

# the Job Journal



## Important Adaptability Skills for Workplace Success

Are you flexible and willing to learn? Do you accept change at work in a positive manner? Are you able to try new things and handle different workflows? If so, you show adaptability, one of the most highly sought-after leadership skills.

Leaders that can adapt to change are motivated, not easily discouraged, and are usually more creative than the average employee. Adaptability in project managers<sup>1</sup>, for example, reflects the manager's ability to integrate various moving parts of a project and deliver a quality product or service in a timely manner.

Adaptability is important because as new technology evolves, companies established in the "old ways" may have difficulty competing with major players in their industry. Employers are looking for employees who can demonstrate strong adaptability skills and become company leaders. These skills are in demand and will help you get hired.

### What Are Adaptability Skills?

Adaptability in the workplace<sup>2</sup> means being able to change in order to become successful. Adaptability is a soft skill that employers seek when hiring candidates. Employees in a leadership role often have to manage unusual circumstances where there are no explicit instructions. They must learn how to rest upon their own judgment and have the confidence to make difficult decisions.

If you are a person who learns quickly, it is because you know how to adapt. You can further nurture your adaptability skills by trying new things and challenging your ability to problem solve in various circumstances.

### Types of Adaptability Skills

As a soft skill, adaptability requires a number of other soft skills in order to be applied successfully. You must be able to learn quickly and put that learning into practice. Additionally, you must be able to recollect what you've discovered, so you can identify trends and make decisions accordingly.

#### Ability to Learn

People with adaptability skills are never discouraged by failure. For them, failure is just a part of learning. These leaders are always learning and willing to take risks, as long as it means that they can develop personally and professionally. Skills to strengthen your adaptability include:

- |                     |                        |
|---------------------|------------------------|
| Collaboration       | Critical Thinking      |
| Research            | Continuous Improvement |
| Attention to Detail | Observation            |
| Memory              |                        |

#### Persistence

People who adapt well rarely feel the pressure to quit. Every challenge is exciting, and remaining dedicated to their job means pushing through even when things get hard. Likewise, they are able to stay positive and encourage their team members to stay focused during difficult times.

Skills that are emblematic of persistence include:

- |                       |            |
|-----------------------|------------|
| Resilience            | Positivity |
| Stress Tolerance      | Motivation |
| Managing Expectations |            |

### Resourcefulness

Often the goal is clear, but the path to get there is not. The "traditional" way of conducting business may not be possible or effective, because there may not be sufficient funding or staffing. That's where adaptability can be an asset. An adaptable person will be able to source new resources and techniques that less-adaptable colleagues haven't considered. An adaptable person will show resourcefulness by demonstrating:

- |                            |                 |
|----------------------------|-----------------|
| Ability to Notice Patterns | Creativity      |
| Innovation                 | Problem Solving |
| Budgeting                  | Initiative      |

### Curiosity

If you know how to adapt well to a wide variety of circumstances, then "different" doesn't scare you as it usually does for others. Anything that stands out makes you curious. And when you get curious, you want to investigate. You are not afraid of ideas, suggestions, or constructive criticism. You often demonstrate:

- |                         |                  |
|-------------------------|------------------|
| Open-mindedness         | Investigation    |
| Positivity              | Active Listening |
| Nonverbal Communication | Diversity        |

### How to Make Your Skills Stand Out

#### ADD RELEVANT SKILLS TO YOUR RESUME

In your resume, be sure to highlight any time when you took the initiative and adapted to unusual circumstances. Use some of the keywords above to describe your role in reaching unique solutions for past employers.

#### HIGHLIGHT SKILLS IN YOUR COVER LETTER

Mention a situation in which you exercised adaptability skills in a past job in your cover letter. Be sure to do so in just a few sentences, as well as naming the problem, the steps you took, and the final result.

#### USE SKILL WORDS IN YOUR JOB INTERVIEW

Be prepared to discuss times where you exercised adaptability in your past jobs. Your interview is a place for you to give a potential employer a glimpse into how your mind works. It will also show that you will succeed when faced with challenges.

Doyle, Alison. "Important Adaptability Skills for Workplace Success." *The Balance Careers*, Dotdash, 04 September 2019, <https://www.thebalancecareers.com/important-adaptability-skills-4768260>.

## IN THIS ISSUE

- 2 MWE JOBS Mobile App; Energize Your Job Search
- JOB FAIRS*
- 3 Wicomico Public Libraries Volunteer Fair
- 4 Village at Mitchell Pond Job Fair; Town of Ocean City Hiring Event
- 5 *EMPLOYMENT OPPORTUNITIES*
- TRAINING SERVICES & OPPORTUNITIES*
- 22 Public Assistance to Entrepreneurship Program
- 23 RISE Workforce Development Program
- 24 Workforce Innovation and Opportunity Act Training Services; Wor-Wic Community College Job Training Programs
- 25 Carpentry Training; Welding Training; Delmarva Power Career Prep; Metal Fabrication Training
- 26 Lower Shore Career Development Center Training Programs; Goodwill Reentry Opportunities to Grow Program
- EDUCATION SERVICES & OPPORTUNITIES*
- 27 Adult Education Providers; Worcester County Adult Education Programs
- 28 National External Diploma Program; Project READ
- 29 Legal Clinic; Legal Resources

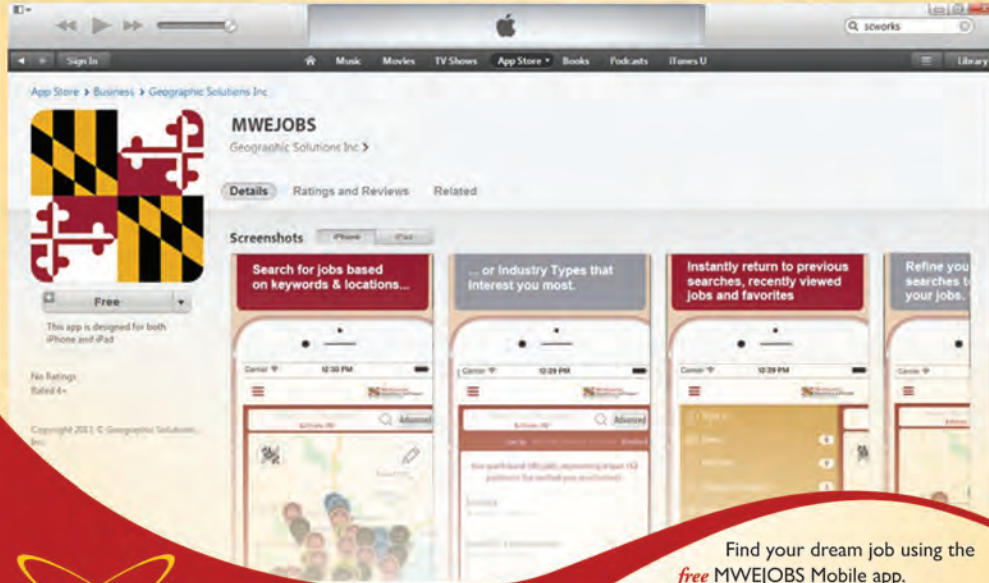


The Job Journal is brought to you by the Tri-County Workforce Development Initiative, in partnership with the Department of Human Services.

To subscribe to *THE JOB JOURNAL* call 410-546-6840

Tri-County Workforce Development Initiative  
31901 Tri-County Way, Suite 110  
Salisbury, Maryland 21804

# NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! MWEJOBS Mobile App

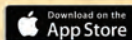


Find your dream job using the **free** MWEJOBS Mobile app. Instantly view any job posted to the web directly on your mobile phone or tablet. Simply search for "MWEJOBS" in the Apple iTunes or Google Play sites.

The latest job openings in your area from 16,000 websites are now at your finger tips. Save and share your favorite job via email, Facebook or Twitter.

With MWEJOBS Mobile's unique "Jobs Nearby" function, you can easily map all of the latest jobs near your current location. Search for jobs around your neighborhood or at a different location. Simply tap color-coordinated pins to see more information or to apply for a job.

MWEJOBS Mobile lets you instantly return to previous searches, recently viewed jobs and your favorite jobs.



[mwejobs.maryland.gov](http://mwejobs.maryland.gov)



- Step 1**  
Enroll at <https://mwejobs.maryland.gov>
- Step 2**  
Create a résumé in the system.
- Step 3**  
Schedule your one-on-one appointment (see below for contact information).
- Step 4**  
Bring copies of your résumé, cover letter or other job search materials to your appointment.

### Contact Us

**410-341-8533 Ext 0**

**Job Specialists:**  
YoVanda Brown  
Bill Draucker  
Takishia Kiah  
Nancy Wenger  
Susan Willey  
Jorge DeJesus Jr.

**Veterans Representative:**  
J. Zack Walker  
John Codd Jr.

**Reentry Navigator:**  
Jarah Hall

Email:  
[salisbury@dllr.state.md.us](mailto:salisbury@dllr.state.md.us)

31901 Tri-County Way  
Salisbury, MD 21804



[www.labor.maryland.gov](http://www.labor.maryland.gov)



### Résumé Reviews

Not getting any interviews? Have your résumé reviewed by a Job Service Specialist to discuss up to date résumé ideas and formatting tips to get your résumé to the top of the pile.

### Job Search Techniques

If you are frustrated from navigating through endless job boards, social networking sites and piles of newspapers, we can help you mainstream your job search and learn to focus on finding the right job.

### Interviewing Tips

Learn how to get prepared for your upcoming interview and how to best answer questions about employment gaps, terminations and other sticking points that can be tricky, and what questions you need to ask the employer.

### Labor Market Consultation

Explore resources that will help you to research careers, industries and find information about specific occupations. By utilizing the most up-to-date labor market information available for salaries, job outlook and training, we can help you make more informed decisions in your job search.

### Effective Online Job Applications

We can assist you through the sometimes complicated process of completing online applications from setting up an email account to copy and pasting your résumé into the application.

### Job Skills Identification

Finding transferrable job skills while changing careers can be difficult, we can help you explore your past experience and learn how to translate those skills to another field.

### Resources for Job Seekers

There are many resources for job seekers from getting funding to go back to school to veteran services to computer training, ask how the One-Stop can help you in finding your next career.

### Ask Us to Design a Custom Consultation to Meet Your Needs

Meet one on one with a Job Service Specialist to further discuss problems you are encountering during your job search and how to overcome them with confidence.

Maryland's American Job Center networks are an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Auxiliary aids, interpreter services, and reasonable accommodations are available upon request at local American Job Centers.

Wicomico Public Libraries is **seeking volunteers**, people like you! The fair will showcase volunteering opportunities in different departments among the branches, **linking those who need help to those who want to help!**

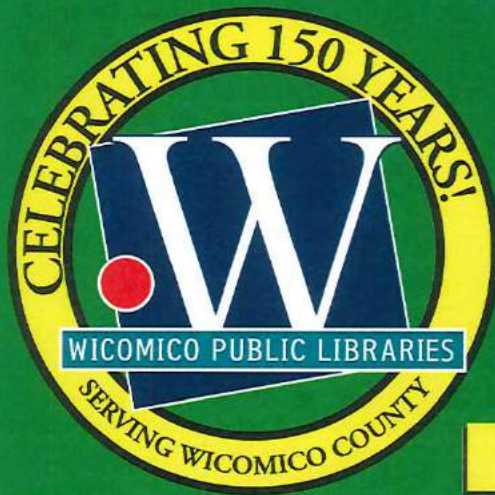
# VOLUNTEER FAIR

**Saturday, March 7, 2020**

**10am-2pm**

*Open to All*

*Refreshments Provided*



For More Information Contact:  
Untia Bigelow, Volunteer coordinator  
ubigelow@wicomico.org  
410-749-3612 ext.140

**WWW.WICOMICOLIBRARIES.ORG/VOLUNTEER**

Lower Shore American  
Job Center  
and  
Village at Mitchell Pond



# JOB FAIR

Bring Your Résumé and Get A Job

March 9, 2020  
10:00 AM - 2:00 PM

Village at Mitchell Pond  
Community Center  
1117 PARSONS ROAD, SALISBURY, MD 21801

JOB OPPORTUNITIES  
IN MULTIPLE FIELDS



"Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations."



# TOWN OF OCEAN CITY, MD Multi-Department Hiring Event



Hiring Departments

Transportation • Beach Patrol • Solid Waste • Public Works  
Maintenance and Construction • Recreation • Convention Center

Thursday, March 19, 2020  
10AM – 2PM



Serving Somerset, Worcester and Worcester Counties

31901 Tri-County Way, Worcester Room  
Salisbury, MD 21804

Available Positions with More to Come:

**Transportation:** Bus Drivers, Boardwalk Tram Drivers, Account Clerks, Ticket Sellers

**Beach Patrol:** Surf Rescue Technicians

**Solid Waste:** Solid Waste Workers, Solid Waste Drivers

**Public Works Maintenance and Construction:** Heavy Equipment Operators, Maintenance Workers, Boardwalk Comfort Station Attendants

**Recreation:** Camp Counselors, Scorekeepers/ Sports Officials, Concession Workers, Beach Activities Assistant, Tennis Attendants, Skate Park Workers

**Convention Center:** Maintenance Workers

For Additional Information & to Apply in Advance  
Visit [mwejobs.maryland.gov](http://mwejobs.maryland.gov)



Positions available for  
Ocean City, MD

Paper applications available



"Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations."

J  
O  
B  
S  
E  
E  
K  
E  
R  
S



Rev: 4/2017

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Courtesy Clerk Deli/Meat Clerk Pharmacy Clerk (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk	Apply online at <a href="https://www.albertsoncompanies.com/careers/acme-careers.html">https://www.albertsoncompanies.com/careers/acme-careers.html</a>
ALDI	Store Associate Cashier Manager Trainee	Apply online at <a href="https://careers.aldi.us/">https://careers.aldi.us/</a>
American Eagle - Centre at Salisbury	Brand Ambassador (Sales Associate) Sales Leader Overnight Merchandising Associate	Apply online at <a href="https://aeo.jobs/">https://aeo.jobs/</a>
Atlantic General Hospital	Biller Certified Medical Assistant Collections Specialist Emergency Department Tech Floor Care Tech Medical Office Assistant Nurse Tech Polysomnographer RN Registration Specialist Secretary/Nurse Technician Unit Secretary	Apply online at <a href="https://www.atlanticgeneral.org/Careers.aspx">https://www.atlanticgeneral.org/Careers.aspx</a>
Atria	Nurse Supervisor Memory Care Caregiver Caregiver Server/Waitstaff Driver	Apply online at <a href="https://www.atriaseniorliving.com/careers/">https://www.atriaseniorliving.com/careers/</a>
Bath & Body Works - Centre at Salisbury, White Marlin Mall	Sales Associate (Centre) Assistant Manager (Centre) Key Holder (Centre, White Marlin) Sales Support (White Marlin) Supervisor (White Marlin)	Apply online at <a href="https://www.bathandbodyworks.com/customer-care/careers.html">https://www.bathandbodyworks.com/customer-care/careers.html</a>
BayRunner Shuttle	<i>Ongoing recruitment</i> Part-time Driver	Print application and apply online at <a href="https://bayrunnershuttle.com/about/career-opportunities/">https://bayrunnershuttle.com/about/career-opportunities/</a>
Bed Bath & Beyond - Salisbury, Ocean City	Retail Sales Associate Retail Stock Associate Retail Cashier	Apply online at <a href="https://www.bedbathandbeyond.com/store/static/careers">https://www.bedbathandbeyond.com/store/static/careers</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
BesTemps	Banquet Server (Ocean City) Carpenter Helper/Apprentice Construction Labor (Ocean City, Salisbury/Berlin) Dishwasher (Ocean City) Dog Treat Production Associate (Berlin) Front Desk Receptionist Housekeeping (Ocean City) Machine Operator Mechanical Operator Mobility Service Writer & Sales Specialist Night Shift Production Maintenance Mechanic (Berlin) Production Machine Operator Production Operator (Berlin) Store Clerk (Pocomoke) Warehouse/Truck Unload	Apply online at <a href="https://www.bestemps.com/looking-for-work/">https://www.bestemps.com/looking-for-work/</a>
Big Lots	Store Associate/Stocker	Apply online at <a href="https://careers.biglots.com/">https://careers.biglots.com/</a>
Bob Evans Restaurant	Grill Cook Kitchen Prep Host/Cashier Key Supervisor Carryout Dishwasher Bus Person Server Assistant Manager	Apply online at <a href="http://careers.bobevans.com/">http://careers.bobevans.com/</a>
Boscov's - Centre at Salisbury	Cosmetics Sales Consultant Department Manager Loss Prevention Detective	Apply online at <a href="https://www.boscovs.com/">https://www.boscovs.com/</a>
Burlington	Retail Receiving Associate Retail Sales Associate Cashier Associate	Apply online at <a href="https://burlingtonstores.jobs/">https://burlingtonstores.jobs/</a>
Carrabba's Italian Grill - Ocean City	Kitchen Manager <i>Ongoing recruitment</i> Restaurant Busser Dishwasher Server To-Go Specialist Host Line Cook Prep Cook Bartender	Apply online at <a href="https://www.carrabbas.com/careers">https://www.carrabbas.com/careers</a>
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder	Apply online at <a href="http://www.chesapeakeshipbuilding.com/take-action/">http://www.chesapeakeshipbuilding.com/take-action/</a>
Chesapeake Utilities	Delivery Driver (Pocomoke)	Apply online at <a href="https://chpk.com/our-culture/careers/">https://chpk.com/our-culture/careers/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Chick-Fil-A - Salisbury, West Ocean City	<i>Ongoing recruitment-Salisbury</i> Team Member Catering Assistant	Apply online at <a href="http://salisburychickfila.com/">http://salisburychickfila.com/</a>
	<i>Ongoing recruitment-West Ocean City</i> Front Counter Team Member Kitchen Team Member Leadership	Apply online at <a href="https://www.cfawestoc.com/jobs">https://www.cfawestoc.com/jobs</a>
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	Store Lead (Centre, Ocean City) Sales Associate (Centre, Ocean City)	Apply online at <a href="https://corporate.childrensplace.com/careers/">https://corporate.childrensplace.com/careers/</a>
Chili's Grill & Bar	<i>Ongoing recruitment</i> Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Manager Server	For job descriptions go to <a href="https://www.chilisjobs.com/">https://www.chilisjobs.com/</a>  Apply via email to <a href="mailto:chilis523@chilis.net">chilis523@chilis.net</a>
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at <a href="https://jobs.chipotle.com/">https://jobs.chipotle.com/</a>
City of Pocomoke	Public Works General Laborer Water/Wastewater Lead Operator	Apply online at <a href="https://www.cityofpocomoke.com/info/jobs">https://www.cityofpocomoke.com/info/jobs</a>
City of Salisbury	Plant Mechanic Utility Technicians I, II & III Bus Driver Part-time Zoo Educator Operations Support Staff Motor Equipment Operator I Utilities Section Chief Zoo Groundskeeper Administrative Office Associate Electrical Supervisor Waste Water Treatment Administrative Assistant Volunteer Recruitment Coordinator Waste Water Treatment Operator I Water Treatment Plant Operator I Construction Inspector	For job descriptions and to print application go to <a href="https://salisbury.md/departments/human-resources/careers">https://salisbury.md/departments/human-resources/careers</a>  **Some jobs require special licenses. Please check job description for more details.
	POLICE CAREERS: Entry Level Police Officer Police Communications Officer Maryland Certified Police Officer Custodian	
Coastal Hospice & Palliative Care	PRN Certified Medication Technician Hospice Aide (CNA or GNA) Gift Processing Specialist	Apply online at <a href="https://coastalhospice.org/careers/">https://coastalhospice.org/careers/</a>
Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers PRN Nurse Long-Term Live-In Caregiver	Apply online at <a href="https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs">https://www.comfortkeepers.com/offices/maryland/salisbury/careers/jobs</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Delaware Elevator	AutoCAD Drafter-2D Apprenticeship Program-Laborers Welder	Apply online at <a href="https://delawareelevator.com/about/careers/job-opportunities/">https://delawareelevator.com/about/careers/job-opportunities/</a>
Dick's Sporting Goods - Centre at Salisbury	Bicycle Technician Retail Cashier Retail Sales Associate	Apply online at <a href="https://www.dickssportinggoods.jobs/">https://www.dickssportinggoods.jobs/</a>
Dollar General - Salisbury, Berlin, Crisfield, Fruitland, Mardela Springs, Pittsville, Pocomoke, Princess Anne, Snow Hill, Westover, Willards	Asst Store Manager Lead Sales Associate Sales Associate Store Manager (Salisbury)	Apply online at <a href="https://careers.dollargeneral.com/">https://careers.dollargeneral.com/</a>
Dollar Tree	<i>Ongoing recruitment</i> Sales Floor Associate (Salisbury, Princess Anne, Berlin & Pocomoke) Operations Assistant Manager (Salisbury)	Apply online at <a href="https://www.dollartree.com/careers-stores">https://www.dollartree.com/careers-stores</a>
Dove Pointe	Banquet Host or Hostess Day Program RN Maintenance Tech Children's Program Aide Aide House Counselor Instructor Driver	Apply online at <a href="http://dovepointe.org/Careers">http://dovepointe.org/Careers</a>
DTLR - Centre at Salisbury	Sales Associate Assistant Manager-Retail Store Manager	Apply online at <a href="https://recruiting.talentreef.com/dtldr-villa">https://recruiting.talentreef.com/dtldr-villa</a>
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at <a href="https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx">https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx</a>
Earthbound Trading Co. - Centre at Salisbury	<i>Ongoing recruitment</i> Key Holder Sales Associate	Apply online at <a href="https://www.earthboundtrading.com/">https://www.earthboundtrading.com/</a>
Encompass Health	Rehab Nursing Tech (CNA or LNA) Nutrition Services Manager RN LPN	Apply online at <a href="https://www.encompasshealth.com/careers">https://www.encompasshealth.com/careers</a>
Express - Centre at Salisbury	Store Associate	Apply online at <a href="https://www.express.com/g/careers">https://www.express.com/g/careers</a>
Express Employment Professionals	Materials Planner Shipping Clerk Customer Service Representative Office Manager (Berlin) Senior Guest Services Representative (Ocean City)	Apply online at <a href="https://www.expresspros.com/">https://www.expresspros.com/</a>
Finish Line - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager Store Associate	Apply online at <a href="https://finishline.wd1.myworkdayjobs.com/Store_Careers">https://finishline.wd1.myworkdayjobs.com/Store_Careers</a>



EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Food Lion	<p><i>Nanticoke Road (Salisbury)</i>                      Perishable Associate                      Replenishment Manager                      Deli Bakery Assistant Manager                      Quality Assurance Associate</p>	Apply online at <a href="https://www.foodlion.com/">https://www.foodlion.com/</a>
	<p><i>Snow Hill Road (Salisbury)</i>                      Deli Bakery Associate                      Center Store (Grocery) Associate                      Sales Associate (Cashier)                      Deli Bakery Assistant Manager</p>	
	<p><i>Tilghman Road (Salisbury)</i>                      Sales Associate (Cashier)                      Perishable Associate                      Deli Bakery Associate                      Produce Associate                      Center Store (Grocery) Associate                      Cake Decorator                      Seafood Associate                      Deli Bakery Assistant Manager                      Specialty Merchandise Associate</p>	
	<p><i>Fruitland</i>                      Deli Bakery Assistant Manager</p>	
	<p><i>Princess Anne</i>                      Deli Bakery Associate                      Deli Bakery Assistant Manager                      Customer Service Leader-Office Assistant                      Assistant Customer Service Manager                      Center Store (Grocery) Manager</p>	
	<p><i>Berlin</i>                      Perishable Associate                      Produce Associate                      Deli Bakery Assistant Manager                      Specialty Merchandise Associate                      Produce Associate                      Deli Bakery Associate                      Quality Assurance Associate</p>	
	<p><i>Ocean City</i>                      Frozen Food/Dairy Associate                      Center Store (Grocery) Associate                      Specialty Merchandise Associate                      Deli Bakery Assistant Manager                      Produce Associate                      Quality Assurance Associate</p>	
	<p><i>Ocean Pines</i>                      Customer Service Leader-Office Assistant                      Center Store (Grocery) Associate                      Sales Associate (Cashier)                      Produce Associate                      Deli Bakery Assistant Manager                      Meat Market Associate</p>	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	<i>West Ocean City</i> Deli Bakery Associate Center Store (Grocery) Manager Sales Associate (Cashier) Deli Bakery Assistant Manager Seafood Associate Produce Associate	
Foot Locker - Centre at Salisbury	Assistant Manager Sales Associate Sales Lead	Apply online at <a href="https://www.sneakerjobs.com/">https://www.sneakerjobs.com/</a>
Genesis HealthCare	Aide-Geriatric Nurse Dietary Aide Cook Certified Medicine Aide Accounts Receivable Bookkeeper	Apply online at <a href="https://www.genesiscareers.jobs/">https://www.genesiscareers.jobs/</a>
GNC - Salisbury, Ocean City	Sales Associate (Ocean City)	Apply online at <a href="https://jobs.gnc.com/search/searchjobs">https://jobs.gnc.com/search/searchjobs</a>
The Green Turtle - Salisbury and Ocean City	<i>Ongoing recruitment</i> Cook Dishwasher Host Porter Server	Apply online at <a href="https://thegreenturtle.com">https://thegreenturtle.com</a>
H&M - Centre at Salisbury	Retail Sales Advisor	Apply online at <a href="https://career.hm.com/content/hmcareer/en_us.html">https://career.hm.com/content/hmcareer/en_us.html</a>
Harbor Freight & Tools	Retail Sales Associate Retail Stocking Associate Senior Retail Stocking Associate	Apply online at <a href="https://harborfreightjobs.com/">https://harborfreightjobs.com/</a>
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Certified Medication Technician (Salisbury) Long Term Care -Chef/Cook (Snow Hill) RN (Snow Hill) LPN (Snow Hill)	Apply online at <a href="https://harrisonseniorliving.com/careers">https://harrisonseniorliving.com/careers</a>
Holt Food and Paper Company	Delivery Driver Receiver/Stocker Material Handler/Order Selector	Apply online at <a href="http://holtpaper.com/About-Us/Careers">http://holtpaper.com/About-Us/Careers</a>
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Asset Protection Specialist Deliveries/Driver Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Designer-Kitchen/Bath Lot Associate	Apply online at <a href="https://careers.homedepot.com/">https://careers.homedepot.com/</a>
HomeGoods	Merchandise Associate	Apply online at <a href="https://tjx.valhalla.stage.jobs2web.com/">https://tjx.valhalla.stage.jobs2web.com/</a>
Hot Topic	Key Holder Sales Associate	Apply online at <a href="https://www.workatht.com/stores/">https://www.workatht.com/stores/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Hudson Health Services, Inc.	Behavioral Health Aide RN and LPN Substance Abuse Counselor Maintenance I Maintenance II	Apply online at <a href="http://www.hudson-health.org">http://www.hudson-health.org</a>
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate Store Manager	Apply online at <a href="https://www.journeys.com/careers">https://www.journeys.com/careers</a>
Jubilant Cadista	Manufacturing Process Operator Warehouse Associate	Apply online at <a href="https://jubilantcareer.jubl.com/">https://jubilantcareer.jubl.com/</a>
Junior Achievement of the Eastern Shore	Marketing & Events Coordinator	Apply online at <a href="https://www.juniorachievement.org/web/ja-easternshore/home">https://www.juniorachievement.org/web/ja-easternshore/home</a>
Justice - Centre at Salisbury	Style Advisor Lead Style Advisor	Apply online at <a href="https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs">https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs</a>
K&L Microwave	CNC Machine Operator Electronic Assembler Electronic Technician Manual Machine Operator	Apply online at <a href="http://www.klmicrowave.com/employment.php">http://www.klmicrowave.com/employment.php</a>
Kay Jewelers - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Kids Foot Locker - Centre at Salisbury	Sales Lead Sales Associate Assistant Manager	Apply online at <a href="https://www.sneakerjobs.com/us/en">https://www.sneakerjobs.com/us/en</a>
Lane Bryant	Sales Associate Key Holder	Apply online at <a href="https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs">https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs</a>
Longhorn Steakhouse	Dishwasher Host Server Line Cook Bartender	Apply online at <a href="https://jobs.longhornsteakhouse.com/locations/locations">https://jobs.longhornsteakhouse.com/locations/locations</a>
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Night Operations Department Supervisor Sales Floor Dept Supervisor Merchandising Service Associate Seasonal Receiver/Stocker Seasonal Sales Associate Seasonal Cashier  <i>Pocomoke:</i> Seasonal Receiver/Stocker Seasonal Cashier Seasonal Sales Associate	Apply online at <a href="https://jobs.lowes.com/">https://jobs.lowes.com/</a>
Lower Shore Clinic, Inc. & Go-Getters, Inc.	Maintenance Technician Mental Health Intensive Residential Counselor Payroll Accountant	Apply online at <a href="https://www.lowershoreclinic.org/current-openings">https://www.lowershoreclinic.org/current-openings</a>
Marshall's (Salisbury, Ocean City)	Merchandise Associate (Ocean City) Customer Experience Coordinator (Ocean City)	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
McCready Health	Geriatric Nursing Assistant LPN RN	Apply online at <a href="https://www.mccreadyhealth.org/careers-and-volunteers/employment-portal/">https://www.mccreadyhealth.org/careers-and-volunteers/employment-portal/</a>
Men's Wearhouse - Centre at Salisbury	Retail Sales Consultant	Apply online at <a href="https://careers.tailoredbrands.com/">https://careers.tailoredbrands.com/</a>
New York & Co. - Centre at Salisbury	Sales Associate Sales Lead	Apply online at <a href="https://www.nyandcompany.com/static/about/careers/">https://www.nyandcompany.com/static/about/careers/</a>
Ocean Pines Association	Dispatcher/Communications Officer Front Desk Facility Coordinator General Laborer Part-time Swim Instructor	Instructions to apply at <a href="https://www.oceanpines.org/administration/work-here/">https://www.oceanpines.org/administration/work-here/</a>
Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Server Bartender	Apply online at <a href="https://jobs.olivegarden.com/search/searchjobs">https://jobs.olivegarden.com/search/searchjobs</a>
Ollie's	Sales Super Flooring	Apply online at <a href="https://www.ollies.us/careers/">https://www.ollies.us/careers/</a>
Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at <a href="https://www.outback.com/careers">https://www.outback.com/careers</a>
Panera Bread - Salisbury, Ocean City	Night Baker Manager Associate Delivery Driver	Apply online at <a href="https://jobs.panerabread.com/">https://jobs.panerabread.com/</a>
Peninsula Home Care	Home Health Aide (HHA) LPN Occupational Therapy Assistant Physical Therapy Assistant	Apply online at <a href="https://www.peninsulahomecare.com/careers/">https://www.peninsulahomecare.com/careers/</a>
Peninsula Regional Health System	Administrative Assistant	Apply online at <a href="https://www.peninsula.org/employment-opportunities">https://www.peninsula.org/employment-opportunities</a>
	Assistant-Physical Therapy	
	CAT Scan Technologist	
	Cardiac Sonographer	
	Coordinator-Information-Laboratory	
	Coordinator-Patient Accounts	
	Electrician	
	Food Service-Catering Associate	
	Food Service-Utility Aide	
Medical Assistant		

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Nuclear Medicine Technologist Nursing Assistant (CNA) Nursing Office Coordinator Office Supervisor Parking Attendant Patient Care Tech II-Critical Care Patient Care Tech II-Emergency Department Patient Companion Patient Service Representative Radiologic Technologist Receptionist-Security Registrar-Emergency Admittance Representative-Billing/Collection Representative-Patient Access Representative-Patient Account Scribe/Medical Assistant Security Police Service Desk II-Technician Supply Chain Ops Assistant Technician-Pharmacy Certified Technician-Service Desk I Transporter Unit Secretary	
Pep Boys	Master Technician Assistant Service Manager Mechanic	Apply online at <a href="https://careers.pepboys.com/">https://careers.pepboys.com/</a>
Pepsi	Beverage Equipment Shop Support Fleet Technician Delivery Driver Pepsi (Trainee DOT) Sales Helper Swing Merchandiser Forklift Operator/Loader Warehouse Supervisor I	Apply online at <a href="http://www.pepsibottlingventures.com/job">http://www.pepsibottlingventures.com/job</a>
Perdue Farms - Salisbury	Building & Grounds Maintenance Mechanic Edible Oil Refinery Operator Fleet Tech Fleet Tech Lead General Labor Lab Technician-Edible Oil Refinery Live Haul Driver Maintenance Mechanic Soy Crush Operator Specification Coordinator Staff Nurse LPN	Apply online at <a href="https://www.perduecareers.com/">https://www.perduecareers.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
PetSmart - Salisbury, Berlin	<i>Ongoing recruitment</i> Retail Custodial Associate Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Assistant Store Manager Seasonal Associate Pet Trainer Pet Groomer Pet Grooming Salon Manager Bather / Groomer Trainee (Salisbury) Retail Sales Associate	Apply online at <a href="https://careers.petsmart.com/">https://careers.petsmart.com/</a>
Piedmont Airlines	Flight Dispatcher	Apply online at <a href="https://piedmont.jobs.net/">https://piedmont.jobs.net/</a>
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Plymouth Tube Co.	Customer Service Rep II Machine Operator-Production	Apply online at <a href="https://www.plymouth.com/careers/">https://www.plymouth.com/careers/</a>
Quality Staffing	Administrative Office Assistant	Contact Quality Staffing Services 410-742-2600 1237 N. Salisbury Blvd Salisbury, MD 21801
	CNC Machinist	
	Electrical Maintenance Mechanic	
	Electrician-Certified	
	Electronic Assembler	
	Electronic Technician II	
	Electronics Technician	
	Forklift/Pallet Jack	
	Front Desk Receptionist/Patient Care Coordinator	
	General Labor	
	Lead Carpenter/Manager	
	Machine Operator/Mill Associate	
	Manufacturing Packer	
	Mechanical Design/Drafter	
	Production Associate	
	Production Technician	
	Quality Control Lead	
	Quality Control Technician	
	Quality Supervisor/Wirer	
	Senior CAD Drafter	
	Sensory Evaluator	
Service Manager		
Soldering and Assembly		
Staff Engineer		
Utility Maintenance Mechanic		

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Red Lobster	<i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at <a href="https://jobs.redlobster.com/search/searchjobs">https://jobs.redlobster.com/search/searchjobs</a>
Rite Aid	Cashier (Delmar) Pharmacy Technician (Delmar)	Apply online at <a href="https://www.riteaid.com/">https://www.riteaid.com/</a>
Royal Farms - Salisbury, Princess Anne, Berlin, Ocean City	<i>Ongoing recruitment</i> Assistant Store Leader Customer Service Associate Customer Service Leader Food Service Leader	Apply online at <a href="https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits">https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits</a>
Ruby Tuesday - Salisbury, Fruitland & Pocomoke	<i>Ongoing recruitment</i> Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook	Apply online at <a href="https://www.rubytuesday.com/careers">https://www.rubytuesday.com/careers</a>
Safelite AutoGlass	Auto Glass Technician Trainee Seasonal Repair Specialist (Salisbury)	Apply online at <a href="https://www.safelite.com/careers">https://www.safelite.com/careers</a>
Salisbury University	Housekeeper <i>Application reviewed upon receipt</i>	Apply online at <a href="https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx">https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx</a>
	Catering Assistant <i>Application reviewed upon receipt</i>	
	Food Service Assistant <i>Application reviewed upon receipt</i>	
Sam's Club	Meat Cutter/Wrapper Cafe Associate Merchandising and Stocking Associate Freezer, Cooler and Deli Stocker Associate Member Assist Cart Attendant Member Frontline Cashier Merchandising Lead Membership Representative Maintenance Custodian Associate Fresh Food Associate	Apply online at <a href="https://careers.walmart.com/">https://careers.walmart.com/</a>
Sherwin Williams - Salisbury, West Ocean City, Crisfield	<i>Salisbury:</i> Store Driver III CDL/Hazmat Sales Coordinator Sales Coordinator-Field Tech <i>West Ocean City:</i> Sales Associate <i>Crisfield:</i> Maintenance Mechanic Temporary Production Operator-Packer	Apply online at <a href="https://careers.sherwin-williams.com/home">https://careers.sherwin-williams.com/home</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Shore Up - Wicomico, Worcester, Somerset	Family Service Worker Family Advocate Site Coordinator Bus Aide Bus Driver Custodian Teacher Teacher Aide Nutrition Aide Substitute Interpreter	Apply online at <a href="https://shoreup.org/employment/join-our-team/">https://shoreup.org/employment/join-our-team/</a>
Somerset County	Correctional Officer I Maintenance Worker I <b>Filing deadline: March 11, 2020</b>	Apply online at <a href="https://www.somersetmd.us/services/employment_opportunities.php">https://www.somersetmd.us/services/employment_opportunities.php</a>
Spencer's - Centre at Salisbury	Store Manager Assistant Store Manager Sales Associate Sales Supervisor	Apply online at <a href="https://www.spencersandspiritjobs.com/">https://www.spencersandspiritjobs.com/</a>
Staples	Sales Supervisor, Technology Operations Supervisor Supervisor, Copy & Print Marketing Sales Associate, Technology Sales Associate, Copy & Print Marketing Inventory Specialist	Apply online at <a href="https://retailcareers.staples.com/">https://retailcareers.staples.com/</a>
State Of Maryland	Office Services Clerk (Wicomico Co. Health Dept.) <b>Filing deadline: March 3, 2020</b> Environmental Health Specialist II (Wicomico Co. Health Dept.) <b>Filing deadline: March 5, 2020</b> Environmental Health Specialist Supervisor (Wicomico Co. Health Dept.) <b>Filing deadline: March 6, 2020</b> Registered Nurse Charge Medical (Deer's Head) <b>Filing deadline: March 6, 2020</b> Office Clerk I (Worcester Co. Health Dept.) <b>Filing deadline: March 10, 2020</b> Licensed Practical Nurse II (Deer's Head) <b>Filing deadline: March 12, 2020</b> Food Service Worker (Deer's Head) <b>Filing deadline: March 12, 2020</b> Seasonal Lifeguard (Dept. Natural Resources Worcester Co.) <b>Filing deadline: March 13, 2020</b> Correctional Maintenance Officer I - Maintenance Mechanic (Wicomico Co., Somerset Co.) <b>Filing deadline: April 13, 2020</b> Direct Care Assistant I (Deer's Head, Holly Center) <b>Filing deadline: December 31, 2020</b> Direct Care Assistant II (Deer's Head, Holly Center) <b>Filing deadline: December 31, 2020</b> Direct Care Trainee (Deer's Head, Holly Center) <b>Filing deadline: December 31, 2020</b>	Apply online at <a href="https://jobapscloud.com/MD/">https://jobapscloud.com/MD/</a>



EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Registered Nurse (Deer's Head, Holly Center) <b>Filing deadline: December 31, 2020</b>	
Sun Communities, Inc.	<p><i>Frontier Town Campground:</i>            Snack Bar Attendant            Animal Care Attendant            Store Clerk            Restaurant Supervisor            Resort Maintenance Technician            Golf Cart Attendant            Snack Bar Supervisor            Gate Attendant            Guest Services Coordinator            Resort Groundskeeper            Entertainment Performer            Resort Housekeeper            RV Ranger            Gate Attendant            Activities Supervisor            Restaurant Cook            Office Assistant</p> <p><i>Castaways RV Resort:</i>            Store Clerk            Guest Services Coordinator            Gate Attendant            Shuttle Operator            Resort Housekeeper            Activities Supervisor            Bartender            Resort Groundskeeper            Activities Assistant</p>	Apply online at <a href="https://careers.suncommunities.com/viewalljobs/">https://careers.suncommunities.com/viewalljobs/</a>
Sysco - Pocomoke	Diesel Fleet Tech III CDL A Delivery Truck Driver	Apply online at <a href="https://careers.sysco.com/">https://careers.sysco.com/</a>
Taco Bell - Ocean City	<p><i>Ongoing recruitment</i>            Shift Lead            Team Member            Assistant Manager            Restaurant General Manager</p>	Apply online at <a href="http://jobs.tacobell.com/">http://jobs.tacobell.com/</a>
Tailored Staffing	CNC Machine Operator Electronic Assembler Electronic Technician Forklift Operator	Apply online at <a href="http://www.tailoredstaffingmd.com">www.tailoredstaffingmd.com</a>
Target	<p><i>Ongoing recruitment</i>            Specialty Sales (Style, Beauty or Tech)            Guest Advocate (Cashier or Front of Store Attendant)            GM and Food (General Merchandise, Closing, Presentation, Fulfillment, Inbound, Food Service, Starbucks Barista or Food &amp; Beverage)</p>	Apply online at <a href="https://jobs.target.com/">https://jobs.target.com/</a>
Texas Roadhouse	Line Cook Line Cook-Broil/Grill Server Assistant-Busser	Apply online at <a href="https://careers.texasroadhouse.com/">https://careers.texasroadhouse.com/</a>
T.J. Maxx - Ocean City	Merchandise Associate	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Torrid - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager Keyholder Sales Associate Store Manager	Apply online at <a href="https://jobs.jobvite.com/torrid">https://jobs.jobvite.com/torrid</a>
Town of Ocean City	Tennis Attendant <b>Filing deadline: May 1, 2020</b>	Get detailed job description and apply online at <a href="https://oceancitymd.gov/oc/departments/human-resources/employment/">https://oceancitymd.gov/oc/departments/human-resources/employment/</a>
	Firefighter/ALS Position <b>Filing deadline: February 28, 2020</b>	
	EMT-Intermediate Maryland Paramedics <b>Filing deadline: February 28, 2020</b>	
	Camp Horizon & Scamper Day Camp Director <b>Filing deadline: May 1, 2020</b>	
	Camp Horizon & Scamper Day Camp Assistant Director <b>Filing deadline: May 1, 2020</b>	
	Scamper Day Camp Counselor <b>Filing deadline: March 1, 2020</b>	
	Camp Horizon Day Camp Counselor <b>Filing deadline: March 1, 2020</b>	
	Beach Activities Assistant <i>Open until filled</i>	
	Skate Park Supervisor <i>Open until filled</i>	
	Golf Course Laborer <i>Open until filled</i>	
	Golf Course Landscaper <i>Open until filled</i>	
	Bus Driver <i>Open until filled</i>	
	Bus Maintenance Tech I <i>Open until filled</i>	
	Transportation Dispatcher <i>Open until filled</i>	
	Tram Conductor <i>Open until filled</i>	
	Tram Driver <i>Open until filled</i>	
	Transportation Ticket Seller <i>Open until filled</i>	
	Transportation Account Clerk <i>Open until filled</i>	
	Afterschool Activities Assistant (Temporary) <i>Open until filled</i>	
	Afterschool Activities Coordinator <i>Open until filled</i>	
Casual Labor (Convention Center) <i>Open until filled</i>		
Security Guard <i>Open until filled</i>		

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Temporary Concessions Worker <i>Open until filled</i>	
	Fire Safety Inspector <i>Open until filled</i>	
Tri-County Council for the Lower Eastern Shore of Maryland	Bus Operators-Fixed Route Custodial Services Aide Dispatcher <i>Open until filled</i> Certified Child Care Worker <b>Filing deadline: March 2, 2020</b>	Apply online at <a href="http://lowershore.org/Departments/HumanResources.aspx">http://lowershore.org/Departments/HumanResources.aspx</a>
Tuesday Morning	Store Associate Assistant Manager	Apply online at <a href="https://www.tuesdaymorning.com/">https://www.tuesdaymorning.com/</a>
Ulta Beauty	Hair Stylist Brow Waxing Expert Beauty Advisor Prestige Beauty Advisor Skin Therapist	Apply online at <a href="https://careers.ulta.com/">https://careers.ulta.com/</a>
Verizon	Retail Sales Representative	Apply online at <a href="https://www.verizon.com/about/work/">https://www.verizon.com/about/work/</a>
Victoria's Secret - Centre at Salisbury	Events Team Selling Associate	Apply online at <a href="https://www.victoriasssecret.com/careers">https://www.victoriasssecret.com/careers</a>
Walmart - Salisbury, Fruitland	<i>Ongoing recruitment</i> Store Lead Food and Consumables Coach Replenishment Coach Hourly Supervisor & Training Specialized-Auto/Pharmacy/Optical Technician Fresh Food Associate Sales Associate Stocker/Backroom/Receiving Associate Cart Attendant/Janitorial Associate Cashier/Front End Associate	Apply online at <a href="https://careers.walmart.com/">https://careers.walmart.com/</a>
WCDC	Residential Counselor Residential Coordinator Food Services Instructor/Driver Personal Supports Facilitator (part-time)	For detailed job descriptions, and to download and print application, go to <a href="http://wcdcservices.org/employment-opportunities/">http://wcdcservices.org/employment-opportunities/</a>
Wicomico County	Maintenance Worker I <i>Open until filled</i> Motor Equipment Operator II <i>Open until filled</i> Motor Equipment Operator I <i>Open until filled</i> Crossing Guard <i>Open until filled</i> Building Security <b>Filing deadline: March 11, 2020</b>	Apply online at <a href="http://www.wicomicocounty.org/jobs.aspx">http://www.wicomicocounty.org/jobs.aspx</a>
Wicomico Public Libraries	Branch Assistant	Apply online at <a href="http://www.wicomicolibraries.org/employment">http://www.wicomicolibraries.org/employment</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
WMDT	Master Control Operator Media Specialist	Apply online at <a href="https://www.wmdt.com/about-us/job-openings/">https://www.wmdt.com/about-us/job-openings/</a>
Worcester County	Communication Clerk I Communication Clerk-Temporary, Part-time Communication Clerk Trainee Plumbing Inspector Correctional Officer Trainee Building Maintenance Mechanic III Carpenter/Maintenance Worker III Grounds Worker II Landfill Operator II Maintenance Worker I Plant Operator Roads Worker II and III Transfer Station Attendant Vehicle and Equipment Mechanic II	Download and print application from <a href="http://www.co.worcester.md.us/departments/hr/jobs">http://www.co.worcester.md.us/departments/hr/jobs</a> Mail completed application to: Human Resources Worcester County Government Center 1 W. Market St. Room 1301 Snow Hill, MD 21863  Or fax application to: (410) 632-5614
Worcester County Public Schools	Bus Attendant <b>Filing deadline: March 5, 2020</b>	Apply online at <a href="https://worcesstermd.tedk12.com/hire/index.aspx">https://worcesstermd.tedk12.com/hire/index.aspx</a>
	Custodian II <b>Filing deadline: March 4, 2020</b>	
	Administrative Assistant to the Superintendent <b>Filing deadline: March 4, 2020</b>	
	Secretary <b>Filing deadline: March 4, 2020</b>	
	Guidance Secretary <b>Filing deadline: March 4, 2020</b>	
Wor-Wic Community College	Administrative Associate I <b>Filing deadline: March 15, 2020</b>	Apply online at <a href="https://www.schooljobs.com/careers/worwic?">https://www.schooljobs.com/careers/worwic?</a>
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i> Membership Services Representative Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Day Camp Counselor Sports Staff Cleaning Staff	Apply online at <a href="http://www.ymcachesapeake.org/employment">http://www.ymcachesapeake.org/employment</a>
	<i>Lower Shore Family YMCA - Pocomoke City</i> Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Child Watch Cleaning Staff	

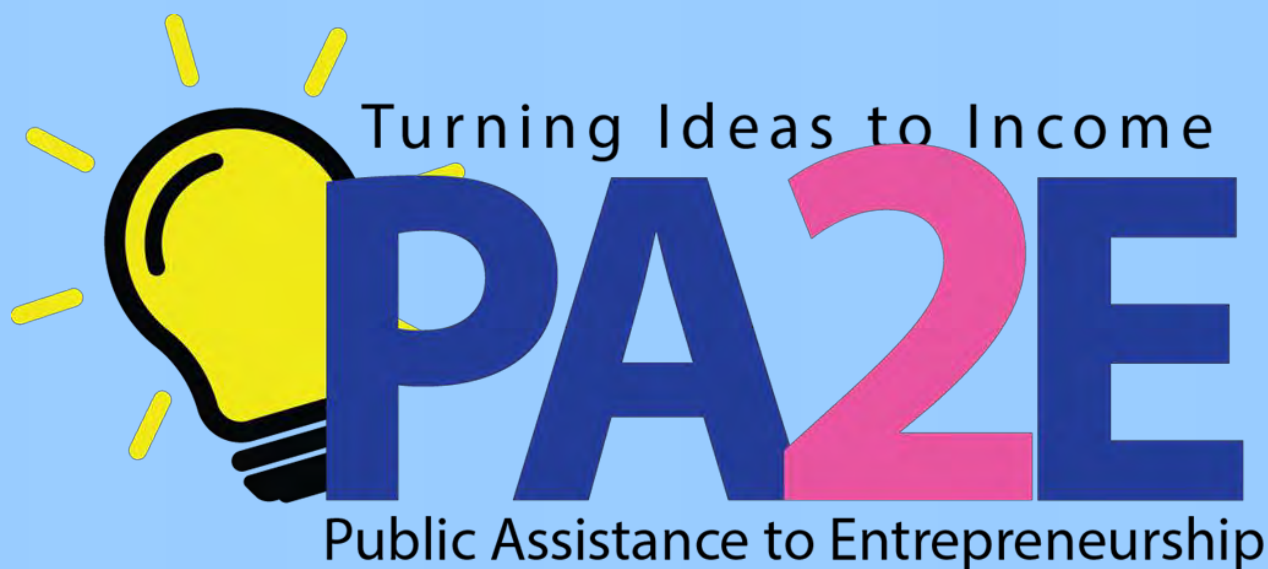
<b>EMPLOYER</b>	<b>POSITIONS AVAILABLE</b>	<b>HOW TO APPLY</b>
Zales - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Zumiez - Centre at Salisbury	Seasonal Sales Associate Sales Part-Time Assistant Manager Store Manager	Apply online at <a href="https://www.zumiez.com/jobs">https://www.zumiez.com/jobs</a>



# START YOUR SMALL BUSINESS

- *Are you interested in small business ownership?*
  - *Do you own a small business but want help getting to the next level?*

*The Maryland Department of Human Services partners with the Small Business Development Center to help entrepreneurs\* who are interested in learning the necessary skills for small business management.*



For more information or to apply, go to PA2E Program at <http://dhs.maryland.gov/workforce-development/public-assistance-entrepreneurship-pa2e/> or call 410-677-4323 to schedule appointment for application assistance.

\*Must live in Wicomico, Worcester or Somerset County AND be a current SNAP recipient.\*

\*\**This program does not provide startup capital but will assist you to source for alternative funding.*\*\*

# RISE

**Raising. Independent. Skilled. Employees.**

## Workforce Development Program

Are you in need of help getting a job and maintaining it, or continuing your education?

*We can help!*



### We Can Help You With:

- GED enrollment
- Job Skills Training
- Work Experience
- Occupational Skills Training
- Mentorship & Counseling

### Eligibility:

- 16-24 years old
- Not attending school
- Lives in Worcester, Somerset, or Wicomico County



### Funded By:



### Contact Grace Center:

(443) 513-4124  
info@gracematernalhealth.org

## WORKFORCE INNOVATION AND OPPORTUNITY ACT TRAINING SERVICES



Do you need skills training to start a new career or advance in your current career?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP

### WHO ARE WE?

The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

### WHAT ARE THE STEPS TO APPLY?

- √ Register in MWE ([mwejobs.maryland.gov/](http://mwejobs.maryland.gov/)) and create a resume.
- √ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.

### WHAT COURSES ARE ELIGIBLE?

Wor-Wic Community College  
Non-Credit Courses  
[www.worwic.edu](http://www.worwic.edu)

#### Healthcare

- ⇒ Certified Nursing Assistant
- ⇒ Certified Medical Assistant

#### Trades

- ⇒ Basic Arc/Flux-Cored Welding
- ⇒ Metal Fabrication

#### Logistics

- ⇒ Class A Commercial Driver's License
- ⇒ Class B Commercial Driver's License

#### Other

- ⇒ Child Care Training



Wor-Wic Community College  
Credit Courses (1- and 2-year programs)  
[www.worwic.edu](http://www.worwic.edu)

#### Healthcare

- ⇒ Chemical Dependency Counseling
- ⇒ Nursing
- ⇒ Radiologic Tech

#### Other

- ⇒ Business Management
- ⇒ Criminal Justice
- ⇒ Early Childhood Education
- ⇒ Hotel - Motel - Restaurant Management



Interested in other trainings?  
Please visit the Maryland Eligible Training Provider list located at [www.dllr.state.md.us/employment/train/](http://www.dllr.state.md.us/employment/train/)



Who do YOU want to be?

Information about the courses above can be obtained through the school website or phone number.

Don't forget to check for any admission instructions that may be required.



Lower Shore Workforce Alliance  
Located at the American Job Center  
31901 Tri-County Way, Salisbury, MD  
(410) 341-6010 — [train4jobs.org](http://train4jobs.org)



## Looking for alternatives to college?



**We have training opportunities to get you employed **FAST** making a living wage and without the debt of college.**

**Scholarships are available for the programs listed below!**

- |                                     |                           |
|-------------------------------------|---------------------------|
| ⇒ Certified Medical Assistant       | ⇒ Medicine Aide           |
| ⇒ Certified Nursing Assistant (CNA) | ⇒ MIG/TIG and Arc Welding |
| ⇒ Child Care                        | ⇒ Personal Trainer        |
| ⇒ Dental Assistant                  | ⇒ Pesticide Applicator    |
| ⇒ Electrical Wiring Technician      | ⇒ Pharmacy Technician     |
| ⇒ EKG                               | ⇒ Phlebotomy Technician   |
| ⇒ HVACR                             | ⇒ Truck and Bus Driver    |
| ⇒ Medical Coding/Billing            | ⇒ Veterinary Assistant    |

\*Must be a resident of Wicomico, Worcester or Somerset County\* \*Must be 18 years of age\*  
\*Must demonstrate financial need\* \*Must meet certain eligibility requirements\*

Get a job

Get ahead

Get a life



Contact our Continuing Education and Workforce Development Office for more information:  
(p) 410.334.2815 (f) 410.334.2952 [www.worwic.edu/financialassistance](http://www.worwic.edu/financialassistance) [abrumfield@worwic.edu](mailto:abrumfield@worwic.edu)



# FREE Carpentry Training



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a construction training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

For more information about course content and schedule, contact Wor-Wic at 410-334-2815 or visit the website at <http://www.worwic.edu/Academics/ContinuingEducation/CarpentryTraining.aspx>.

To be considered for the training, please contact Quality Staffing Services at 410-742-2600 or visit their website at [EasternShoreJobs.com](http://EasternShoreJobs.com) and apply for "Carpentry Training."

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

Basic Construction Techniques is designed to prepare students with the basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (mathematical functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

The intent behind the carpentry training is to obtain carpentry employment.



# Welding Training (Free)



Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor, Licensing and Regulation EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu). For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit [easternshorejobs.com](http://easternshorejobs.com) and apply for "Welding Training."

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt - est. cost \$250) for up to 7 hours per day.
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Basic Arc/Fluxed Core Welding is a 465 hour course (full time for 13 weeks), designed to provide the entry level welding with the skills necessary to secure employment in the welding industry. Students will progress from basic arc flux cored welding to the welder qualification test for structural welders. Includes basic safety for welders and an introduction to hand and power tools. Develop knowledge to work safely within industry standards and to recognize and avoid hazards.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification." Students will be required to pass a written evaluation as well as a destructive bend test prior to seeking employment.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom and shop instruction with the division of time being 20% class instruction and 80% shop instruction.

The intent behind the welding training is to obtain welding employment.



An Exelon Company

## Prepare for a Career at Delmarva Power

Step 1- If you are interested in a career with Delmarva Power (focus is on linesmen at this time), please call Wor-Wic to reserve a seat in a free information session.

Step 2- At the end of the information session, you are welcome to take a free basic English and math assessment to determine if you are ready for the next step.

Step 3- For students who pass the assessment, you are able to prepare for Delmarva Power's pre-employment exam by taking a preparation course: "Get Into Energy Math Revised Course" through Wor-Wic at a total tuition cost of \$25 during day or evening times.

Step 4- Students who pass the assessment are able to take the pre-employment exam through Delmarva Power for potential employment.



Delmarva Power has multiple job opportunities in our area!

Reserve your seat in one information session by calling Wor-Wic at 410-334-2815.

Registration for information sessions will be accepted on a first come, first serve basis.

## New. Free Metal Fabrication Training During Evenings! Start Date for the next course is: April 13, 2020.



To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment [e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts] for up to 3.5 hours per day at a total cost around \$250 [Gear List will be provided]
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership of Wor-Wic Community College, Arcon Welding Services Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu). For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit [easternshorejobs.com](http://easternshorejobs.com) and apply for Metal Fabrication Training.

The new Basic Metal Fabrication course will provide 250 hours of evening (5:30 pm - 9:15 pm) instruction and practice Monday through Friday over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, and recognize and avoid potential hazards.

Metal fabrication students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare for cutting and fit-up.

Students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding and tack welding techniques and procedures will be discussed, modeled and practiced.

There will be an introduction to industry structures and processes and students discover requirements to qualify as a metal fabricator. Metal fabrication training includes 30% classroom and 70% shop time. To graduate, 75% or greater is necessary on written and hands-on skills exams.





## 2020 Dates for the Lower Shore Career Development Center JOB SKILLS TRAINING PROGRAMS

	Job Readiness	Computer and Clerical	Microsoft Office Bundle	Quick Books	Microsoft Technology Associate Training	NRF Customer Service/Sales Certification	Serv Safe
Orientation for all classes start at 9 am on the first day of class except Quick Books	Every Tuesday and Wednesday 9 am – 1 pm	Mon-Thurs. 9 am-12:00 pm	Mon-Thur. 1 pm -4 pm	Friday 9 am-12:00 pm	Mon., Tues., Wed. 1 pm - 4 pm	Mon., Tues., Wed. 1 pm – 4 pm	Thursday 1-4 PM Friday 9AM-12:00PM
January		1/07/2020	01/07/2020	01/10/2020	01/07/2020	01/21/2020	01/16-17/2020
February		02/03/2020	02/03/2020	02/07/2020	02/03/2020	02/10/2020	02/13-14/2020
March		03/09/2020 1-4 PM only	03/09/2020	03/13/2020	03/09/2020	03/09/2020 9 AM- 12 PM	03/12-13/2020

**JOB READINESS**

*Coursework includes:* Barriers, interviews, resumes, ethics, stress and anger management, communication, financial literacy and job survival  
**Length: 2 day intensive** Requirements: Pre-register and Valid identification

**COMPUTER AND CLERICAL PROGRAM**

*Coursework includes:* MS Word, Excel, PowerPoint, Resumes, Job Readiness  
**Length: 6 weeks, self-paced** Requirements: Reading and Math Assessment

**MICROSOFT OFFICE BUNDLE (ONLINE/SELF-PACED)**

*Coursework includes:* 2016, Word, Excel, PowerPoint and Outlook  
**Length: 8 weeks** You will earn 3.2 C.E.U.'s that fit today's workforce  
 Requirements: HS Diploma. Reading and Math Assessment

**QUICKBOOKS**

*Coursework includes:* Basic Accounting principles, invoicing, sales receipts, purchase orders, payroll and billing  
**Length: 8-10 Weeks** Friday only 9 am -12 PM  
 Requirements: Assessment, accounting vocab and basic computer knowledge

**MICROSOFT TECHNOLOGY ASSOCIATE (ONLINE)**

*Coursework includes:* Windows OS Fundamentals, Database Admin, Network Security and more  
**Length:** Earn Microsoft Technology Associate Certification for IT Helpdesk and course is self-paced  
 Requirements: HS Diploma, Reading and Math Assessment

**NRF CUSTOMER SERVICE/SALES CERTIFICATION**

*Coursework includes:* Customer Service, Team Work, Problem Solving, Communication, Inventory tracking and Payments  
**Length 3 weeks** Mon.-Wed, 1pm – 3pm. Orientation 1<sup>st</sup> day of class  
 Requirements: Reading and Math Assessment.

Bring two forms of ID, Driver's License, SS#, State ID, Birth certificate. Complete Intake Form, complete assessments if needed.  
 ASSESSMENT HOURS Monday –Thursday 8:45 AM - 2 PM. Call for more info 410-219-9118 x2200  
 Lower Shore Career Development Center 700 S. Salisbury, MD

Goodwill Industries of the Chesapeake, Inc.  
has the tools for you to start your  
**CAREER JOURNEY TODAY!**

Providing a Second Chance to  
Returning Citizens

- Paid On-the-Job Training
- Transportation
- Housing
- Legal
- Employment Placement Assistance

How it Works

To participate, you must be:

- Age 25 or older
- AND
- Released from prison/jail within the last 180 days
- OR
- Currently under parole or probation

“I have never in my life worked with such good people (at Goodwill). In spite of my background, they have welcomed me with open arms and no restrictions.”  
-Jimmy C.

Free Skilled Training  
and Tuition Assistance

- Building Trades
- IT
- Retail
- Manufacturing
- Culinary
- Healthcare
- AND MORE!!

The Goodwill® Reentry Opportunities to Work (GROW) program is made possible with a grant award of \$4.5 million, covering 92 percent of costs, from the U.S. Department of Labor Employment and Training Administration. Eight percent of GROW program activities and services will be supported with \$373,275 in leveraged resources.

Goodwill

Industries of the Chesapeake, Inc.

Contact: Ellen Willingham  
(410) 219-9118 ext. 205  
ewillinghan@goodwillches.org





*Earn Your Maryland High School Diploma*

**The National External Diploma Program®**

You will work through online activities and with an advisor to complete your program.



*Looking for a different way to earn your high school diploma? The National External Diploma Program could be right for you!*

*External Diploma Program could be right for you!*

- ◆ Earn a Maryland High School Diploma
- ◆ Flexible and confidential
- ◆ Aligned with the college and career readiness standards
- ◆ Work at home, the library, or wherever you have a computer
- ◆ Complete program in 6 – 15 months

**Consider NEDP's Innovative Approach**

Use the skills you've gained from life and work experience to demonstrate your reading, writing and math high school level skills.

This web-based program for adults and out-of-school youth offers flexibility to earn your diploma even if you are employed full time, enrolled in job training, or have other commitments.

You will work through online activities and with an advisor to complete your program. You have multiple opportunities to demonstrate your mastery of academic skills in core subject areas.

**Leonique Miles Advisor/Assessor \* (443) 260-1702 \* Denise Burton Advisor/Assessor**



# PROJECT READ

**Need Help Reading?**

**Enroll in Project READ!**

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



## Want to become an Adult Literacy Coach?

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.



For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159  
[www.wicomicolibraries.org](http://www.wicomicolibraries.org)



# LEGAL RESOURCES

**Maryland Courts Self-Help Centers**  
410.260.1392  
mdcourts.gov/selfhelp  
Monday-Friday, 8:30 AM to 8:00 PM

**Family Law Hotline**  
800.845.8550  
Monday-Friday, 9:30 AM to 4:30 PM

**Legal Forms Hotline**  
800.818.9988 (English)  
877.293.2507 (Spanish)  
Tuesday, Wednesday & Friday: 9:00AM - 12:30PM  
Thursday: 9:00AM - 4:00PM



**These organizations may assist you with free or reduced cost legal representation:**

**Disability Rights Maryland**  
800.233.7201  
disabilityrightsmd.org  
**Legal Aid Bureau Inc.**  
800.444.4099  
mdlaborg

**Maryland Volunteer Lawyers Service, Inc.**  
800.510.0050  
mvslaw.org

**Pro Bono Resource Center of Maryland, Inc.**  
800.396.1274  
probonomd.org

## Family Law Assistance

Divorce • Domestic Violence  
Custody • Adoption  
Visitation • Child Support  
Guardianship • Name Change

**Dorchester County Circuit Court**  
206 High Street  
Cambridge, Maryland  
Mondays, Noon to 3:30 PM  
410.228.1395

**Somerset County Circuit Court**  
11770 Somerset Avenue  
Princess Anne, Maryland  
Fridays, 9 AM to Noon  
410.651.4618

**Wicomico County Circuit Court**  
101 North Division Street  
Salisbury, Maryland  
Mondays, 9 AM to Noon  
410.334.3127

**Worcester County Circuit Court**  
1 West Market Street  
Snow Hill, Maryland  
Mondays, 9:30 AM to 2:30 PM  
410.632.5638



# Legal Clinic

**DOWNTOWN LIBRARY**  
**APRIL 8, 2020**  
**1:30 PM - 4:00 PM**

Our Cyber Clinics allow Maryland Volunteer Lawyers Service to reach clients in hard-to-reach counties. We partner with the Wicomico Public Library Job Center in Salisbury to make these clinics happen. Clients attend the clinics in-person at the library, while MVLS volunteer attorneys participate from the MVLS Office using just a computer and a webcam to speak with clients and help them through legal issues. Some of the issues the legal experts can address:

- Bankruptcy-Chapter 7
- Expungements & Shielding
- Birth Certificates
- Debt and Consumer Disputes
- Foreclosures
- Deed Changes
- Name Changes
- Income Tax Disputes
- Divorce & Custody

**Potential clients interested in attending the clinic should call the Job Center at 410-749-3612 ext. 161**