

the Job Journal

**TIP
OF THE
WEEK**

10 Essential Tips for Using Social Media to Help Your Career, Not Hurt It

Sure, you love to post pictures of your vacation antics or your kid's first day of school. But social media can also be a powerful tool for your professional life. You can use it to build your personal brand, grow your network, establish yourself as an expert in your field, or give prospective employers a glimpse into your personality.

It can also be full of pitfalls. More employers and recruiters now regularly check candidates' social media profiles before hiring them, and screenshots of status updates and tweets mean your electronic words can live forever, even if you delete them later.

And it's not just your own posts—your activity, including those stealth "likes," can come back to haunt you, too. "One thing people are often surprised to learn is that an employer can not only see their LinkedIn profile but also see every post they've liked, commented on, or shared, in addition to any posts they're sharing to their feed," says Michelle Merritt, executive partner at Merrfeld Career Management. "We remind clients to be cautious in what they react to."

These crucial dos and don'ts will help you navigate the social media maze.

1. Do Be Respectful

Avoid attacking others, and use your best judgment about your own posts. Could they be viewed in a negative manner? Would you shout what you've just typed into a crowd? Think before you post, and of course, steer clear of profanity. "Once you're an adult, that's not cool," says Jason Patel, founder of Transizion, a college- and career-prep company. "It means you can't control yourself."

2. Don't Post About Politics or Religion

Unless you work in politics, it's best not to take any sort of controversial stance on public social media, especially if you're applying for a job in a sensitive position where you need to protect data, protect client information, or be someone that others go to for advice. "If someone's trying to hire you for a job, don't let them think all your advice is going to be biased from the get-go," Patel says.

3. Do Have a Presence on LinkedIn

LinkedIn is an important tool for networking and professional brand building, so you should have a complete profile there—with professional headshot. (Please, no selfies.) "It's really your electronic resume now, and a lot of the same rules apply," says Susan Hosage, senior consultant and executive coach with OneSource HR Solutions. "Make sure the content is grammatically correct and spelled correctly, and that all the jobs and titles and dates are accurate."

4. Don't Overshare Personal Information

You don't need to post everything that happens to you. "I have a friend who posts every time she's in the ER," Hosage says. "You don't want to say that discrimination exists out there, but discrimination exists. If somebody does a search and they see something that isn't appealing to them, it could affect a hiring decision." Before you share, consider: What would a potential employer think if they read this?

5. Do Learn to Love Your Privacy Settings

We know what you're thinking: How are you supposed to have any fun online if you can't be yourself? It's fine to be a little looser on Facebook or Instagram—if you keep those profiles private. Either lock down your privacy settings (you can also change your profile name to a nickname or first-plus-middle for extra anonymity) or keep your posts aboveboard.

6. Don't Trash Talk Your Employer

"We've seen this occur on multiple occasions where an offer letter is rescinded due to a candidate's bad-mouthing of a current or former employer on social media," says Robert Moses, founder of The Corporate Con/noisseur. Doing so makes you look unprofessional and negative—qualities most hiring managers aren't eager to add to their teams.

7. Do Keep Sensitive Company Info Under Wraps

It's natural to want to brag about your work accomplishments. But remember that what you do at work may be proprietary information, and if you've signed any nondisclosure agreements, you could be jeopardizing your job by posting. Even if there's no NDA in the mix, it may just bug your boss to see you posting work information online. When in doubt, skip it. "There's more to lose by bothering your supervisors than there is to gain," Patel says.

8. Don't Post During the Workday

It's one thing if you're sharing professional posts on LinkedIn that promote the company or publicize a big company announcement. It's another if you're tweeting about your fantasy football team at 10 AM. "It starts to cause your employer to think about how committed you are," Hosage says.

9. Do Contribute to the Discussion

Participating in industry-related discussions on social media can elevate your personal brand. You can post interesting or relevant articles, respond to the latest news, and connect with other experts in your field. That said, take a beat before you post or respond to something super-contentious. "You're probably better off keeping hot takes to yourself," says Jason Myers, a senior executive with The Content Factory. "We live in an extremely polarized society where many people are quick to react to posts or stories without taking a moment to evaluate whether their opinions are adding any actual value."

10. Don't Feel You Must Post Constantly

You know that person in your network who somehow manages to post professional content five times a day every single day? Don't worry about competing with them. You don't need to post every day, or even every week, if you don't have something to say.

"As a matter of fact, if you seldom post, but you really put thought and attention into the posts you do make, the audience you're posting for could pay more attention," Patel says. "Because you're not someone who opens your mouth all the time. You're someone who picks and chooses your words, and people respect that."

Ashford, Kate. "10 Essential Tips for Using Social Media to Help Your Career, Not Hurt It." *The Muse*, Daily Muse Inc., <https://www.themuse.com/advice/social-media-dos-donts-professionals>.

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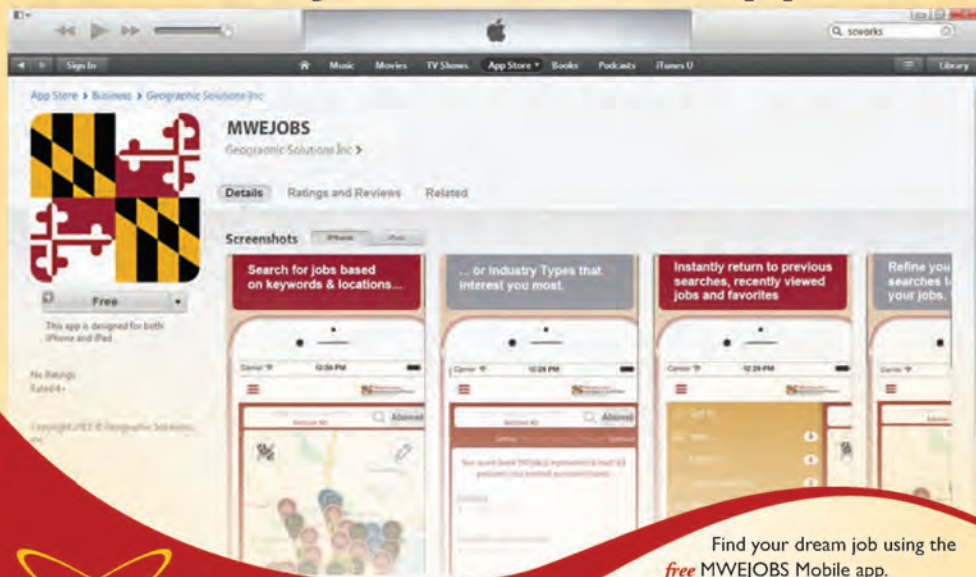
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Step 1
Enroll at
<https://mwejobs.maryland.gov>

Step 2
Create a résumé in the system.

Step 3
Schedule your one-on-one appointment (*see below for contact information*).

Step 4
Bring copies of your résumé, cover letter or other job search materials to your appointment.

Contact Us

410-341-8533 Ext 0

Job Specialists:
YoVanda Brown
Bill Draucker
Takishia Kiah
Nancy Wenger
Susan Willey
Jorge DeJesus Jr.

Veterans Representative:
J. Zack Walker
John Codd Jr.

Reentry Navigator:
Jarrah Hall

Email:
salisbury@dllr.state.md.us

31901 Tri-County Way
Salisbury, MD 21804



www.labor.maryland.gov

Energize Your Job Search

Résumé Reviews

Not getting any interviews? Have your résumé reviewed by a Job Service Specialist to discuss up to date résumé ideas and formatting tips to get your résumé to the top of the pile.

Job Search Techniques

If you are frustrated from navigating through endless job boards, social networking sites and piles of newspapers, we can help you mainstream your job search and learn to focus on finding the right job.

Interviewing Tips

Learn how to get prepared for your upcoming interview and how to best answer questions about employment gaps, terminations and other sticking points that can be tricky, and what questions you need to ask the employer.

Labor Market Consultation

Explore resources that will help you to research careers, industries and find information about specific occupations. By utilizing the most up-to-date labor market information available for salaries, job outlook and training, we can help you make more informed decisions in your job search.

Effective Online Job Applications

We can assist you through the sometimes complicated process of completing online applications from setting up an email account to copy and pasting your résumé into the application.

Job Skills Identification

Finding transferrable job skills while changing careers can be difficult, we can help you explore your past experience and learn how to translate those skills to another field.

Resources for Job Seekers

There are many resources for job seekers from getting funding to go back to school to veteran services to computer training, ask how the One-Stop can help you in finding your next career.

Ask us to Design a Custom Consultation to Meet Your Needs

Meet one on one with a Job Service Specialist to further discuss problems you are encountering during your job search and how to overcome them with confidence.



Crisfield careers at TidalHealth

First and Third Thursdays of every month:

Live virtual career open house

2:00 pm - 4:00 pm

Please join this webex and talk with recruiters to learn more about the exciting opportunities available in our Crisfield, Maryland facilities.

We have clinical and non-clinical opportunities in both our Freestanding Medical Facility/Emergency Room, Alice B. Tawes Nursing & Rehabilitation Center and Chesapeake Cove Assisted Living.

To join from the meeting link, go to
<https://tidalhealth.webex.com/tidalhealth/j.php?MTID=m019c311489e531c7679997d2d62c496c>

Meeting number: 157 926 3822

Password: sMMv7UqNr86

Join by phone: 415-655-0001

Access code: 157 926 3822

or scan the QR code with your smartphone



201 Hall Hwy.
Crisfield, MD 21817
tidalhealth.org

2021 Maryland CJC Crew Leader

Conservation Begins Here.

The Student Conservation Association (SCA), America's #1 conservation service organization seeks qualified applicants to lead, educate, and inspire small groups of young adult students for a new partnership with Maryland Department of Natural Resources, Maryland State Park Service – The Maryland Conservation Job Corps.

Program Dates: 6/28/21 – 8/13/21

Training Dates: 6/12/21 – 6/25/21 (mandatory paid training)

Primary Responsibilities:

As Crew Leader, you will be working to guide and inspire a team of three young adults from the state of Maryland. The crew will be working on projects such as invasive species removal, habitat restoration, and boardwalk and trail work in various state parks in Maryland. Project monitoring and data collection will also be required throughout the season. SCA is hiring for a total of 12 Crew Leader positions for this program, each leader will be based out of a specific State Park for the duration of the summer. State Parks for the 2021 field season will include:

- **Assateague State Park (Berlin, MD)** - Currently only hiring for this location!
- ~~Patuxent Valley State Park (Catonsville, MD & Marriottsville, MD)~~
- ~~Merkle Wildlife Sanctuary (Upper Marlboro, MD)~~
- ~~Susquehanna State Park (Havre de Grace, MD)~~
- ~~Gunpowder Falls State Park (Chase, MD)~~
- ~~Seneca Creek State Park (Gaithersburg, MD)~~

Specifically, the Crew Leader will:

- Act as a **Crew Supervisor**, by facilitating teamwork, managing field-based tasks, and guiding crew dynamics
- Serve as an **Advisor**, by training members in technical conservation work skills, mentoring personal and professional development, and teaching environmental stewardship
- Act as a **Project Manager**, by communicating with agency park partners, ensuring successful and timely completion of work projects, and upholding a positive representation of SCA
- Perform tasks as a **Program Administrator**, by organizing logistics, completing documentation, managing a budget, and communicating with SCA staff

Qualifications:

- Experience working with youth or young adults [18-24], teaching or environmental education a plus
- Experience with conservation work skills or related skills preferred – i.e. trail maintenance, trail construction, habitat restoration, chainsaw, carpentry, landscaping, and gardening
- Ability to perform manual, physical labor for up to 8 hours per day, exposed to the elements and must occasionally lift and/or move 40 pounds or more

- Current First Aid and CPR certification required by the start of training
- Must be able to attend Crew Leader training: [6/12/21 – 6/25/21]
- Must be a minimum of 21 years of age
- Must have ability to legally work in the US
- Must have a valid driver's license for 3+ years and MVR that meets SCA standards
- Must be able to meet SCA's criminal background check standards
- Must have personal housing arrangements new the State Park assigned to.

Compensation: \$720/week total salary, paid training

To Apply: Click [Login](#) or [Sign Up](#). Create a profile, complete the basic application and then select Leader Application when prompted. Please be sure to upload your cover letter, resume, and two (2) references. **Once your application is complete, you MUST email leaders@thesca.org with "Maryland CJC Crew Leader" listed in the subject line. Please also specify your preferred State Park Placement in the body of your email or subject line.** This is the only way for us to know your application has been submitted.

FOR HIGHEST CONSIDERATION APPLY ASAP. Applicants are highly encouraged to apply early as positions are filled on a rolling basis.

SCA is an EOE dedicated to workforce diversity.

For more information about SCA, visit us at www.theSCA.org

Program Type

Project Leader

Setting

Field

Status

Seasonal

Location

Maryland

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Courtesy Clerk Deli/Meat Clerk Pharmacy Technician (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk In-Store Shopper (E-commerce) Pharmacy Clerk (Salisbury)	Apply online at https://www.albertsoncompanies.com/careers/en/our-companies/acme.html?our-companies=Acme
Advance Auto Parts	<i>Salisbury</i> Retail Parts Pro Driver Store Hourly Salesperson <hr/> <i>Pocomoke</i> Salesperson Store Hourly	Apply on line at https://www.advanceautoparts.jobs/
Aeropostale - Centre at Salisbury	Brand Ambassador	Apply online at https://www.aeropostale.com/aeropostale-careers/stores-corporate.html?content=footer
ALDI	Assistant Store Manager	Apply online at https://careers.aldi.us/
American Eagle - Centre at Salisbury	Brand Ambassador (Sales Associate) Overnight Merchandising Associate	Apply online at https://aeo.jobs/
Anchorage Healthcare Center	Culinary Aide Personal Care Assistant GNA Cook	Apply online at https://jobs.applloi.com/profile/communicarefamily
Applebee's	Bartender Sanitation Specialist Dishwasher/General Utility Server Carside To-Go Specialist Line Cook Host	Apply online at https://www.applebees.com/en/restaurant-jobs

Atlantic General Hospital	AGHS Rad Tech/MOA Emergency Department Tech Floor Care Tech Housekeeping Aide Maintenance Mechanic Maintenance Specialist Mammography Technologist Medical Office Assistant Medical Receptionist Nurse Tech (CNA) Patient Safety Aide Payment Poster Registration Specialist Secretary/Nurse Technician Surgical Tech Ultrasound/Vascular Sonographer Unit Secretary	Apply online at https://www.atlanticgeneral.org/Careers.aspx
Atlantic Tractor - Salisbury, Pocomoke	Accounting Clerk (Salisbury) Equipment Delivery Driver (Salisbury) Service Technician-Small Engines Diesel/Farm Equipment Technician Lawn & Garden Equipment Sales (Pocomoke)	Apply online at https://www.atlantictractor.net/employment
Atria	Driver Memory Care Caregiver Housekeeper Server/Waitstaff Director Culinary services/Executive Chef Dishwasher	Apply online at https://www.atriaseniorliving.com/careers/
Barnes & Noble	Bookseller	Apply online at https://careers.barnesandnoble.com/retail-jobs
Bath & Body Works - Centre at Salisbury, White Marlin Mall	Supervisor (Salisbury) Sales Associate (Salisbury)	Apply online at https://www.bathandbodyworks.com/customer-care/careers.html
BayRunner Shuttle	<i>Ongoing recruitment</i> Part-time Driver	Print application and apply online at https://bayrunnershuttle.com/about/career-opportunities/
BesTemps	Assembler (Salisbury) Front Desk Employment Coordinator/Assistant Staffing Specialist (Salisbury) General Laborer (Berlin) Hospitality Worker (Ocean City) Housekeeper/Houseman (Ocean City) Industrial Maintenance Mechanic (Berlin) Machine Operator (Salisbury) Maintenance Technician (Various locations) Material Handler (Salisbury) Shipping and Receiving Associate (Pocomoke) Sign Installer (Salisbury) Warehouse Associate (Salisbury)	Apply online at https://www.bestemps.com/looking-for-work/
Big Lots	Store Associate/Stocker Retail Store Manager	Apply online at https://careers.biglots.com/

Blue Water	<p><i>Berlin</i> Barista Facilities Attendant Train Operator Snack Bar Supervisor Security Guard Rental Attendant Retail Clerk Golf Cart Attendant Dishwasher Cook Cast Member/Performer Ranger Lifeguard Snack Bar Attendant Shuttle Driver Groundskeeper Guest Service Specialist</p> <hr/> <p><i>Ocean City</i> Maintenance Intern Trolley Driver Pool Attendant Housekeeper Reservations Specialist Front Desk Agent Maintenance Technician</p> <hr/> <p><i>Whaleyville</i> Maintenance Intern Housekeeper Activities Supervisor Shuttle Driver Maintenance Technician</p>	Apply online at https://bwdc.com/
Bob Evans Restaurant	Kitchen Prep Host/Cashier Assistant Manager Carryout Server Key Supervisor Grill Cook Dishwasher	Apply online at http://careers.bobevans.com/
Bosco's - Centre at Salisbury	Loss Prevention Detective Beauty Advisor Cosmetic Sales Sales Assistant/Floater Shoe Sales Associate	Apply online at https://www.boscovs.com/
Burlington	Store Associate-Shortage Control Retail Receiving Associate Retail Sales Associate Cashier Associate	Apply online at https://burlingtonstores.jobs/

Carrabba's Italian Grill - Ocean City	Kitchen Manager Assistant Kitchen/Culinary Manager <i>Ongoing recruitment</i> Prep Cook Restaurant Busser Dishwasher Server To-Go Specialist Host Bartender	Apply online at https://www.carrabbas.com/careers
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Recruiter Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder Painter	Apply online at http://www.chesapeakeshipbuilding.com/take-action/
Chesapeake Utilities	Line Locator I Distribution Systems Technician I Gas Operations Supervisor - Metering Service Technician (Pocomoke) Customer Service Representative I (Pocomoke)	Apply online at https://chpk.com/our-culture/careers/
Chick-Fil-A - Salisbury, West Ocean City	<i>Ongoing recruitment-Salisbury</i> Team Member	Apply online at http://salisburychickfila.com/
	<i>Ongoing recruitment-West Ocean City</i> Team Member-Drive Thru or Kitchen Kitchen Manager	Apply online at https://chick-fil-a-west-ocean-city.apply-now.us/
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	Sales Associate Store Lead (Ocean City)	Apply online at https://corporate.childrensplace.com/careers/
Chili's Grill & Bar	<i>Ongoing recruitment</i> Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Server	For job descriptions go to https://www.chilisjobs.com/ Apply via email to chilis523@chilis.net
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at https://jobs.chipotle.com/
Chuck E. Cheese	<i>Ongoing recruitment</i> Kitchen Cashier Server Party Host Game Room Attendant	Apply online at http://www.chuckecheesecareers.com/jobs
City of Fruitland	Accounts Payable Associate Human Resources & Payroll Administrator Public Works Maintenance Worker I Utilities Technician I	Apply online at https://www.cityoffruitland.com/how_do_i_apply_for_obtain/employment.php

City of Pocomoke	Water/Wastewater Lead Operator Public Works General Laborer Police Communications Operator Code Enforcement Officer for Planning & Zoning Department Entry Level Police Officer	Apply online at https://www.cityofpocomoke.com/info/jobs
City of Salisbury	Utility Tech I, II or III Motor Equipment Operator II-Sanitation Water Plant Operator I Waste Water Treatment Operator I Zoo Greeter Operations Support Staff Bus Driver (Part-time as needed) Zoo Keeper I Executive Administrative Assistant Automotive Mechanic II Computer Technician Administrative Assistant III POLICE CAREERS: Entry Level Police Officer Police Communications Officer Maryland Certified Police Officer	For job descriptions and to print application go to https://salisbury.md/departments/human-resources/careers **Some jobs require special licenses. Please check job description for more details.
Clarion Resort Fontainebleau Hotel - Ocean City	Server Host/Hostess Pool Attendant Security Bartender Grill Cook Room Attendant Laundry Lobby Attendant Maintenance Painter	Apply online at https://clarionoc.com/hotel-information/employment/
Coastal Hospice & Palliative Care	Certified Nursing Assistant (CNA) Certified Medication Technician Thrift Shop Warehouse Associate	Apply online at https://coastalhospice.org/careers/
Cobb - Pocomoke City, Princess Anne	Brood Feed Conversion House Worker (Pocomoke) Night Shift Hatchery Monitor (Pocomoke) Laying House Worker (Princess Anne)	Apply online at https://www.cobb-vantress.com/en_US/careers/
Coca-Cola Consolidated	Warehouse Material Handler Technician Tech Services Delivery Merchandiser Trainee Merchandiser Delivery Merchandiser Home Market Bulk Delivery Driver Office Coordinator Seasonal Merchandiser	Apply online at https://cokeconsolidated.jobs.net/
Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers PRN Nurse Long-Term Live-In Caregiver	Apply online at https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs
Corizon Health - Westover	Medical Records Supervisor	Apply online at https://www.corizonjobs.com/

Crothall Healthcare	Lead Housekeeper Groundskeeper General Labor/Maintenance Laundry Services Housekeeper	Apply online at https://www.crothall.com/careers/all
CVS	Shift Supervisor Management Trainee Pharmacy Technician Retail Store Associate General Manager	Apply online at https://www.cvs.com/
Dakota Watch Company - Centre at Salisbury	Part-time Associate	Apply online at https://apply.jobappnetwork.com/dakotawatch
Delaware Elevator	Apprentice Elevator Mechanic/Technician Driller Project Coordinator General Laborer Welder	Apply online at https://delawareelevator.com/about/careers/job-opportunities/
Dick's Sporting Goods - Centre at Salisbury	Retail Customer Service Specialist Retail Operations Leader Retail Sales Leader Retail Sales Associate	Apply online at https://www.dickssportinggoods.jobs/
Dollar Tree - Salisbury, Princess Anne, Berlin, Pocomoke	<i>Ongoing recruitment</i> Sales Floor Associate Customer Service Representative	Apply online at https://www.dollartree.com/careers-stores
Dove Pointe	Children's Summer Camp Aide Medical Transport Driver Maintenance Floor Tech Aide Instructor Driver House Counselor Residential Aide Mentor Maintenance Tech Children's Program Aide	Apply online at https://www.dovepointe.org/careers
DTLR - Centre at Salisbury	Sales Associate	Apply online at https://www.dtlr.com/pages/careers
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx
Earthbound Trading Co. - Centre at Salisbury	<i>Ongoing recruitment</i> Key Holder Sales Associate	Apply online at https://www.earthboundtrading.com/
Encompass Health	Nutrition Service Aide Rehab Nursing Tech I Admissions Liaison Physical Therapy Assistant	Apply online at https://www.encompasshealth.com/careers
Express - Centre at Salisbury	Sales Lead Store Associate	Apply online at https://www.express.com/g/careers

Express Employment Professionals	General Laborer Logistic Coordinator Front Desk	Apply online at https://www.expresspros.com/
Finish Line - Centre at Salisbury	<i>Ongoing recruitment</i> Store Management (Assistant Store Manager and Supervisor) Store Associate	Apply online at https://finishline.wd1.myworkdayjobs.com/Store_Careers
Five Guys - Salisbury, Ocean City	Crew Member Shift Leader Shift Manager Assistant Restaurant Manager	Apply online at https://www.joinfiveguys.com/
Food Lion	<i>Nanticoke Road (Salisbury)</i> Deli Bakery Associate Customer Service Leader (Office Assistant) Perishable Associate Produce Associate Center Store (Grocery) Associate Quality Assurance Associate Sales Associate (Cashier)	Apply online at https://www.foodlion.com/
	<i>Snow Hill Road (Salisbury)</i> Customer Service Leader-Office Assistant Sales Associate (Cashier) Produce Associate Quality Assurance Associate Center Store (Grocery) Associate Deli Bakery Associate	
	<i>Tilghman Road (Salisbury)</i> Center Store (Grocery) Associate Perishable Associate Sales Associate (Cashier) Produce Associate Deli Bakery Associate Quality Assurance Associate Specialty Merchandise Associate	
	<i>Fruitland</i> Frozen Food/Dairy Associate Perishable Associate Perishable Manager Deli Bakery Associate Cake Decorator Center Store (Grocery) Associate Quality Assurance Associate	
	<i>Princess Anne</i> Perishable Associate Produce Associate Deli Bakery Associate	
	<i>Berlin</i> Customer Service Leader-Office Assistant Customer Lead Produce Manager Deli Bakery Associate Sales Associate (Cashier)	

	<p><i>Ocean City</i> Customer Lead Specialty Merchandise Associate Perishable Associate Customer Service Associate</p> <p><i>Ocean Pines</i> Customer Service Associate</p> <p><i>West Ocean City</i> Customer Service Associate Quality Assurance Associate Replenishment Manager</p>	
Foot Locker - Centre at Salisbury	Assistant Manager Sales Lead Sales Associate	Apply online at https://www.sneakerjobs.com/
Genesis HealthCare	Aide-Geriatric Nurse Certified Medicine Aide Housekeeper Nursing Unit Assistant In Training Non-Certified Laundry Aide Senior Maintenance Director Physical Therapist Assistant Occupational Therapy Assistant (Snow Hill) Physical Therapist Assistant (Snow Hill)	Apply online at https://www.genescareers.jobs/
GNC	Retail Sales Associate	Apply online at https://www.gnc.com/
Goodwill Industries of the Chesapeake	Employment Specialist II Assistant Store Manager Production Sorter	Apply online at www.goodwillches.org
The Green Turtle - Salisbury	<i>Ongoing recruitment</i> Bartender Cook Dishwasher Host Server	Apply online at https://thegreenturtle.com
H&M - Centre at Salisbury	Retail Department Supervisor Retail Sales Advisor	Apply online at https://career.hm.com/content/hmcareer/en_us/findjob.html
Harbor Freight & Tools - Salisbury, Pocomoke	Retail Sales Associate Retail Stocking Associate (Salisbury) Senior Retail Stocking Associate (Salisbury)	Apply online at https://harborfreightjobs.com/
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Certified Medication Technician (Salisbury) Housekeeper (Snow Hill) Driver/Maintenance (Snow Hill) Dietary Aide (Snow Hill) Certified Geriatric Nursing Assistant (Snow Hill)	Apply online at https://harrisonseniorliving.com/careers
Holt Food and Paper Company	Day Warehouse Receiver/Stocker Night Order Selector Warehouse Material Handler/Order Selector	Apply online at http://holtpaper.com/About-Us/Careers

Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Designer-Kitchen/Bath Asset Protection Specialist Deliveries/Driver Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Lot Associate Measurement Specialist, Flooring (Ocean City)	Apply online at https://careers.homedepot.com/
HomeGoods - Salisbury, Ocean City	Sales Floor/Cashier (Salisbury)	Apply online at https://jobs.tjx.com/
Hot Topic	Key Holder Sales Associate	Apply online at https://www.workatht.com/stores/
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate Store Manager	Apply online at https://www.journeys.com/careers
K&L Microwave	Electronic Assembler Electronic Technician Customer Service Rep	Apply online at http://www.klmicrowave.com/employment.php
Kay Jewelers - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Kids Foot Locker - Centre at Salisbury	Sales Associate Assistant Manager	Apply online at https://www.sneakerjobs.com/us/en
Longhorn Steakhouse	Dishwasher To Go Specialist Restaurant Manager Host Server Line Cook Bartender	Apply online at https://jobs.longhornsteakhouse.com/locations
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Merchandising Service Associate Cashier Retail Associate Receiver Stocker Overnight Head Cashier Sales Specialist ProServices Sales Specialist Flooring Sales Associate Loader/Cart Associate Fulfillment Associate Customer Service Associate <i>Pocomoke:</i> Cashier Retail Associate Receiver Stocker Sales Associate	Apply online at https://jobs.lowes.com/

Lower Shore Clinic, Inc. & Go-Getters, Inc.	Certified Medical Assistant Certified Nursing Assistant/Geriatric Nursing Assistant Mental Health Residential Counselor	Apply online at https://www.lowershoreclinic.org/careers
Marshall's - Salisbury, Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Ocean Pines Association	Swim Instructor General Laborer Aquatics Front Desk Facility Coordinator Recreation Front Desk Facility Coordinator Lifeguard	Instructions to apply at https://oceanpines.org/web/pages/work-here
Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Restaurant Server Bartender	Apply online at https://jobs.olivegarden.com/search/searchjobs
Ollie's	Sales Super Flooring Freight Flow Supervisor Sales Associate	Apply online at https://www.ollies.us/careers/
Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at https://www.outback.com/careers
Panera Bread - Salisbury, Ocean City	Manager (Ocean City) Night Baker (Ocean City) Associate (Ocean City)	Apply online at https://jobs.panerabread.com/
Peninsula Home Care	Home Health Aide (HHA) Occupational Therapy Assistant Physical Therapy Assistant	Apply online at https://www.peninsulahomecare.com/careers/
Pep Boys	General Service Technician Store Manager of Service Technician A	Apply online at https://careers.pepboys.com/
Pepsi	General Admin Beverage Equipment Trainee Fountain Install Technician Delivery Driver Pepsi (Trainee DOT) Merchandiser Sales Helper Forklift Operator/Loader	Apply online at http://www.pepsibottlingventures.com/job

Perdue Farms - Salisbury	Customer Support Specialist II Dapec Machine Operator Edible Oil Refinery Operator Electronic Technician Employment Processing Administrator Fleet Tech Grain Crew Leader Lab Technician-Edible Oil Refinery Lead Transportation Coordinator Maintenance Mechanic Maintenance Parts Clerk Production Associate Production Associate Line Lead Production Associate Live Hanger Settlement Coordinator Soy Crush Operator Soy Crushing Crew Leader Specialty Crops & Refined Oil Coordinator	Apply online at https://www.perduecareers.com/
PetSmart - Salisbury, Berlin	<i>Ongoing recruitment</i> Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Assistant Store Manager Seasonal Associate Pet Trainer Pet Groomer Pet Grooming Salon Manager Bather / Groomer Trainee Retail Sales Associate	Apply online at https://careers.petsmart.com/
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales Body Piercer	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjeweleryretailsales
Plymouth Tube	Machine Operator	Apply online at https://us60.dayforcehcm.com/CandidatePortal/en-US/Plymouth
Poseidon Plumbing & Home Services	Experienced Plumber Carpenter Helper <i>Must have valid driver's license and references. Competitive salary based on experience.</i>	Call Bevin Webster at 410-251-1096 to schedule an interview
Quality Staffing	Accounting Associate (Worcester) Accounting Associate (Somerset) Accounts Receivable Associate Administrative Assistant Alignment Tech Assembler Assembly Line/Packer (Somerset) Bookkeeper-Accounting Associate Certified Nursing Assistant Civil CAD Designer CNC Operator Customer Service Professional	Apply online at https://easternshorejobs.com/

Customer Service Representative
Dishwasher (Ocean City)
Electrician (Worcester)
Electronics Technician
Excel Expert
Filter Cavity Tech
Fabrication & Installation Technician I (Worcester)
Food Production Worker (Somerset)
Forklift (Worcester)
Groundskeeper
Heavy Equipment Operator
Housekeeper/Room Attendant (Worcester)
Industrial Painter
Janitorial General
Lead Custodian-Supervisor
Line Cook (Ocean City)
Machine Operator
Manufacturing Manager
Master Planner
Packaging Associate (Somerset)
Packaging Tech
Plant Manager
Plant Worker & Packer (Somerset)
Plater
Property Maintenance
Quality Control Auditor
Security Systems Technician
Short Order Cook (Ocean City)
Soldering Assembler
Special Projects Technician (Worcester)
Tester- COVID-19 (Somerset)

Red Lobster	<i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at https://www.redlobster.com/
Royal Farms - Salisbury, Fruitland, Princess Anne, Berlin, Ocean City <i>Available positions vary by location</i>	<i>Ongoing recruitment</i> Assistant Store Manager Customer Service Associate Customer Service Leader Kitchen Manager Facilities/Maintenance Shift Leader Store Manager	Apply online at https://my.peplematter.com/mja/royalfarms/JobApp/GetBusinessUnits

Ruby Tuesday - Salisbury, Fruitland & Pocomoke	<i>Ongoing recruitment</i> Tue-Go Specialist Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook	Apply online at https://www.rubytuesday.com/careers
Safelite Auto Glass	Seasonal Repair Specialist Customer Advocate	Apply online at https://www.safelite.com/careers
Salisbury University	Retail Food Service Supervisor (Chick-fil-A) Storekeeper I Cook Food Service Aide Police Communications Operator Housekeeper Assistant Food Service Assistant	Apply online at https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx
Sam's Club	Merchandising Lead Maintenance Custodian Associate Member Frontline Cashier Merchandising and Stocking Associate Baker and Packager Associate Freezer, Cooler and Deli Stocker Associate Produce Associate Fresh Team Manager Member Team Lead Tbc Tire Tech Member Support Prepared Meals and Rotisserie Chicken Associate Tire & Battery Technician Member Assist Cart Attendant Cafe Associate Meat Cutter and Wrapper Pharmacy Technician Certified Member Specialist	Apply online at https://careers.walmart.com/
Sherwin Williams - Crisfield	Operations Packaging Technician Operating Technician Manufacturing Brushmaker Operating Technician II Material Handler	Apply online at https://www.sherwin-williams.com/
Shore Up - Wicomico, Worcester, Somerset	Nutrition Aide (Stockton) Bus Aide Bus Driver Secretary-Head Start/Early Head Start Child Development Associate Trainee Family Services Worker/Family Advocate Center Aide Custodian Teacher's Aide	Download application at https://shoreup.org/employment/join-our-team/ and email to humanresources@shoreup.org
Somerset County	Correctional Officer 911/Emergency Communications Dispatcher I Mosquito Control Technician Motor Equipment Operator I	Apply online at https://www.somersetmd.us/services/employment_opportunities.php
Somerset County Public Schools	Purchasing Associate	Apply online at https://www.somerset.k12.md.us/

SP Industries - Pocomoke City	Picker/Packer Machine Operator Logistics Manager	Apply online at https://www.spindustries.com/employment/
Staples	Print Production Sales Supervisor Retail Sales Technology Associate Retail Inventory Specialist Retail Sales Technology Supervisor Retail Sales Print Associate Retail Operations Supervisor	Apply online at https://retailcareers.staples.com/
State Of Maryland	Building Security Officer II (Holly Center)	Apply online at https://jobapscloud.com/MD/
	Correctional Dietary Officer I (Wicomico, Somerset)	
	Dialysis Services Technician II (Deer's Head)	
	Environmental Health Aide I (Wicomico)	
	Fiscal Accounts Technician II (Wicomico)	
	Food Service Supervisor I (Deer's Head)	
	Personnel Clerk (Wicomico)	
	Patient/Client Driver (Worcester)	
	Office Secretary III (Worcester)	
	Lifeguard (Worcester)	
	Janes Island State Park-22 vacancies (Somerset)	
<i>Ongoing recruitment</i> Direct Care Assistant I, II and Direct Care Trainee (Wicomico, Worcester, Somerset) MSP Trooper Candidate (Wicomico, Worcester, Somerset)		
Sun Communities, Inc.	<i>Castaways RV Resort:</i> Snack Bar Attendant Bartender Cafe Barista Store Clerk Resort Groundskeeper Guest Services Coordinator Resort Pool Attendant Resort Housekeeper Resort Maintenance Technician Hospitality Host Restaurant Cook	Apply online at https://careers.suncommunities.com/viewalljobs/
Sunglass Hut - Salisbury, Ocean City	Sales Associate	Apply online at https://www.lenscrafters.com/lc-us/careers
Sysco - Pocomoke	Special Delivery Driver Diesel Fleet Mechanic Technician III Warehouse Order Selector Will Call Selector Returns/Putaway Fleet Tech I Outbound Selector Nightshift CDL A Local Delivery Truck Driver Trainee	Apply online at https://careers.sysco.com/

Taco Bell - Salisbury, Ocean City	<i>Ongoing recruitment</i> Crew/Team-Service Champion (Salisbury) Crew/Team-Food Champion (Salisbury) Shift Manager (Salisbury) Associate Restaurant Manager (Salisbury) Restaurant General Manager Assistant General Manager (Ocean City) Shift Lead (Ocean City) Team Member (Ocean City)	Apply online at http://jobs.tacobell.com/
Target	<i>Ongoing recruitment</i> Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant) GM and Food (General Merchandise, Closing, Fulfillment, Inbound, Food & Beverage)	Apply online at https://jobs.target.com/
Taylor Bank	Customer Service Associate (Berlin)	Apply online at https://www.taylorbank.com/careers/join-our-team/
Texas Roadhouse - Fruitland	Server Line Cook	Apply online at https://careers.texasroadhouse.com/
Tidal Health	Administrative Assistant CAT Scan Technologist Console Operator Coordinator-Administrative Coordinator-Referral ENDO Procedural Tech Food Service-Cashier Food Service-Catering Associate Food Service-Cook Food Service-Food Production Assistant Food Service-Utility Aide GNA (Crisfield) Identity and Access Account Specialist Mechanic-Facilities (Crisfield) Medical Assistant (Salisbury, Berlin, Crisfield, Ocean Pines) Medical Laboratory Technician II Medical Technologist Nursing Assistant (Salisbury, Crisfield) Office Supervisor (Berlin) Patient Care Assistant Patient Care Technician I Patient Care Tech II Patient Service Representative (Salisbury, Berlin) Phlebotomy -Inpatient Technician Phlebotomy-Outpatient Technician (Salisbury, Crisfield, Ocean Pines) Phlebotomy-Senior Outpatient Technician (Ocean Pines) Phlebotomy Technician Trainee	Apply online at https://www.tidalhealth.org/careers

	Radiologic Technologist	
	Registrar-Emergency Admittance	
	Representative-Billing/Collection	
	Representative-Patient Access	
	Representative-Patient Account	
	Scheduler-Cath Lab	
	Scheduler-Surgical	
	Scribe (Salisbury, Berlin)	
	Security Guard (Crisfield)	
	Specialist-Customer Service	
	Surgical Technologist	
	Technician-Certified Central Processing	
	Technician-Non-Certified Central Processing	
	Technician-Pharmacy Certified	
	Unit Secretary	
T.J. Maxx - Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Torrid - Centre at Salisbury	Key Holder Assistant Manager Sales Associate	Apply online at https://jobs.jobvite.com/torrid
Town of Berlin	Police Communications Officer Equipment Operator I Seasonal General Laborer	Apply online at https://berlinmd.gov/employment/
Town of Ocean City	Parks Worker Volunteer Retention & Recruitment Coordinator Office Associate III Beach Tractor Operator Beach Activities Assistant Building Maintenance Worker Vehicle Equipment Technician I Parks Worker As Needed Administrative Support Solid Waste Worker I & II Concessions Worker Tennis Attendant Surf Rescue Tech/Lifeguard Seasonal Maintenance Worker Boardwalk Comfort Station Attendant Building Maintenance Worker Concessions Supervisor Bus Driver Bus Maintenance Tech I Transportation Dispatcher Tram Driver Tram Conductor Ticket Seller Camp Horizon Day Camp Counselor Scamper Camp Day Camp Counselor	Get detailed job description and apply online at https://oceancitymd.gov/oc/departments/human-resources/employment/

Town of Snow Hill	Public Works General Laborer Water/Wastewater Operator	Apply online at https://www.snowhillmd.gov/employment.html
Tri-County Council for the Lower Eastern Shore of Maryland	Front Desk Customer Service Representative Mobile Workforce Development Specialist	Apply online at https://tcclesmd.org/human-resources/
Ulta Beauty - Salisbury, White Marlin Mall	Prestige Beauty Advisor Retail Sales Manager (Salisbury) Services Manager (Salisbury) Beauty Advisor Hair Stylist	Apply online at https://careers.ulta.com/
UMES	MT Maintenance Mechanic Carpenter Executive Administrative Assistant III	Apply online at https://umes.peopleadmin.com/postings/search
Vacasa - Ocean City	Home Operations Supervisor Front Desk Specialist Seasonal Runner Lead Housekeeper Seasonal Housekeeper Maintenance Technician Seasonal Maintenance Technician	Apply online at https://www.vacasa.com/careers/positions
Verizon	Retail Sales Representative	Apply online at https://www.verizon.com/about/work/
Victoria's Secret - Centre at Salisbury	Seasonal Associate Bra Fitting Expert Beauty Supervisor Selling Associate	Apply online at https://www.victoriasecret.com/careers
Walgreens - Salisbury, Berlin	Pharmacy Tech/Pharm Tech Apprentice (Berlin) Healthcare Customer Associate Customer Service Associate Pharmacy Cashier Shift Lead	Apply online at https://jobs.walgreens.com/
Walmart - Salisbury, Fruitland	Stocking & Unloading Online Orderfilling and Delivery Health & Wellness Hourly Supervisor and Training General Merchandise Fuel Station Food & Grocery Cashier & Front End Services Auto Care Center Store Lead	Apply online at https://careers.walmart.com/
WBOC / WRDE	Field Production Vehicle Operator Traffic Coordinator Editor/Studio Assistant Master Control Operator Newscast Editor Creative Services Producer	Apply online at http://drapermediajobs.com/

WCDC	IT Support Technician Janitorial Maintenance Residential Manager Personal Supports Facilitator Personal Care Assistant and Transporter Residential Coordinator Art and Activity Instructor Weekend Residential Counselor Awake Over Night Residential Counselor	For detailed job descriptions, and to download and print application, go to http://wcdcservices.org/employment-opportunities/ Apply online at https://recruiting.paylocity.com/recruiting/jobs/All/febfa26-4102-46cf-b4be-5f1ddb2c56e2/Worcester-County-Developmental-Center
West Marine - Ocean City	Assistant Manager Cashier Sales Associate	Apply online at https://www.lifeatwestmarine.com/
Wicomico County	911 Specialist (911 Call Taker and Dispatcher) Convenience Center Attendant Event Coordinator-Tourism Maintenance Technician Motor Equipment Operator I Motor Equipment Operator IV Police Communications Specialist I Solid Waste Technician Bailiff-Circuit Court Concessions Manager Concessions Staff Cook Kids Klub After School Staff Kids Klub Summer Camp Staff Maintenance Technician Maintenance/Janitorial Pemberton Nature Camp Counselor Sports Event & Services Coordinator	Apply online at http://www.wicomicocounty.org/jobs.aspx
Wicomico County Public Schools	Home School Liaison School Clerical Positions for 2021-22 Contractual Custodian Custodian I and II	Apply online at https://www.applitrack.com/wcboe/onlineapp/default.aspx
Wicomico Public Library	Circulation Assistant II Reader Van Coordinator	Apply online at http://www.wicomicolibraries.org/employment
WMDT	Commercial Producer Media Specialist	Apply online at https://www.wmdt.com/about-us/job-openings/
Worcester County	Emergency Communications Specialist I Emergency Communications Specialist Trainee License Permit Clerk Correctional Officer Trainee Correctional Officer-Cook Landfill Operator II Landfill Operator I Transfer Station Attendant Vehicle and Equipment Mechanic Road Worker II and III General Laborer/Maintenance Worker I Maintenance Program Monitor Swim Instructor-Temp Crossing Guard Investigator Office Assistant IV	Apply online at https://worchesterhr.co.worcester.md.us/

Worcester County Recreation and Parks	Swim Lesson Instructor Referee Parks Worker Concession Monitor	Apply online at https://worcesterrecandparks.org/about-us/employment
YMCA - Salisbury, Pocomoke	<p><i>Richard A. Henson Family YMCA - Salisbury</i> Membership Services Representative Stay & Play Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Sports Staff Cleaning Staff Day Camp Counselor Day Camp Coordinator</p> <hr/> <p><i>Lower Shore Family YMCA - Pocomoke City</i> Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Stay & Play Child Watch Assistant Cleaning Staff Day Camp Counselor Day Camp Coordinator</p>	Apply online at http://www.ymcachesapeake.org/employment
Zumiez - Centre at Salisbury	Seasonal Sales Associate Sales Part-Time Assistant Manager Store Manager	Apply online at https://www.zumiez.com/jobs



WE'RE GROWING!!!! - Crisfield Site

Sherwin-Williams is the largest paints and coatings company in the world. With \$15.8 billion in sales, more than 4,100 stores, and 140 manufacturing and distribution centers worldwide. Our 60,000 employees across the globe are diverse, innovative, and passionate. With a variety of rewarding and challenging opportunities, Sherwin-Williams is a great place to launch and grow a career. Sherwin-Williams has two plants worldwide that manufacture their brushes and rollers – Crisfield, MD and Portland, OR. The Crisfield, MD plant plays an integral role in the Company's continued success focusing on Operational Excellence: Safety, People, Service, Quality and Cost. Join us today!

Brushmaker – 2nd Shift \$18.14/Hour

Packer – All Shifts \$16.50/Hour

Finishing Operator – All Shifts \$19.19/Hour

XLine Operator – All Shifts \$19.73/Hour

****Night Shifts: \$1/HR Shift Differential**

Top Benefits Package

Retention Bonus – Up To \$1500

Apply on-line: [Careers.Sherwin.com/Crisfield](https://careers.sherwin.com/Crisfield)

**PRODUCTION
TEAM MEMBERS**

\$14-18
per hour

**WE'RE
HIRING!**

at Handy Crisfield Plant

BENEFITS:

- Health Insurance
- Employee Discount

SCHEDULE

- 8 or 10-hour day shifts
- Monday - Friday

SUPPLEMENTAL PAY:

- *BONUS PAY*

How to Apply:

- 1.) Provide copy of both:
 - Valid Government Issued ID
 - Social Security Card
- 2.) Complete Application
 - Online at handyseafood.com/apply
 - In-person at Handy Crisfield Plant
101 N. 7th St. Crisfield, MD
Monday - Friday from 8AM-5PM

**SCAN QR
CODE to
APPLY**

HANDY
TRUSTED SINCE 1894

handyseafood.com
410-968-1772
101 N. 7th St. Crisfield, MD

 **Maryland Maryland Workforce Exchange**
 DEPARTMENT OF LABOR June 07, 2021 - June 11, 2021

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Job Order Number	Company	Position	Positions open
1386642	Dollar Tree (Various Locations)	Sales and Related Workers (Various Job Opportunities)	35
1385335	Tri-County Council for the Lower Eastern Shore of Maryland	Front Desk Customer Service	1
1385317	Tri-County Council for the Lower Eastern Shore of Maryland	Mobile Workforce Development Operator	1
1385315	Tri-County Council for the Lower Eastern Shore of Maryland	Youth Program Manager	1
1384345	Sherwin-Williams Company	Brushmaker 2nd Shift	1
1384341	Sherwin-Williams Company	Material Handler	1
1386557	Sherwin-Williams Company	Sales Coordinator: Salisbury, MD Commercial	1
1384333	Shore Appliance Connection Inc.	Deliver Driver	1
1386301	Pepsi Bottling Ventures	General Admin	1
1385767	Pepsi Bottling Ventures	Forklift Operator/Loader	1
1386045	Salisbury University	Cook	2
1386057	Salisbury University	Police Communications Operator	2
1385377	Town of Ocean City	System Administrator	1
1385382	Town of Ocean City	Parks Worker	1
1384953	Berlin Nursing and Rehab Center	Transportation Aide	1
1385144	Chesapeake Utilities Corporation	Gas Operations Supervisor (Metering Department)	1

Visit mwejobs.maryland.gov for Additional Information & Instructions to Apply

“Maryland’s American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations.”



Virtual Format



CUSTOMER SERVICE AND SALES NATIONAL RETAIL CERTIFICATION TRAINING

Goodwill and The National Retail Federation (NRF) have partnered to offer a virtual format customer service and sales training.



Learn the following skills:

- Retail Fundamentals
- Communication and Teamwork
- Problem Solving
- Customer Service
- Inventory Tracking
- Payment Procedures and more!

Where: **Virtual self-paced lessons**

Length: **1 - 2 weeks**

Contact: **443-669-5846** or digitalskills@goodwillches.org

NRF Certification exam upon completion of the training. **Internet access required.**

goodwillches.org



Serv Safe Training

Recommended for the Food and Hospitality Industries

Learn the Principles of Food Safety:

- Food Safety Regulations
- The Importance of Food Safety
- Time and Temperature Control
- Good Personal Hygiene
- Safe Food Preparation
- Preventing Cross-Contamination
- Cleaning and Sanitizing
- HACCP (Hazard Analysis and Critical Control Points)
- Allergens

Course Info:

ONE DAY Online and Self-Paced
Learn the vocabulary and pass the assessment test and receive your certification

Requirements:

- * Complete intake form
- * VALID email address and password
- * Internet required through phone, tablet or computer

Contact:

443-669-5846
digitalskills@goodwillches.org



Earn an official certificate documenting course hours and display your certificate on your resume!

WORKFORCE INNOVATION AND OPPORTUNITY ACT CAREER AND TRAINING SERVICES

DO YOU NEED SKILLS TRAINING TO START A NEW CAREER OR ADVANCE IN YOUR CURRENT CAREER?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP.



WHO ARE WE?



The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

WHAT TRAINING COURSES ARE ELIGIBLE?

Please visit the Maryland Eligible Training Provider list located at www.dlir.state.md.us/employment/train/ to search for trainings by training provider, training type, geographic location or key word.



NOT SURE WHAT YOU WANT TO DO?



[My Next Move](#) is an interactive tool for job seekers and students to learn more about their career options. The site has tasks, skills, salary information, and more for over 900 different careers.

HOW DO I APPLY?

- ✓ Register in MWE (mwejobs.maryland.gov/) and create a resume.
- ✓ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.



**LOWER SHORE
WORKFORCE ALLIANCE**

Located at the American Job Center
31901 Tri-County Way, Salisbury, MD
(410) 341-6010 — train4jobs.org



Wor-Wic Community College Free Metal Fabrication Training During Evenings: August 2021



To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$100 (Gear List will be provided)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. The training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

Courses run Monday through Friday for 14 weeks from 5:30-9:00pm. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for the free career-changing training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for Metal Fabrication Training.

The new Basic Metal Fabrication course will provide 250 hours of evening instruction and practice over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, recognize and avoid potential hazards and receive OSHA trainings.

Metal fabrication students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare for cutting and fit-up.

Students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding techniques and procedures will be discussed, modeled and practiced.

There will be an introduction to industry structures and processes and students will discover requirements to qualify as metal fabricators. Metal fabrication training includes 20% classroom and 80% shop time. To graduate, 75% or greater is necessary on written and hands-on skills exams.



Wor-Wic Community College

Free Welding Training for eligible candidates

Projected Start Date of Next Course: June 2021

Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. To be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for the Welding Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment urine drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt) at est. cost \$150-\$250)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training
- Commit to attend classes, be on time, work hard and not give up!

Stick, Flux Core, MIG and TIG Welding is a 455 hour course with 5 hours of instruction per day, Monday-Friday for 18.2 weeks. The course is designed to provide the entry level welder with the skills necessary to secure employment in the welding industry.

Students will begin by developing knowledge to work safely within industry standards and recognize and avoid hazards. Through instruction, discussion, modeling and practice, students will become proficient with blueprint reading, measuring, hand and power tools, and stick/MIG/flux core/TIG set-ups, processes and clean up.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification."

Skills will be articulated verbally, in writing and by performance on quizzes, tests, a final exam and destructive bend test prior to seeking employment. Up to eight welding qualifications may be earned for structural welding.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom (20%) and shop instruction (80%).

The intent behind and expectation of the training is to obtain welding employment.

Wor-Wic Community College

Construction Academy: Free Training for eligible candidates



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a "Construction Academy" training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

The next two course program runs from Sept. 2021-April 2022, one evening per week with a partial/whole day internship component. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for this free, career-changing training, contact Quality Staffing Services at 410-742-2600 or visit EasternShoreJobs.com and apply for Carpentry Training.

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

The "Construction Academy" is designed to prepare students with basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (math functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

Experience construction through an internship to strengthen all skills. The intent behind the "Construction Academy" is to obtain construction employment.



PHARMACY TECHNICIAN PROGRAM

Rx

Goodwill Industries of the Chesapeake, in conjunction with CVS Health and Baltimore City Community College, is proud to offer a Pharmacy Technician Program.

This 16 week program includes:

- Pharmacy Calculations
- Pharmacy Theory
- CPR Training
- Pharmacy Tech Certification Exam
- 160 Hour Clinical Externship (M-F 9am-5pm)

Eligibility Requirements

Applicants must be 18 or older with a HS Diploma/GED and no criminal background. Must also pass TABE assessment, urinalysis and PPD screenings.

Students must pass all course requirements to obtain the Maryland Board Pharmacy Technician Certification.

Where: **Virtual Facilitator** (only)

When: **Monday - Thursday 9am-4pm**

Length of training program: **16 weeks**

Contact: pharmtech@goodwillches.org

IN PARTNERSHIP with



goodwillches.org

RISE

Raising. Independent. Skilled. Employees.

Workforce Development Program

Are you in need of help getting a job and maintaining it, or continuing your education?

We can help!



We Can Help You With:

- GED enrollment
- Job Skills Training
- Work Experience
- Occupational Skills Training
- Mentorship & Counseling

Eligibility:

- 16-24 years old
- Not attending school
- Lives in Worcester, Somerset, or Wicomico County



Funded By:

LOWER SHORE WORKFORCE ALLIANCE



Contact Grace Center:

(443) 513-4124
info@gracematernalhealth.org

Area Adult Education Providers

**** You may enroll with any program that is convenient for you no matter which Maryland county that you live in.****

Dorchester County

Chesapeake College
1000 College Circle
Wye Mills, Maryland 21679
Phone: 410-822-5400
Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

Somerset County

Princess Anne One-Stop Office
30415 Mount Vernon Rd.
Princess Anne, MD 21853
Phone: 410-677-4261
Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.


Wicomico County

Wor-Wic Community College
32000 Campus Drive
Salisbury, MD 21804
Phone: 443-669-6373
Email: adulthoodeducation@worwic.edu
Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

Worcester County

Worcester County Board of Education
6270 Worcester Highway
Newark, MD 21841
Phone: 410-632-5071
Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county?
Maryland's providers are listed at: <http://www.dllr.state.md.us/gedmd/programs.shtml>




INTERESTED IN ADULT EDUCATION CLASSES?

*We offer Adult Basic Education (ABE) and English as a Second Language (ESL) classes
Due to COVID-19 restrictions, registration is now online.*

**ESL & ABE Virtual Summer Sessions
July 15-Sept. 15**

ESL- Daytime | ABE- Evening | Office Hours- Fridays



OPEN YOUR PHONE'S CAMERA APP AND HOLD IT ABOVE THE CIRCLE TO SIGN UP!

**Worcester County Public Schools
Adult Education Program
410-632-5071
adulthoodeducation@worcesterk12.org**

Funding for the Adult Education program is provided by the MD Department of Labor



ESL Classes



ONLINE and IN-PERSON Options!



ABE/GED® Classes



ONLINE and IN-PERSON Options!

Intake and Class Placement Testing

TUESDAY, JUNE 22, 2021



Classes begin in September!
We will email details in early June, including the location and times of the registration session. There will be additional registration opportunities throughout the summer.

Contact us today to reserve your spot!
Call/Text: (443) 669-6373
OR Email:
adulthoodeducation@worwic.edu

Students must be 18 years or older and a resident of Wicomico County to complete intake.

Students are placed in classes on a first-come-first- served basis.

There are no fees for intake, testing, or classes and documentation is not required.

Children under 18 are not permitted during testing.

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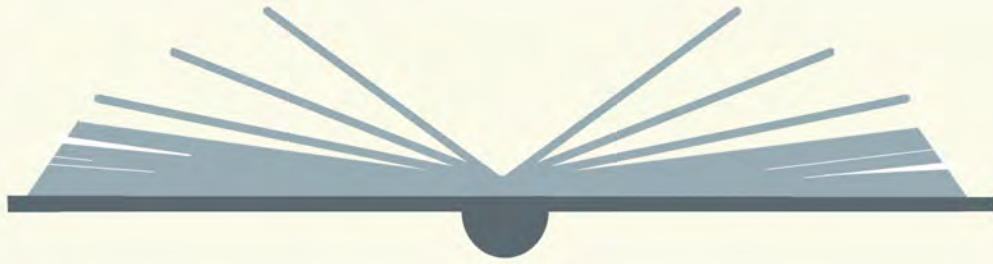
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PROJECT READ

Need Help Reading?

Enroll in Project READ!

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



Want to become an Adult Literacy Coach?

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.



For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159
www.wicomicolibraries.org



Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.

LEGAL RESOURCES

Maryland Courts Self-Help Centers

410.260.1392
mdcourts.gov/selfhelp

Monday-Friday, 8:30 AM to 8:00 PM

Family Law Hotline

800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

Legal Forms Hotline

800.818.9988 (English)
877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM
Thursday: 9:00AM - 4:00PM



These organizations may assist you with free or reduced cost legal representation:

Disability Rights Maryland

800.233.7201
disabilityrightsmd.org

Legal Aid Bureau Inc.

800.444.4099
mdlaborg

Maryland Volunteer Lawyers Service, Inc.

800.510.0050
mvlslaw.org

Pro Bono Resource Center of Maryland, Inc.

800.396.1274
probonomd.org

Family Law Assistance

Divorce • Domestic Violence
Custody • Adoption
Visitation • Child Support
Guardianship • Name Change

Dorchester County Circuit Court

206 High Street
Cambridge, Maryland

Mondays, Noon to 3:30 PM

410.228.1395

Somerset County Circuit Court

11770 Somerset Avenue
Princess Anne, Maryland

Fridays, 9 AM to Noon

410.651.4618

Wicomico County Circuit Court

101 North Division Street
Salisbury, Maryland

Mondays, 9 AM to Noon

410.334.3127

Worcester County Circuit Court

1 West Market Street
Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM

410.632.5638