

the Job Journal

**TIP
OF THE
WEEK**

Tips for Using Your Smartphone to Search and Apply for Jobs

Your phone is a source of answers and information on everything from the actor's name in that one movie to tomorrow's weather to the latest news in the world and in your friend circle. And as you may have already discovered, it's also a useful tool for job searching.

In fact, almost every job seeker is using a mobile device in some way for job hunting. Company review site Glassdoor notes that 58% of their users search for jobs on their phones. Similarly, job search engine Indeed notes that 75% of the site's traffic comes from mobile devices. Discover how you can put your smartphone to work to further your job search.

When to Use a Smartphone for Job Hunting

Even though most people use their phone for some component of job hunting, mobile job searching doesn't always translate into mobile job applications. That's because the application process can be lengthy on a site that isn't designed for mobile job applications.

There can be pages of information you'll have to enter to apply. In some cases, you may need to upload files (such as your resume), which is easier on a computer than a phone. If you use a job board or job search engine, they may have a process in place where you can seamlessly apply. Otherwise, it can be simpler to keep track of the job and apply from your home computer.

But even if you opt not to apply for a job on your phone, you can still effectively use your phone for job hunting.

Tip: There are many apps for tablets and phones (both iOS and Android) that make it easy to look for jobs, and there are other tools you can use to job hunt using your phone.

How to Use Your Smartphone Throughout the Job Search Process

Here's how to tap mobile to enhance and expedite your job search.

Install Apps for Job Hunting and Networking

There are many job search apps available for phones and tablets. You can download apps that search for jobs by keyword and location, email job listings, keep track of your contacts, and even create a resume.

As well as downloading job search apps, you can also download the apps for networking websites such as LinkedIn.

Use a Job Site

If you have an account on a job site like Monster or CareerBuilder, for example, you can apply with your existing application materials that you have uploaded from your computer.

On CareerBuilder, you can apply to jobs via your phone using the CareerBuilder app, choose an option to only view jobs that you can apply to using your phone, and instantly apply with a resume already saved in the CareerBuilder database.

Check for New Job Vacancies

It only takes a few minutes to check for new job listings. Use your apps to check frequently, so you can get the latest listings as soon as they are posted.

Use apps for job search engines like Indeed, SimplyHired, and LinkUp, to quickly find job postings.

Send Yourself Job Listings

It's easy to email job postings to yourself, either using a function built into an app or by using the features built-in to your phone.

Open the email on your computer, and you'll have all the information you need to apply.

Bookmark Job Postings and Websites

You can bookmark job postings and websites to visit later on, copy to your home screen, or print a copy of the listing directly from your phone.

Get Notifications and Alerts

Depending on the job site you're using, you may be able to sign up for text or email notifications of new job postings.

Most major job sites send relevant job matches via email or social media instantaneously, daily, or weekly. Opt for instantaneously if you want to get your application in as soon as possible.

Stay on Track

In some ways, job searching can be an organizational challenge. For instance, you may need to remember to submit an application, send a thank-you note, reach out to a reference for a recommendation, and so on.

Your phone can help you stay on track, so none of these tasks are forgotten. Try using a list-making app to list out all the jobs you've applied for or tasks you have to do. You can also use the calendar or alarm apps to set reminders.

Submit Email Applications

If you email yourself a copy of your resume and save it in the inbox on your phone, you will be able to forward it to employers who request applications via email. Write your cover letter in the body of the email message.

Tip: Make sure to set up a professional email signature on your phone. This will allow you to communicate readily with employers and networking contacts, and they will be able to get back in touch.

Research Companies and Interviewers

Before going to a job interview, you'll want to prepare. That involves practicing answers to common interview questions, but also getting to know the company.

Note: Reviewing the company's website and presence on social media platforms (such as LinkedIn, Twitter, Facebook, and so on) is likely just as easy to do from your phone as your computer.

If you know your interviewer's name, you can also look them up on LinkedIn. Being familiar with their background could make you feel a bit more confident going into the interview (and you may even discover some connections in common).

Send Thank You Notes

It's always a good idea to send a thank-you note after a job interview, and you won't have to wait until you do get back to your computer to do so. You can send an email thank-you letter or take advantage of the Felt app, which will send thank-you notes for you.

Be Careful About Applying for Jobs From Your Phone

Unless you're using a job site app, it can be easier to apply for jobs from a computer than it is from a phone because of the information you'll need to enter into online job applications.

Don't waste time trying to apply when it's easier to wait until you can get to a computer to submit an application.

Doyle, Alison. "Tips for Using Your Smartphone to Search and Apply for Jobs." *The Balance Careers*, Dotdash, 19 September 2020, <https://www.thebalancecareers.com/top-tips-for-using-your-phone-to-job-search->

Tri-County Workforce Development Initiative
31901 Tri-County Way, Suite 110
Salisbury, Maryland 21804

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request to wicomico.ajc@maryland.gov

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Department of Human Services.



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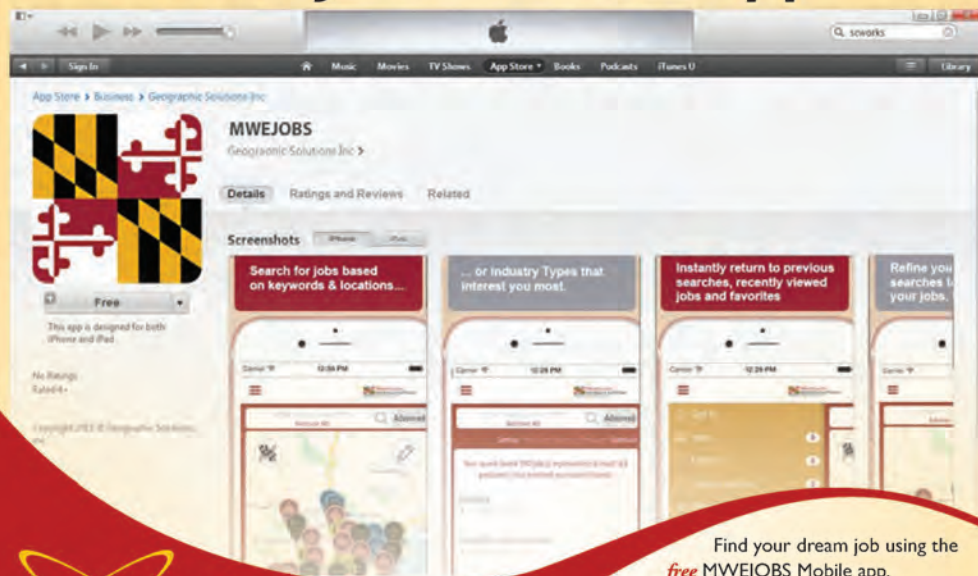
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NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! MWEJOBS Mobile App



Find your dream job using the **free** MWEJOBS Mobile app.
Instantly view any job posted to the web directly on your mobile phone or tablet.
Simply search for "MWEJOBS" in the Apple iTunes or Google Play sites.

The latest job openings in your area from 16,000 websites are now at your finger tips. Save and share your favorite job via email, Facebook or Twitter.

With MWEJOBS Mobile's unique "Jobs Nearby" function, you can easily map all of the latest jobs near your current location. Search for jobs around your neighborhood or at a different location. Simply tap color-coordinated pins to see more information or to apply for a job.

MWEJOBS Mobile lets you instantly return to previous searches, recently viewed jobs and your favorite jobs.



mwejobs.maryland.gov



Step 1

Enroll at

<https://mwejobs.maryland.gov>

Step 2

Create a résumé in the system.

Step 3

Schedule your one-on-one appointment (see below for contact information).

Step 4

Bring copies of your résumé, cover letter or other job search materials to your appointment.

Contact Us

410-341-8533 Ext 0

Job Specialists:

YoVanda Brown
Bill Draucker
Takishia Kiah
Nancy Wenger
Susan Willey
Jorge DeJesus Jr.

Veterans Representative:

J. Zack Walker
John Codd Jr.

Reentry Navigator:

Jarah Hall

Email:

salisbury@dlr.state.md.us

31901 Tri-County Way
Salisbury, MD 21804



www.labor.maryland.gov

Energize Your Job Search

Résumé Reviews

Not getting any interviews? Have your résumé reviewed by a Job Service Specialist to discuss up to date résumé ideas and formatting tips to get your résumé to the top of the pile.

Job Search Techniques

If you are frustrated from navigating through endless job boards, social networking sites and piles of newspapers, we can help you mainstream your job search and learn to focus on finding the right job.

Interviewing Tips

Learn how to get prepared for your upcoming interview and how to best answer questions about employment gaps, terminations and other sticking points that can be tricky, and what questions you need to ask the employer.

Labor Market Consultation

Explore resources that will help you to research careers, industries and find information about specific occupations. By utilizing the most up-to-date labor market information available for salaries, job outlook and training, we can help you make more informed decisions in your job search.

Effective Online Job Applications

We can assist you through the sometimes complicated process of completing online applications from setting up an email account to copy and pasting your résumé into the application.

Job Skills Identification

Finding transferrable job skills while changing careers can be difficult, we can help you explore your past experience and learn how to translate those skills to another field.

Resources for Job Seekers

There are many resources for job seekers from getting funding to go back to school to veteran services to computer training, ask how the One-Stop can help you in finding your next career.

Ask us to Design a Custom Consultation to Meet Your Needs

Meet one on one with a Job Service Specialist to further discuss problems you are encountering during your job search and how to overcome them with confidence.

Maryland's American Job Center networks are an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Auxiliary aids, interpreter services, and reasonable accommodations are available upon request at local American Job Centers.



Crisfield careers at TidalHealth

First and Third Thursdays of every month:

Live virtual career open house

2:00 pm - 4:00 pm

Please join this webex and talk with recruiters to learn more about the exciting opportunities available in our Crisfield, Maryland facilities.

We have clinical and non-clinical opportunities in both our Freestanding Medical Facility/Emergency Room, Alice B. Tawes Nursing & Rehabilitation Center and Chesapeake Cove Assisted Living.

To join from the meeting link, go to
<https://tidalhealth.webex.com/tidalhealth/j.php?MTID=m019c311489e531c7679997d2d62c496c>

Meeting number: 157 926 3822

Password: sMMv7UqNr86

Join by phone: 415-655-0001

Access code: 157 926 3822

or scan the QR code with your smartphone



OPEN AIR JOB FAIR!

*Brought to you by the Town of Snow Hill, the
Worcester County Chambers of Commerce,
OC HMRA, and the Worcester County Depart-
ment of Tourism & Economic Development.*

WHEN

Wednesday, May 19, 2021
10am - 1pm

WHERE

Sturgis Park Pavilion, Snow Hill
River Street, Snow Hill, MD 21863

HUNDREDS OF JOBS AVAILABLE!

EMPLOYERS OFFERING COMPETITIVE WAGES, SIGNING BONUSES,

**FOR MORE INFORMATION
CONTACT JACKIE TRIEU**

JTRIEU@CO.WORCESTER.MD.US
PHONE- 410-632-3112

www.marylandscoast.org



MEET

EMPLOYERS

**Employers will be taking
applications and hiring on
site.**

FREE TO ATTEND

**No registration required for
Job Seekers, come prepared to
apply and interview.**

SOCIAL DISTANCING IN EFFECT

Please wear a facemask!

TRANSPORTATION RESOURCES ON SITE

TRAINING RESOURCES ON SITE

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Courtesy Clerk Deli/Meat Clerk Pharmacy Technician (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk In-Store Shopper (E-commerce) Pharmacy Clerk (Salisbury)	Apply online at https://www.albertsoncompanies.com/careers/en/our-companies/acme.html?our-companies=Acme
Advance Auto Parts	<i>Salisbury</i> Retail Parts Pro Driver Store Hourly Salesperson	Apply on line at https://www.advanceautoparts.jobs/
	<i>Pocomoke</i> Salesperson Store Driver Store Hourly	
Aeropostale - Centre at Salisbury	Brand Ambassador	Apply online at https://www.aeropostale.com/aeropostale-careers/stores-corporate.html?content=footer
ALDI	Store Associate Stocker	Apply online at https://careers.aldi.us/
American Eagle - Centre at Salisbury	Brand Ambassador (Sales Associate) Overnight Merchandising Associate	Apply online at https://aeo.jobs/
Anchorage Healthcare Center	Culinary Aide GNA CNA Cook Maintenance Tech	Apply online at https://jobs.applai.com/profile/communicarefamily
Atlantic General Hospital	AGHS Rad Tech/MOA CT Technologist Cashier/Payment Poster Emergency Department Tech Housekeeping Aide Insurance Verifier Mammography Technologist Medical Office Assistant Medical Receptionist Nurse Tech (CNA) Patient Greeter Patient Safety Aide Registration Specialist Secretary/Nurse Technician Surgical Tech Ultrasound/Vascular Sonographer	Apply online at https://www.atlanticgeneral.org/Careers.aspx
Atlantic Tractor - Salisbury, Pocomoke	Accounting Professional (Salisbury) Service Technician-Small Engines Diesel/Farm Equipment Technician Lawn & Garden Equipment Sales (Pocomoke)	Apply online at https://www.atlantictractor.net/employment

Atria	Server/Waitstaff Caregiver Cook	Apply online at https://www.atriaseniorliving.com/careers/
Barnes & Noble	Bookseller	Apply online at https://careers.barnesandnoble.com/retail-jobs
Bath & Body Works - Centre at Salisbury, White Marlin Mall	Sales Associate Key Holder (White Marlin)	Apply online at https://www.bathandbodyworks.com/customer-care/careers.html
BayRunner Shuttle	<i>Ongoing recruitment</i> Part-time Driver	Print application and apply online at https://bayrunnershuttle.com/about/career-opportunities/
BesTemps	Assembler (Salisbury) General Laborer (Berlin) Hospitality Worker (Ocean City) Housekeeper/Houseman (Ocean City) Industrial Maintenance Mechanic (Berlin) Machine Operator (Salisbury) Maintenance Technician (Various locations) Material Handler (Salisbury) Shipping and Receiving Associate (Pocomoke) Warehouse Associate (Salisbury)	Apply online at https://www.bestemps.com/looking-for-work/
Big Lots	Store Associate/Stocker Retail Store Manager	Apply online at https://careers.biglots.com/
Blue Water	<i>Berlin</i> Train Operator Recreation Teammate Snack Bar Supervisor Camp Store Supervisor Rental Attendant Server Dishwasher Cook Cast Member/Performer Bartender Restaurant Supervisor Pool Attendant Lifeguard Attractions Supervisor Snack Bar Attendant Camp Store Associate Shuttle Driver Maintenance Technician Housekeeper Camp Host <i>Ocean City</i> Front Desk Agent Housekeeping Supervisor License Compliance Specialist Maintenance Technician	Apply online at https://bwdc.com/

	Whaleyville Activities Supervisor Snack Bar Attendant Shuttle Driver Recreation Teammate Maintenance Technician Groundskeeper	
Bob Evans Restaurant	Kitchen Prep Host/Cashier Assistant Manager Carryout Server Key Supervisor Grill Cook Dishwasher	Apply online at http://careers.bobevans.com/
Boscov's - Centre at Salisbury	Cosmetic Sales Consultant Customer Service Desk Associate Department Stock & Sales Sales Associate Shoe Sales Associate Stock & Mark Associate	Apply online at https://www.boscovs.com/
Burlington	Store Associate-Shortage Control Retail Receiving Associate Retail Sales Associate Cashier Associate	Apply online at https://burlingtonstores.jobs/
Carrabba's Italian Grill - Ocean City	Kitchen Manager <i>Ongoing recruitment</i> Restaurant Busser Dishwasher Server To-Go Specialist Host Prep Cook Bartender	Apply online at https://www.carrabbas.com/careers
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Recruiter Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder Painter	Apply online at http://www.chesapeakeshipbuilding.com/take-action/
Chesapeake Utilities	Line Locator I Distribution Systems Technician I Natural Gas Apprentice Service Technician (Pocomoke) Customer Service Representative I (Pocomoke) Delivery Driver (Pocomoke)	Apply online at https://chpk.com/our-culture/careers/
Chick-Fil-A - Salisbury, Ocean City/West Ocean City	<i>Ongoing recruitment-Salisbury</i> Team Member	Apply online at http://salisburychickfila.com/

	Ongoing recruitment-Ocean City/West Ocean City Team Member-Drive Thru or Kitchen Kitchen Manager Hospitality Professional	Apply online at https://chick-fil-a-west-ocean-city.apply-now.us/
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	Sales Associate Store Lead	Apply online at https://corporate.childrensplace.com/careers/
Chili's Grill & Bar	Ongoing recruitment Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Server	For job descriptions go to https://www.chilisjobs.com/ Apply via email to chilis523@chilis.net
Chipotle Mexican Grill - Salisbury, West Ocean City	Ongoing recruitment Restaurant Team Member - Crew	Apply online at https://jobs.chipotle.com/
Chuck E. Cheese	Ongoing recruitment Kitchen Cashier Server Party Host Game Room Attendant	Apply online at http://www.chuckecheesecareers.com/jobs
City of Fruitland	Public Works Maintenance Worker I Utilities Technician I Waste Water Treatment Operator Utility Field Service Technician I	Apply online at https://www.cityoffruitland.com/how_do_i_apply_for_obtain/employment.php
City of Pocomoke	Water/Wastewater Lead Operator Public Works General Laborer Police Communications Operator Code Enforcement Officer for Planning & Zoning Department Entry Level Police Officer	Apply online at https://www.cityofpocomoke.com/info/jobs
City of Salisbury	Utility Tech I, II or III Motor Equipment Operator II-Sanitation Water Plant Operator I Waste Water Treatment Operator I Carpenter I Zoo Greeter Zoo Educator Operations Support Staff Bus Driver (Part-time as needed) Automotive Mechanic II Zoo Education Technician Construction Inspector Zoo Keeper I POLICE CAREERS: Entry Level Police Officer Police Communications Officer Maryland Certified Police Officer	For job descriptions and to print application go to https://salisbury.md/departments/human-resources/careers **Some jobs require special licenses. Please check job description for more details.

Clarion Resort Fontainebleau Hotel - Ocean City	Server Host/Hostess Pool Attendant Security Bartender Grill Cook Room Attendant Laundry Lobby Attendant Maintenance Painter	Apply online at https://clarionoc.com/hotel-information/employment/
Coastal Hospice & Palliative Care	Certified Nursing Assistant (CNA) Certified Medication Technician Thrift Shop Associate	Apply online at https://coastalhospice.org/careers/
Cobb-Vantress, Inc. - Pocomoke	Night Shift Hatchery Monitor Brood Lead	Apply online at https://www.cobb-vantress.com/en_US/careers/
Coca-Cola Consolidated	Seasonal Merchandiser Logistics Operator III Merchandiser Logistics Operator I Delivery Merchandiser Home Market Bulk Delivery Driver	Apply online at https://cokeconsolidated.jobs.net/
Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers PRN Nurse Long-Term Live-In Caregiver	Apply online at https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs
Crothall Healthcare	Laundry Services Housekeeper	Apply online at https://www.crothall.com/careers/all
CVS	Operations Manager Shift Supervisor Management Trainee Pharmacy Technician Retail Store Associate	Apply online at https://www.cvs.com/
Dakota Watch Company - Centre at Salisbury	Part-time Associate	Apply online at https://apply.jobappnetwork.com/dakotawatch
Delaware Elevator	Apprentice Elevator Mechanic/Technician Driller Project Coordinator General Laborer Welder	Apply online at https://delawareelevator.com/about/careers/job-opportunities/
Dick's Sporting Goods - Centre at Salisbury	Retail Sales Associate	Apply online at https://www.dickssportinggoods.jobs/
Dollar Tree - Salisbury, Princess Anne, Berlin, Pocomoke	<i>Ongoing recruitment</i> Sales Floor Associate Customer Service Representative	Apply online at https://www.dollartree.com/careers-stores

Dove Pointe	Job Coach Children's Summer Camp Aide Medical Transport Driver Maintenance Floor Tech Aide Instructor Driver House Counselor Residential Aide Mentor Maintenance Tech Children's Program Aide	Apply online at https://www.dovepointe.org/careers
DTLR - Centre at Salisbury	Sales Associate	Apply online at https://www.dtlr.com/pages/careers
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx
Earthbound Trading Co. - Centre at Salisbury	<i>Ongoing recruitment</i> Key Holder Sales Associate	Apply online at https://www.earthboundtrading.com/
Encompass Health	Nutrition Service Aide Home Health Aide Rehab Nursing Tech I Admissions Liaison Physical Therapy Assistant	Apply online at https://www.encompasshealth.com/careers
Exelon Corporation	Supervisor Substations	Apply online at https://jobs.exeloncorp.com/search/jobs
Express - Centre at Salisbury	Sales Lead Store Associate	Apply online at https://www.express.com/g/careers
Express Employment Professionals	Operations Manager HR Administrative Assistant Customer Service Coordinator Warehouse Laborer General Laborer (Salisbury, Mardela Springs) Electronic Technician (Princess Anne)	Apply online at https://www.expresspros.com/
Finish Line - Centre at Salisbury	<i>Ongoing recruitment</i> Store Management (Assistant Store Manager and Supervisor) Store Associate	Apply online at https://finishline.wd1.myworkdayjobs.com/Store_Careers
Five Guys - Salisbury, Ocean City	Crew Member Shift Leader Shift Manager Assistant Restaurant Manager	Apply online at https://www.joinfiveguys.com/
Food Lion	<i>Nanticoke Road (Salisbury)</i> Deli Bakery Associate Customer Lead Sales Associate (Cashier) Customer Service Leader (Office Assistant) Center Store (Grocery) Associate Frozen Food/Dairy Associate Perishable Associate	Apply online at https://www.foodlion.com/

<i>Snow Hill Road (Salisbury)</i> Frozen Food/Dairy Associate Customer Service Leader-Office Assistant Sales Associate (Cashier) Customer Lead Center Store (Grocery) Associate Retail Pricing Coordinator Specialty Merchandise Associate
<i>Tilghman Road (Salisbury)</i> Center Store (Grocery) Associate Frozen Food/Dairy Associate Perishable Associate Sales Associate (Cashier) Cake Decorator
<i>Fruitland</i> Perishable Associate Frozen Food/Dairy Associate Specialty Merchandise Associate Cake Decorator Center Store (Grocery) Associate
<i>Princess Anne</i> Center Store (Grocery) Associate Perishable Manager Produce Associate Sales Associate (Cashier) Customer Lead
<i>Berlin</i> Center Store (Grocery) Associate Deli Bakery Assistant Manager Customer Service Leader-Office Assistant Customer Lead Sales Associate (Cashier) Deli Bakery Associate Quality Assurance Associate
<i>Ocean City</i> Center Store (Grocery) Associate Produce Manager Specialty Merchandise Associate Perishable Associate Quality Assurance Associate Sales Associate (Cashier) Customer Service Associate Produce Associate
<i>Ocean Pines</i> Produce Associate Customer Service Associate Center Store (Grocery) Associate To Go Associate Frozen Food/Dairy Associate Deli Bakery Associate

	West Ocean City Cake Decorator Deli Bakery Associate Frozen Food/Dairy Associate Sales Associate (Cashier) Produce Associate Customer Service Associate	
Foot Locker - Centre at Salisbury	Assistant Manager Sales Lead Sales Associate	Apply online at https://www.sneakerjobs.com/
Genesis HealthCare	Business Office Manager Receptionist Aide-Geriatric Nurse Certified Medicine Aide Housekeeper Nursing Unit Assistant In Training Non-Certified	Apply online at https://www.genescareers.jobs/
GNC	Retail Sales Associate	Apply online at https://www.gnc.com/
Goodwill Industries of the Chesapeake	Employment Specialist II Assistant Store Manager Production Sorter	Apply online at www.goodwillches.org
The Green Turtle - Salisbury	<i>Ongoing recruitment</i> Bartender Cook Dishwasher Host Server	Apply online at https://thegreenturtle.com
H&M - Centre at Salisbury	Retail Department Supervisor Retail Sales Advisor	Apply online at https://career.hm.com/content/hmcareer/en_us/findjob.html
Harbor Freight & Tools - Salisbury, Pocomoke	Retail Sales Associate Retail Stocking Associate Retail Stocking Supervisor (Pocomoke) Senior Retail Sales Associate (Salisbury) Retail Sales Supervisor (Pocomoke)	Apply online at https://harborfreightjobs.com/
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Certified Medication Technician (Salisbury) Driver/Maintenance (Snow Hill) Dietary Aide (Snow Hill) Certified Geriatric Nursing Assistant (Snow Hill)	Apply online at https://harrisonseniorliving.com/careers
Holt Food and Paper Company	Day Warehouse Receiver/Stocker Night Order Selector Warehouse Material Handler/Order Selector	Apply online at http://holtpaper.com/About-Us/Careers
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Designer-Kitchen/Bath Asset Protection Specialist Deliveries/Driver Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Lot Associate Measurement Technician, Interiors (Ocean City) Measurement Specialist, Flooring (Ocean City)	Apply online at https://careers.homedepot.com/

HomeGoods - Salisbury, Ocean City	Stockroom Associate/Truck Unloader (Salisbury) Cashier/Sales Floor (Salisbury) Merchandise Associate (Ocean City)	Apply online at https://jobs.tjx.com/
Hot Topic	Key Holder Sales Associate	Apply online at https://www.workatht.com/stores/
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate Store Manager	Apply online at https://www.journeys.com/careers
K&L Microwave	Electronic Assembler Electronic Technician CNC Machine Operator	Apply online at http://www.klmicrowave.com/employment.php
Key Jewelers - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Kids Foot Locker - Centre at Salisbury	Sales Lead Sales Associate Assistant Manager	Apply online at https://www.sneakerjobs.com/us/en
Longhorn Steakhouse	Dishwasher To Go Specialist Restaurant Manager Host Server Line Cook Bartender	Apply online at https://jobs.longhornsteakhouse.com/locations/locations
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Specialty ASM Cashier Retail Associate Receiver Stocker Overnight Loader/Cart Associate Customer Service Associate Sales Specialist-Flooring <i>Pocomoke:</i> Cashier Retail Associate Receiver Stocker	Apply online at https://jobs.lowes.com/
Lower Shore Clinic, Inc. & Go-Getters, Inc.	Certified Medical Assistant (CMA) CNA/GNA Mental Health Residential Counselor	Apply online at https://www.lowershoreclinic.org/careers
Marshall's - Salisbury, Ocean City	Merchandise Associate Merchandise Coordinator (Ocean City)	Apply online at https://jobs.tjx.com/
Men's Wearhouse - Centre at Salisbury	Retail Sales Associate	Apply online at https://careers.tailoredbrands.com/main/
Ocean Pines Association	Swim Instructor General Laborer Aquatics Front Desk Facility Coordinator Recreation Front Desk Facility Coordinator Lifeguard	Instructions to apply at https://oceanpines.org/web/pages/work-here

Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Restaurant Server Bartender	Apply online at https://jobs.olivegarden.com/search/searchjobs
Ollie's	Sales Super Flooring Sales Associate	Apply online at https://www.ollies.us/careers/
Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at https://www.outback.com/careers
Panera Bread - Salisbury, Ocean City	Manager (Ocean City) Night Baker (Ocean City) Associate (Ocean City)	Apply online at https://jobs.panerabread.com/
Peninsula Home Care	Home Health Aide (HHA) Occupational Therapy Assistant Physical Therapy Assistant	Apply online at https://www.peninsulahomecare.com/careers/
Pep Boys	Store Manager of Service Technician A	Apply online at https://careers.pepboys.com/
Pepsi	Fountain Installer Sales Helper Full Service CR Forklift Operator/Loader Bulk Driver	Apply online at http://www.pepsibottlingventures.com/job
Perdue Farms - Salisbury	Building and Grounds Associate Chicken Delivery Helper Dapac Machine Operator Edible Oil Refinery Operator Farm Research Tech (Westover) Feed Mill Clerk Feed Mill Dispatch Fleet Tech Grain Operator Lab Technician-Edible Oil Refinery Maintenance Mechanic Maintenance Parts Clerk Night Watch Production Associate Production Associate Line Lead Production Associate Live Hanger Separator Operator Soy Crush Operator Soy Crushing Crew Leader	Apply online at https://www.perduecareers.com/

PetSmart - Salisbury, Berlin	<i>Ongoing recruitment</i> Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Assistant Store Manager Seasonal Associate Pet Trainer Pet Groomer Pet Grooming Salon Manager Bather / Groomer Trainee Retail Sales Associate	Apply online at https://careers.petsmart.com/
Piedmont Airlines	Airline Cross Trained Customer Service Agent Aircraft Maintenance Parts Clerk	Apply online at https://piedmont.jobs.net/jobs
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales Body Piercer Assistant Store Manager	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Poseidon Plumbing & Home Services	Experienced Plumber Carpenter Helper <i>Must have valid driver's license and references.</i> <i>Competitive salary based on experience.</i>	Call Bevin Webster at 410-251-1096 to schedule an interview
Quality Staffing	Accounting Associate (Worcester)	Apply online at https://easternshorejobs.com/
	Accounting Associate (Somerset)	
	Accounts Receivable Associate	
	Alignment Tech	
	Assembler	
	Assembler Hybrid	
	Assembly Line/Packer (Somerset)	
	Bookkeeper-Accounting Associate	
	CAD Draftsperson	
	Certified Nursing Assistant	
	Civil CAD Designer	
	Customer Service Professional	
	Customer Service/Yard Associate	
	Dishwasher (Ocean City)	
	Electrician (Worcester)	
	Electronic Tech	
	Electronics Technician	
	Filter Assembler	
	Filter Cavity Tech	
	Food Production Worker (Somerset)	
	Furnace Operator	
	Groundskeeper	
	Heavy Equipment Operator	
	Housekeeper/Room Attendant (Worcester)	
	Industrial Cleaner	
	Janitorial General	
	Lead Custodian-Supervisor	

	Line Cook (Ocean City) Manufacturing Manager Master Planner Office Assistant (Worcester) Office/Retail Sales Associate Packaging Associate (Somerset) Packaging Tech Plant Manager Plant Worker & Packer (Somerset) Plater Property Maintenance Security Systems Technician Short Order Cook (Ocean City) Special Projects Technician (Worcester) Tester- COVID-19 (Somerset)	
Red Lobster	<i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at https://www.redlobster.com/
Royal Farms - Salisbury, Fruitland, Princess Anne, Berlin, Ocean City <i>Available positions vary by location</i>	<i>Ongoing recruitment</i> Assistant Store Manager Customer Service Associate Customer Service Leader Kitchen Manager Facilities/Maintenance Shift Leader Store Manager	Apply online at https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits
Ruby Tuesday - Salisbury, Fruitland & Pocomoke	<i>Ongoing recruitment</i> Tue-Go Specialist Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook	Apply online at https://www.rubytuesday.com/careers
Safelite Auto Glass	Auto Glass Technician Trainee Seasonal Repair Specialist Customer Advocate	Apply online at https://www.safelite.com/careers
Salisbury University	Administrative Assistant II Housekeeper Assistant Food Service Assistant	Apply online at https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx
Sam's Club	Baker and Packager Associate Freezer, Cooler and Deli Stocker Associate Produce Associate TBC Tire Tech Fresh Team Manager Senior Meat Cutter Manager In Training Member Support	Apply online at https://careers.walmart.com/

Sherwin Williams - Crisfield	Production Manager Maintenance Mechanic Operations Packaging Technician Operating Technician Manufacturing Brushmaker Operating Technician II	Apply online at https://www.sherwin-williams.com/
Shore Up - Wicomico, Worcester, Somerset	Nutrition Aide (Stockton) Bus Aide Bus Driver Secretary-Head Start/Early Head Start Child Development Associate Trainee Clerical Specialist Family Services Worker/Family Advocate Center Aide Custodian Teacher's Aide	Download application at https://shoreup.org/employment/join-our-team/ and email to humanresources@shoreup.org
Somerset County	Correctional Officer 911/Emergency Communications Dispatcher I Tourism Assistant Mosquito Control Technician	Apply online at https://www.somersetmd.us/services/employment_opportunities.php
SP Industries - Pocomoke City	Machine Operator Mold Technician Machine Processor	Apply online at https://www.spindustries.com/employment/
Staples	Print Production Sales Supervisor Retail Sales Associate Retail Sales Technology Associate Retail Inventory Specialist Retail Sales Technology Supervisor Retail Sales Print Associate	Apply online at https://retailcareers.staples.com/
State Of Maryland	Food Service Supervisor II (Deer's Head)	Apply online at https://jobapscloud.com/MD/
	Food Service Worker (Holly Center)	
	Office Clerk I (Worcester)	
	Lifeguard (Assateague State Park, Pocomoke River State Park)	
	Mosquito Control Field Technician/Field Supervisor/Field Aide (Wicomico, Worcester, Somerset)	
	<i>Ongoing recruitment</i> Direct Care Assistant I, II and Direct Care Trainee (Wicomico, Worcester, Somerset) MSP Trooper Candidate (Wicomico, Worcester, Somerset)	
Sun Communities, Inc.	<i>Castaways RV Resort:</i> Snack Bar Attendant Café Barista Store Clerk Resort Groundskeeper Guest Services Coordinator Store Supervisor Resort Pool Attendant Resort Housekeeper Hospitality Host Restaurant Cook Activities Coordinator	Apply online at https://careers.suncommunities.com/viewalljobs/

Sunglass Hut - Salisbury, Ocean City	Sales Associate	Apply online at https://www.lenscrafters.com/lc-us/careers
Sysco - Pocomoke	Diesel Fleet Mechanic Technician II Warehouse Order Selector CDL A Delivery Truck Driver Will Call Selector MHE Tech III	Apply online at https://careers.sysco.com/
Taco Bell - Salisbury, Ocean City	<i>Ongoing recruitment</i> Crew/Team-Service Champion (Salisbury) Crew/Team-Food Champion (Salisbury) Shift Manager (Salisbury) Associate Restaurant Manager (Salisbury) Restaurant General Manager Assistant General Manager (Ocean City) Shift Lead (Ocean City) Team Member (Ocean City)	Apply online at http://jobs.tacobell.com/
Tailored Staffing	Electronic Assembler	Apply online at https://www.tailoredstaffingmd.com/jobseekers/
Target	<i>Ongoing recruitment</i> Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant) GM and Food (General Merchandise, Closing, Fulfillment, Inbound, Food & Beverage)	Apply online at https://jobs.target.com/
Taylor Bank	Customer Service Associate (Ocean City, West Ocean City/Snow Hill)	Apply online at https://www.taylorbank.com/careers/
Texas Roadhouse - Fruitland	Server Server Assistant-Busser Host Line Cook To-Go	Apply online at https://careers.texasroadhouse.com/
Tidal Health	Administrative Assistant	Apply online at https://www.tidalhealth.org/careers
	Aide-Imaging Tech	
	Assistant Certified Occupational Therapist	
	CAT Scan Technologist	
	Coordinator-Information-Laboratory	
	Coordinator-Patient Accounts (Berlin)	
	Coordinator-Referral	
	ENDO Procedural Tech	
	Food Service-Cashier	
	Food Service-Catering Associate	
	Food Service-Cook	
	Food Service-Food Production Assistant	
	Food Service-Utility Aide	
	GNA (Crisfield)	
	Mechanic-Facilities (Crisfield)	
	Medical Assistant (Salisbury, Crisfield)	
	Medical Laboratory Technician II	
	Medical Technologist	
	Nursing Assistant (Salisbury, Crisfield)	

	Office Supervisor (Berlin)	
	Patient Care Assistant	
	Patient Care Technician I	
	Patient Care Tech II	
	Patient Service Representative (Salisbury, Berlin)	
	Phlebotomy -Inpatient Technician	
	Phlebotomy-Outpatient Technician (Salisbury, Crisfield, Ocean Pines)	
	Receptionist-Security	
	Registrar-Emergency Admittance	
	Registrar-Outpatient	
	Representative-Billing/Collection	
	Representative-Patient Account	
	Security Guard (Crisfield)	
	Specialist-Customer Service	
	Specialist-Prep/Scan	
	Surgical Scheduler	
	Surgical Technologist	
	Technician-Core	
	Technician-Pharmacy	
	Technician-Service Desk I	
	Unit Secretary	
T.J. Maxx - Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Torrid - Centre at Salisbury	Sales Associate	Apply online at https://jobs.jobvite.com/torrid
Town of Ocean City	Parks Worker	Get detailed job description and apply online at https://oceancitymd.gov/oc/departments/human-resources/employment/
	General Electrician	
	Turf Equipment Manager	
	Landscaper	
	Vehicle Equipment Technician II	
	Beach Activities Assistant	
	Building Maintenance Worker	
	Vehicle Equipment Technician I	
	Recreation Coordinator	
	Parks Worker	
	As Needed Administrative Support	
	Solid Waste Worker I & II	
	Concessions Worker	
	Tennis Attendant	
	Skate Park Worker	
	Surf Rescue Tech/Lifeguard	
	Seasonal Maintenance Worker	
	Boardwalk Comfort Station Attendant	
	Building Maintenance Worker	
	Concessions Supervisor	
	Bus Driver	
	Bus Maintenance Tech I	

	Transportation Dispatcher	
	Tram Driver	
	Tram Conductor	
	Ticket Seller	
	Camp Horizon Day Camp Counselor	
	Scamper Camp Day Camp Counselor	
	Afterschool Activities Coordinator	
Town of Snow Hill	Public Works General Laborer Water/Wastewater Operator	Apply online at https://www.snowhillmd.gov/employment.html
Ulta Beauty - Salisbury, White Marlin Mall	Retail Sales Manager (Salisbury) Services Manager (Salisbury) Beauty Advisor Hair Stylist	Apply online at https://careers.ulta.com/
UMES	Clerical Service Worker General Assistant or Associate Executive Administrative Assistant I	Apply online at https://umes.peopleadmin.com/postings/search
Vacasa - Ocean City	Owner Relations Manager Property Caretaker Seasonal Front Desk Specialist Seasonal Property Caretaker Housekeeping Manager Lead Housekeeper Seasonal Housekeeper Maintenance Manager Maintenance Technician Seasonal Maintenance Technician	Apply online at https://www.vacasa.com/careers/positions
Victoria's Secret - Centre at Salisbury	Lingerie Supervisor Selling Associate	Apply online at https://www.victoriasecret.com/careers
Walgreens - Salisbury, Berlin	Shift Lead Pharmacy Tech/Pharm Tech Apprentice (Berlin) Healthcare Customer Associate (Berlin) Customer Service Associate Pharmacy Cashier	Apply online at https://jobs.walgreens.com/
Walmart - Salisbury, Fruitland	Stocking & Unloading Online Orderfilling and Delivery Health & Wellness Hourly Supervisor and Training General Merchandise Fuel Station Food & Grocery Cashier & Front End Services Auto Care Center	Apply online at https://careers.walmart.com/
WBOC / WRDE	Traffic Coordinator Editor/Studio Assistant-DelmarvaLife Master Control Operator Newscast Editor Creative Services Producer	Apply online at http://drapermediajobs.com/

WCDC	Day Operations Manager Residential Manager Janitorial Maintenance Personal Supports Facilitator Personal Care Assistant and Transporter Residential Coordinator Art and Activity Instructor Weekend Residential Counselor Awake Over Night Residential Counselor	For detailed job descriptions, and to download and print application, go to http://wcdcservices.org/employment-opportunities/ Apply online at https://recruiting.paylocity.com/recruiting/jobs/All/febfa26-4102-46cf-b4be-5f1ddb2c56e2/Worcester-County-Developmental-Center
West Marine - Ocean City	Assistant Manager Cashier	Apply online at https://www.lifeatwestmarine.com/
Wicomico County	911 Specialist (911 Call Taker and Dispatcher) Convenience Center Attendant Emergency Management/Safety Coordinator Maintenance Supervisor Maintenance Worker I-Roads Motor Equipment Operator II Motor Equipment Operator IV Motor Equipment Operator I Police Communications Specialist I Athletic Complex Seasonal Worker Bailiff-Circuit Court Concessions Manager Concessions Staff Cook-Henry S. Parker Athletic Complex Kids Klub After School Staff Kids Klub Summer Camp Staff Pemberton Nature Camp Counselor	Apply online at http://www.wicomicocounty.org/jobs.aspx
Wicomico Public Library	Branch Assistant (Centre Branch)	Apply online at http://www.wicomicolibraries.org/employment
WMDT	News Editor/Studio Technician Technical Director Studio Technician Commercial Producer Media Specialist	Apply online at https://www.wmdt.com/about-us/job-openings/
Woodforest National Bank - Salisbury, Fruitland, Pocomoke	Retail Banker (Pocomoke)	Apply online at https://www.woodforest.com/About-Us/Careers

Worcester County	Emergency Services Supervisor Emergency Communications Specialist I Emergency Communications Specialist Trainee License Permit Clerk Correctional Officer Trainee Correctional Officer-Cook Landfill Operator II Landfill Operator I Transfer Station Attendant Painter Carpenter/Maintenance Worker III Grounds Worker II Road Worker II and III General Laborer/Maintenance Worker I Concession Monitor Parks Worker II Swim Instructor-Temp Office Assistant IV	Apply online at https://worcesterhr.co.worcester.md.us/
Worcester County Public Schools	Educational Assistant-Special Ed Custodian II	Apply online at https://worcestermd.tedk12.com/hire/index.aspx
Worcester County Recreation and Parks	Swim Lesson Instructor Referee Parks Worker Concession Monitor	Apply online at https://worcesterrecandparks.org/about-us/employment
Wor-Wic Community College	Building Attendant (Night) Adult Education Information Specialist	Apply online at https://www.schooljobs.com/careers/worwic
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i> Membership Services Representative Stay & Play Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Sports Staff Cleaning Staff Day Camp Counselor Day Camp Coordinator	Apply online at http://www.ymcachesapeake.org/employment
	<i>Lower Shore Family YMCA - Pocomoke City</i> Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Stay & Play Child Watch Assistant Cleaning Staff Day Camp Counselor Day Camp Coordinator	

Zumiez - Centre at Salisbury	Seasonal Sales Associate Sales Part-Time Assistant Manager Store Manager	Apply online at https://www.zumiez.com/jobs
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Worcester County Government is NOW HIRING

Out of High School/Entry Level *Current Positions:*

Emergency Services

Emergency Communications Specialist Trainee, Full-Time \$15.68/hour

Public Works

Transfer Station Attendant, Full-Time \$15.32/hour

Grounds Worker II, Full Time \$15.30/hour

General Laborer/Maintenance Worker I (without CDL), Full Time \$15.32/hour

Recreation & Parks

Swim Instructor, Part Time Temporary \$15.31/hour

Program Monitor, Part Time \$15.32/hour

Summer Camp Program Monitor, Part Time \$15.32/hour

Parks Worker, Part Time \$15.33/hour

- Full Benefit Packages for FT Employees - Member of Maryland State Retirement System - EOE/AA



Apply Online:

worcesterhr.co.worcester.md.us



Maryland Maryland Workforce Exchange

DEPARTMENT OF LABOR April 26, 2021 - April 30, 2021

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Job Order Number	Company	Position	Positions open
1363477	Town of Ocean City	Beach Activities Assistant (Seasonal)	1
1363471	Town of Ocean City	Vehicle Equipment Technician I (Seasonal)	1
1363459	Town of Ocean City	Fire Safety Inspector/ Deputy Fire Marshal	1
1366302	Wor-Wic Community College	Building Attendant (Nights)	1
1366328	Wor-Wic Community College	Part-Time Adult Education Information Specialist	1
1366353	Wor-Wic Community College	Part-Time Health Supervisor	1
1366927	K&L Microwave, Inc.	Electronic Assembler	1
1365739	Chili's Grill & Bar	Host To Go Specialist	1
1365858	Casino at Ocean Downs	Housekeeping	1
1365414	Tri-County Council for the Lower Eastern Shore of Maryland	Office Services Clerk	1
1365446	Shore United Bank	Personal Banker	1
1364666	CCBCC Inc	Delivery Merchandiser Home Market	1
1366255	Fastenal Company	Sales Associate PT	1
1366427	Mitchell S. Gittelman, Do, Pa	Medical Receptionist	1

Visit mwejobs.maryland.gov for Additional Information & Instructions to Apply

"Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations."



Virtual Format

CUSTOMER SERVICE AND SALES NATIONAL RETAIL CERTIFICATION TRAINING

Goodwill and The National Retail Federation (NRF) have partnered to offer a virtual format customer service and sales training.



Learn the following skills:

- Retail Fundamentals
- Communication and Teamwork
- Problem Solving
- Customer Service
- Inventory Tracking
- Payment Procedures and more!

Where: **Virtual self-paced lessons**

Length: **1 - 2 weeks**

Contact: **443-669-5846** or
digitalskills@goodwillches.org

NRF Certification exam upon completion of the training. **Internet access required.**

goodwillches.org



Serv Safe Training

Course Info:

ONE DAY Online and Self-Paced
Learn the vocabulary and pass the assessment test and receive your certification

Requirements:

- * Complete intake form
- * VALID email address and password
- * Internet required through phone, tablet or computer

Recommended for the Food and Hospitality Industries

Learn the Principles of Food Safety:

Food Safety Regulations
The Importance of Food Safety
Time and Temperature Control
Good Personal Hygiene
Safe Food Preparation
Preventing Cross-Contamination
Cleaning and Sanitizing
HACCP (Hazard Analysis and Critical Control Points)
Allergens

Earn an official certificate documenting course hours and display your certificate on your resume!

Contact:

443-669-5846
digitalskills@goodwillches.org



WORKFORCE INNOVATION AND OPPORTUNITY ACT CAREER AND TRAINING SERVICES

DO YOU NEED SKILLS TRAINING TO START A NEW CAREER OR ADVANCE IN YOUR CURRENT CAREER?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP.



WHO ARE WE?



The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

WHAT TRAINING COURSES ARE ELIGIBLE?

Please visit the Maryland Eligible Training Provider list located at www.dlir.state.md.us/employment/train/ to search for trainings by training provider, training type, geographic location or key word.



NOT SURE WHAT YOU WANT TO DO?



[My Next Move](#) is an interactive tool for job seekers and students to learn more about their career options. The site has tasks, skills, salary information, and more for over 900 different careers.

HOW DO I APPLY?

- ✓ Register in MWE (mwejobs.maryland.gov/) and create a resume.
- ✓ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.



**LOWER SHORE
WORKFORCE ALLIANCE**

Located at the American Job Center
31901 Tri-County Way, Salisbury, MD
(410) 341-6010 — train4jobs.org



Wor-Wic Community College

Free Metal Fabrication Training During Evenings: April 2021



To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$100 (Gear List will be provided)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. The training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

Courses run Monday through Friday for 14 weeks from 5:30-9:00pm. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for the free career-changing training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for Metal Fabrication Training.

The new Basic Metal Fabrication course will provide 250 hours of evening instruction and practice over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, recognize and avoid potential hazards and receive OSHA trainings.

Metal fabrication students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare for cutting and fit-up.

Students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding techniques and procedures will be discussed, modeled and practiced.

There will be an introduction to industry structures and processes and students will discover requirements to qualify as metal fabricators. Metal fabrication training includes 20% classroom and 80% shop time. To graduate, 75% or greater is necessary on written and hands-on skills exams.



Wor-Wic Community College

Free Welding Training for eligible candidates

Projected Start Date of Next Course: June 2021

Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. To be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for the Welding Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment urine drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt) at est. cost \$150-\$250)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training
- Commit to attend classes, be on time, work hard and not give up!

Stick, Flux Core, MIG and TIG Welding is a 455 hour course with 5 hours of instruction per day, Monday-Friday for 18.2 weeks. The course is designed to provide the entry level welder with the skills necessary to secure employment in the welding industry.

Students will begin by developing knowledge to work safely within industry standards and recognize and avoid hazards. Through instruction, discussion, modeling and practice, students will become proficient with blueprint reading, measuring, hand and power tools, and stick/MIG/flux core/TIG set-ups, processes and clean up.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification."

Skills will be articulated verbally, in writing and by performance on quizzes, tests, a final exam and destructive bend test prior to seeking employment. Up to eight welding qualifications may be earned for structural welding.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom (20%) and shop instruction (80%).

The intent behind and expectation of the training is to obtain welding employment.

Wor-Wic Community College

Construction Academy: Free Training for eligible candidates



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a "Construction Academy" training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

The next two course program runs from Sept. 2021-April 2022, one evening per week with a partial/whole day internship component. For more information, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu.

To be considered for this free, career-changing training, contact Quality Staffing Services at 410-742-2600 or visit EasternShoreJobs.com and apply for Carpentry Training.

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

The "Construction Academy" is designed to prepare students with basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (math functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

Experience construction through an internship to strengthen all skills. The intent behind the "Construction Academy" is to obtain construction employment.

WOR-WIC
COMMUNITY COLLEGE

ARCON
WELDING SERVICES
TRAINING CENTER

QSS
Quality
Staffing
Services

LOWER SHORE
WORKFORCE ALLIANCE

WOR-WIC
COMMUNITY COLLEGE

EARN
MARYLAND

LOWER SHORE
WORKFORCE ALLIANCE

QSS
Quality Staffing Services

PHARMACY TECHNICIAN PROGRAM

Rx

Goodwill Industries of the Chesapeake, in conjunction with CVS Health and Baltimore City Community College, is proud to offer a Pharmacy Technician Program.

This 16 week program includes:

- Pharmacy Calculations
- Pharmacy Theory
- CPR Training
- Pharmacy Tech Certification Exam
- 160 Hour Clinical Externship (M-F 9am-5pm)

Eligibility Requirements

Applicants must be 18 or older with a HS Diploma/GED and no criminal background. Must also pass TABE assessment, urinalysis and PPD screenings.

Students must pass all course requirements to obtain the Maryland Board Pharmacy Technician Certification.

Where: **Virtual Facilitator** (only)

When: **Monday - Thursday 9am-4pm**

Length of training program: **16 weeks**

Contact: pharmtech@goodwillches.org

IN PARTNERSHIP with

goodwillches.org

 **CVS Health**


**BALTIMORE CITY
COMMUNITY COLLEGE**

Goodwill
Industries of the Chesapeake, Inc.

RISE

Raising. Independent. Skilled. Employees.

Workforce Development Program

Are you in need of help getting a job and maintaining it, or continuing your education?

We can help!



We Can Help You With:

- GED enrollment
- Job Skills Training
- Work Experience
- Occupational Skills Training
- Mentorship & Counseling

Eligibility:

- 16-24 years old
- Not attending school
- Lives in Worcester, Somerset, or Wicomico County



Funded By:
**LOWER SHORE
WORKFORCE ALLIANCE**

 **Grace Center**
for Maternal and Women's Health

Contact Grace Center:

(443) 513-4124
info@gracematernalhealth.org

Area Adult Education Providers

**** You may enroll with any program that is convenient for you no matter which Maryland county that you live in. ****

Dorchester County

Chesapeake College

1000 College Circle

Wye Mills, Maryland 21679

Phone: 410-822-5400

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

Somerset County

Princess Anne One-Stop Office

30415 Mount Vernon Rd.

Princess Anne, MD 21853

Phone: 410-677-4261

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.

Wicomico County

Wor-Wic Community College

32000 Campus Drive

Salisbury, MD 21804

Phone: 443-669-6373

Email: adulthoodeducation@worwic.edu

Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

Worcester County

Worcester County Board of Education

6270 Worcester Highway


Newark, MD 21841

Phone: 410-632-5071

Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county?

Maryland's providers are listed at: <http://www.dllr.state.md.us/gedmd/programs.shtml>



INTERESTED IN ADULT EDUCATION CLASSES?

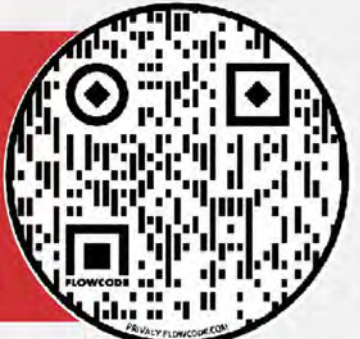
We offer Adult Basic Education (ABE) and English as a Second Language (ESL) classes

Due to COVID-19 restrictions, registration is now online.

ESL & ABE Virtual Summer Sessions

July 15-Sept. 15

ESL- Daytime | ABE- Evening | Office Hours- Fridays



OPEN YOUR PHONE'S CAMERA APP AND HOLD IT ABOVE THE CIRCLE TO SIGN UP!

Worcester County Public Schools
Adult Education Program
410-632-5071
adulthoodeducation@worcesterk12.org

Funding for the Adult Education program is provided by the MD Department of Labor



WOR-WIC
COMMUNITY COLLEGE
ESL Classes

ONLINE
and
IN-PERSON
Options!

Intake and Class Placement Testing



TUESDAY, JUNE 22, 2021

Classes begin in September!

We will email details in early June, including the location and times of the registration session. There will be additional registration opportunities throughout the summer.

Students must be 18 years or older and a resident of Wicomico County to complete intake.

Students are placed in classes on a first-come-first- served basis.

There are no fees for intake, testing, or classes and documentation is not required.

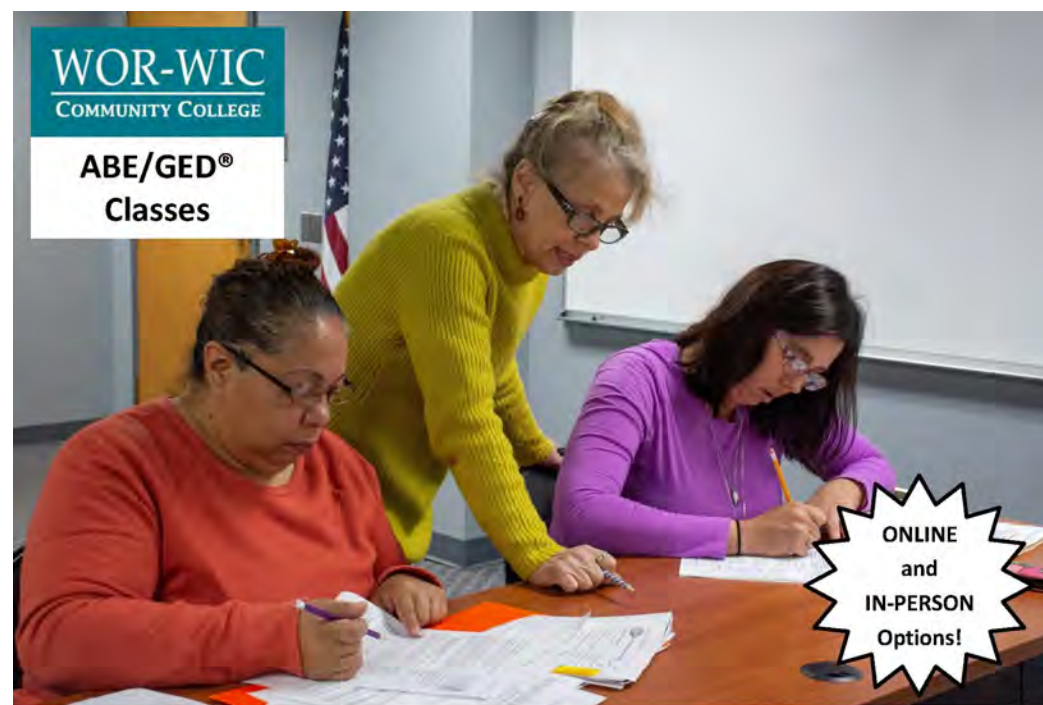
Children under 18 are not permitted during testing.

Contact us today to reserve your spot!

Call/Text: (443) 669-6373

OR Email:

adulthoodeducation@worwic.edu



WOR-WIC
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PROJECT READ

**Need Help Reading?
Enroll in Project READ!**

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



Want to become an Adult Literacy Coach?

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.

For more information ask
a staff member or contact the
Project READ Coordinator at
410-749-3612 x159

www.wicomicolibraries.org



Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.

LEGAL RESOURCES

Maryland Courts Self-Help Centers

410.260.1392
mdcourts.gov/selfhelp

Monday-Friday, 8:30 AM to 8:00 PM

Family Law Hotline

800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

Legal Forms Hotline

800.818.9988 (English)
877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM
Thursday: 9:00AM - 4:00PM



These organizations may assist you with free or reduced cost legal representation:

Disability Rights Maryland

800.233.7201
disabilityrightsmd.org

Legal Aid Bureau Inc.

800.444.4099
mdlab.org

Maryland Volunteer Lawyers Service, Inc.

800.510.0050
mvslaw.org

Pro Bono Resource Center of Maryland, Inc.

800.396.1274
probonomd.org

Family Law Assistance

**Divorce • Domestic Violence
Custody • Adoption
Visitation • Child Support
Guardianship • Name Change**

Dorchester County Circuit Court

206 High Street
Cambridge, Maryland

Mondays, Noon to 3:30 PM

410.228.1395

Somerset County Circuit Court

11770 Somerset Avenue
Princess Anne, Maryland

Fridays, 9 AM to Noon

410.651.4618

Wicomico County Circuit Court

101 North Division Street
Salisbury, Maryland

Mondays, 9 AM to Noon

410.334.3127

Worcester County Circuit Court

1 West Market Street
Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM

410.632.5638