re-takes. There are 4 subjects in the complete test. Students schedule for the Official GED® Test at www.ged.com. The Adult Education Program provides testing and classes to help students prepare for the official test, but we are not authorized to schedule, reschedule, or administer the Official GED® Test.

WOR-WIC COMMUNITY COLLEGE

ADULT EDUCATION PROGRAM



Steps to Enroll into Classes:

1. Watch the Orientation Video <https://youtu.be/JtEFyzV3q0s>



2. Complete the Application <https://forms.office.com/r/gc5wgX4Wjn>
3. Email adulthoodeducation@worwic.edu to schedule an appointment and complete class placement testing

Intake, testing, and classes are free, and no documentation is required.

Students are placed in classes, after completion of class placement testing, on a first-come, first-served basis.

The program serves adults, who are at least 18 years old and residents of Wicomico Co., Maryland. The NEDP® can also enroll clients from Worcester and Somerset Counties.

For more information: Call/Text, (443) 669-6373

Steps to Enroll:

1. Watch the Orientation Video <https://youtu.be/JtEFyzV3q0s>



2. Complete the Application <https://forms.office.com/r/gc5wgX4Wjn>
3. Email adulthoodeducation@worwic.edu to schedule an appointment and Complete Testing.

Testing appointments must be scheduled in advance and completed in-person at Wor-Wic Community College or the Downtown Library in Salisbury.

For more information:
Call/Text, (443) 669-6373



INTERESTED IN ADULT EDUCATION CLASSES?

We offer Adult Basic Education (ABE) and English as a Second Language (ESL) classes.

Registration is now online!

Use the QR code to sign up or call/email us using the information below.

ABE & ESL Classes

In-person intake and pre-testing is required prior to joining a class.

Fall Semester: Sept. 13 - Dec. 17
Spring Semester: Jan. 3 - April 29

We offer day and evening classes with in-person and online options.



OPEN YOUR PHONE'S CAMERA APP AND HOLD IT ABOVE THE CIRCLE TO SIGN UP!

Worcester County Public Schools
Adult Education Program
410-632-5071
adulteducation@worcesterk12.org

Funding for the Adult Education program is provided by the MD Department of Labor



INTERESADO EN CLASES PARA ADULTOS?

Tenemos clases de educación básica para adultos (ABE) y clases de inglés (ESL). El registro está en línea.

ESL & ABE Virtual Sesiones

Se requiere admisión y pruebas previas en persona antes de unirse a una clase.

Semestre de otoño: 13 de sept - 17 de dic.
Semestre de primavera: 3 de enero - 29 de abr.

Ofrecemos clases diurnas y nocturnas con opciones presenciales y en línea.



¡ABRE LA APLICACIÓN DE LA CÁMARA DE TU TELÉFONO Y MANTÉNLA SOBRE EL CÍRCULO PARA REGISTRARTE!

Worcester County Public Schools
Adult Education Program
410-632-5071
adulteducation@worcesterk12.org

La financiación del programa de educación de adultos es proporcionado por el Departamento de Trabajo de Maryland



ENTERESE NAN KLAS EDIKASYON POU GRANMOUN?

Nou ofri Edikasyon Debaz pou granmoun (ABE) ak klas angle tankou yon dezèm lang (ESL) Enskripsyon an kounye a sou entènèt.

ESL & ABE klas yo

Semès Otòn: 13 septanm - 17 desanm
Semès prentan: 3 janvyè - 29 avril

Nou ofri klas jou ak aswè ak opsyon an pèsòn ak sou entènèt.



LOUVRI APP KAMERA TELEFÒN OU AN EPI KENBE LI ANWO SÈK LA POU ENSKRI!

Worcester County Public Schools
Adult Education Program
410-632-5071
adulteducation@worcesterk12.org

Finansman pou pwogram Edikasyon pou granmoun se bay nan Depatman Travay MD



**WORCESTER COUNTY PUBLIC SCHOOLS ADULT EDUCATION
2021-2022**

Key: Class begins Class ends New Student begins Class closes Graduation Semester ends Make-Up Day

Month	S	M	T	W	Th	F	S	Notes
July						1	2	3
1 Online Registration begins	4	5	6	7	8	9	10	
5 Closed: Independence Day	11	12	13	14	15	16	16	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
August	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
17 Graduation	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
September								
6 Closed: Labor Day	5	6	7	8	9	10	11	
13 Fall Semester begins	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30			
October								
						1	2	
14 Public schools are closed	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
November								
	1	2	3	4	5	6		
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
22 - 25 Closed: Thanksgiving Break	21	22	23	24	25	26	27	
	28	29	30					
December								
						1	2	3
17 End of Fall Semester	5	6	7	8	9	10	11	
20 - 31 Closed: Winter Break	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
January								
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31						
								3 Spring Semester begins
								17 Closed: MLK Day
February								
						1	2	3
						4	5	6
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28						
								21 Closed: Presidents' Day
March								
						1	2	3
						4	5	6
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30	31			
April								
						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
								4 Closed: Professional Day
								14 - 18 Closed: Spring Break
								29 End of Spring Semester
May								
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
								30 Closed: Memorial Day
June								
						1	2	3
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		

Funding for the Adult Education program is provided by the Maryland Department of Labor.

Area Adult Education Providers

**** You may enroll with any program that is convenient for you no matter which Maryland county that you live in.****

Dorchester County

Chesapeake College
1000 College Circle
Wye Mills, Maryland 21679
Phone: 410-822-5400

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

Somerset County

Princess Anne One-Stop Office
30415 Mount Vernon Rd.
Princess Anne, MD 21853
Phone: 410-677-4261

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.

Wicomico County

Wor-Wic Community College
32000 Campus Drive
Salisbury, MD 21804
Phone: 443-669-6373

Email: adulthoodeducation@worwic.edu

Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

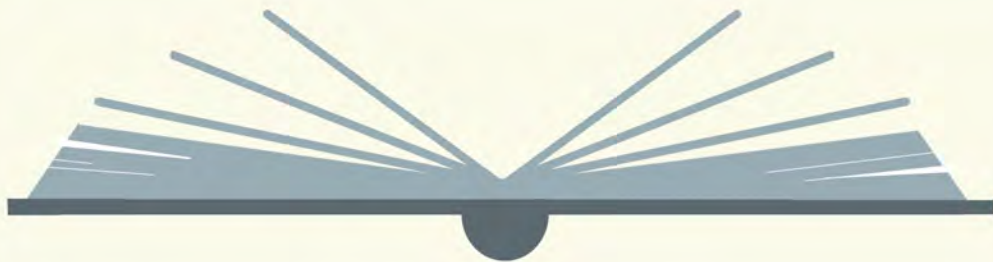
Worcester County

Worcester County Board of Education
6270 Worcester Highway
Newark, MD 21841
Phone: 410-632-5071

Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county?

Maryland's providers are listed at: <http://www.dllr.state.md.us/gedmd/programs.shtml>



PROJECT READ

Need Help Reading?

Enroll in Project READ!

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



Want to become an Adult Literacy Coach?

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.

For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159
www.wicomicolibraries.org



Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.

LEGAL RESOURCES

Maryland Courts Self-Help Centers

410.260.1392
mdcourts.gov/selfhelp

Monday-Friday, 8:30 AM to 8:00 PM

Family Law Hotline

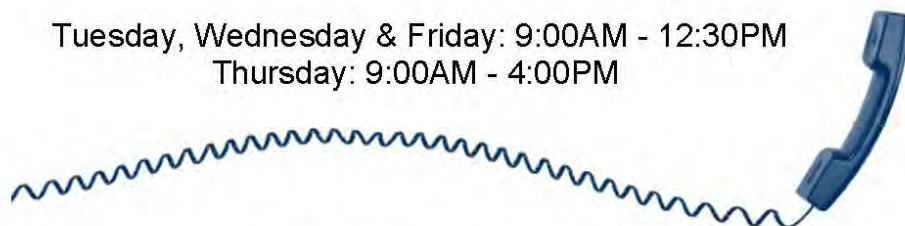
800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

Legal Forms Hotline

800.818.9988 (English)
877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM
Thursday: 9:00AM - 4:00PM



These organizations may assist you with free or reduced cost legal representation:

Disability Rights Maryland

800.233.7201
disabilityrightsmd.org

Legal Aid Bureau Inc.

800.444.4099
mdlaborg

Maryland Volunteer Lawyers Service, Inc.

800.510.0050
mvlslaw.org

Pro Bono Resource Center of Maryland, Inc.

800.396.1274
probonomd.org

Family Law Assistance

Divorce • Domestic Violence
Custody • Adoption
Visitation • Child Support
Guardianship • Name Change

Dorchester County Circuit Court

206 High Street
Cambridge, Maryland

Mondays, Noon to 3:30 PM

410.228.1395

Somerset County Circuit Court

11770 Somerset Avenue
Princess Anne, Maryland

Fridays, 9 AM to Noon

410.651.4618

Wicomico County Circuit Court

101 North Division Street
Salisbury, Maryland

Mondays, 9 AM to Noon

410.334.3127

Worcester County Circuit Court

1 West Market Street
Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM

410.632.5638