

the Job Journal

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The Job Journal is brought to you by the Tri-County Workforce Development Initiative, in partnership with the Department of Human Services.

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in the Tri-County area. Please contact us to include your event in our next issue.
Tri-County Workforce Development Initiative
31901 Tri-County Way
Suite 110
Salisbury, Maryland 21804
410-546-6840



How to Explain Being Fired During an Interview

Don't get burned during your first interview after getting fired.
Your first job interview after being fired can be intimidating. You probably think you have no chance at getting the job. Who wants to hire someone that has just been canned? You are probably nervous about how to answer when the recruiter asks about it. Being asked about why you were terminated is one of the most challenging and intimidating interview questions. It is uncomfortable and awkward.

First, don't panic and don't be embarrassed. People get fired every day. These people go on to find new jobs, and you will find another job too. Don't beat yourself up or doubt you'll be getting a job after being fired. Remember all of the good you have accomplished in your career. You will (without a doubt) be asked to explain being fired so be prepared to discuss it during an interview. If you were the recruiter, wouldn't you want to know? Have no fear. You can answer the question. Your answer could even help you land the position if done correctly. So what is the best way to respond? These tips will help you maneuver through the dreaded question and help in getting a job after being fired.

Honesty is the best policy
There is no easy way to explain to a prospective employer that you were fired from your previous job. The best approach is simple. Be honest. Tell the truth and be transparent with all of your answers. The worst way to handle the question is to lie about it. Lying is like a forest fire. It spreads. One lie will lead to another and another. There is a chance that your potential employer will find out about the lie, and no one will hire a dishonest candidate. Truth has a funny way of always coming out. Don't let it cause you to get fired again.

While you should absolutely be honest when you explain being fired, you do not have to give every nitty-gritty detail about why you and your old boss did not get along or how your error cost the company billions of dollars. Keep your answer high level. Explain the circumstance briefly and move on. The last thing you want is to draw extra attention to the situation. You do not want to overemphasize your termination.

Leave emotion out
Resist the urge to badmouth your previous employer. Even if you believe you were wronged, remaining objective and not placing blame are key. As much as it may pain you, stay positive and avoid saying anything negative about your previous boss or company. It will only make you look distasteful and defensive. The recruiter and hiring manager are more likely to side with

your previous employer if you start to play the blame game. Start and end the conversation on a positive note. The employer is evaluating if you will be a positive addition to his team. No one likes a whiner.

Show that you've learned
Take responsibility in your part of the situation. There are always two sides to every story. Even if you feel as if you were the victim, your actions had something to do with it. Remain mature and professional by showing how you grew personally and professionally through this experience. By answering in this fashion, you will demonstrate strength, self-confidence, and character. The hiring manager will love to hear that you turned a negative situation into an asset.

Nobody is perfect. Not you, not the recruiter, and not a single employee at the prospective company you are interviewing with. Perhaps even one (or several) of the people you talk to during the hiring process have been fired in the past. The hiring manager does not expect you to be perfect. He is going to realize that you have made mistakes. The important part is that you have learned from them. Share how much you have grown since being terminated and how you will approach similar situations in the future. Use the learning experience as an advantage for your next job.

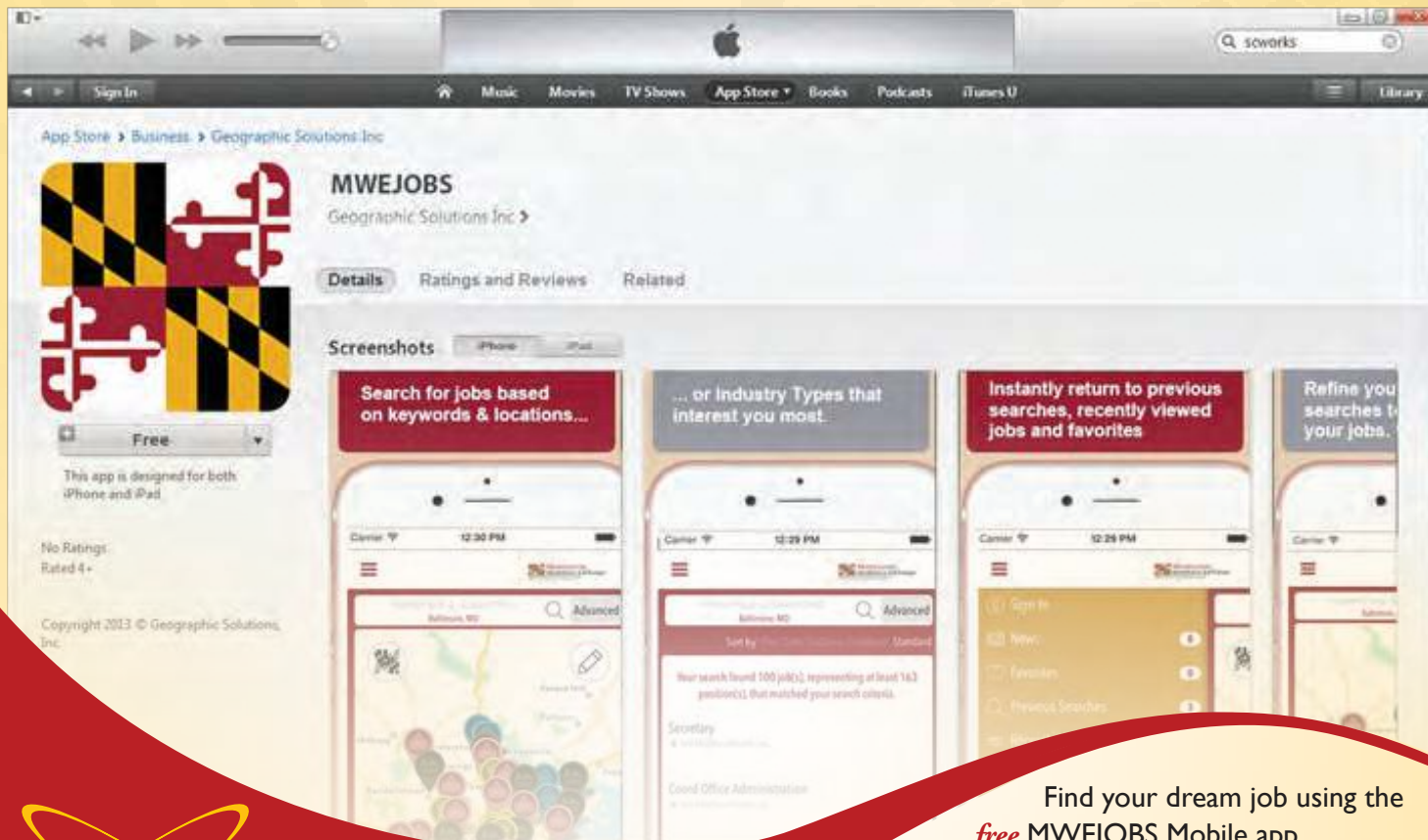
Practice makes perfect
If you are at all nervous about answering questions on your termination or explain being fired, the best thing you can do for yourself is to practice what you will say. Getting fired is an emotional experience, and it may take some practice to talk about it openly and objectively. Write down your thoughts. Practice in front of a mirror or even videotape yourself. Ask someone to give you a mock interview. This will help prepare you for the real thing. Watch your body language and confidence level. Keep practicing until you like what you see.

Remember that people get fired all of the time. It does not mean you are a bad employee, and your interviewer will not think poorly of you. Nor does it mean you're never getting a job after being fired. Don't make a big deal out of it. Remember that you are your worst critic. No one is going to judge you for being fired. In fact, most workers will be fired or let go at some point in their career.

Answer the question with confidence. Chalk it up as a learning experience. Show the recruiter who you are and what you have to offer. You are a strong candidate. Your termination was merely a speed bump in your career path. Follow these tips and strategies outlined above, and then walk out with your head held high. Focus on the future! The past is behind you.

Ricker, Melissa. "How to Explain Being Fired During an Interview." *TopResume*, Talent Worldwide, Inc., <https://www.topresume.com/career-advice/how-to-explain-being-fired-during-an-interview>.

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EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Pharmacy Tech (Salisbury) Courtesy Clerk Deli/Meat Clerk Pharmacy Clerk (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk	Apply online at https://www.albertsoncompanies.com/careers/acme-careers.html
American Eagle - Centre at Salisbury	Merch Lead Brand Ambassador (Sales Associate) Stock Lead	Apply online at www.ae.com
Apex Systems	Tier 1 PC Technician	Apply online at https://itcareers.apexsystems.com/en-US/
Aramark	Food Service Supervisor (Wicomico Co. Detention)	Apply online at https://www.aramark.com/careers
Atlantic General Hospital	Biller Certified Coding Specialist Clinical Support Assistant Collections Specialist Courier Emergency Department Tech Floor Care Tech Grill Cook Medical Office Assistant Medical Receptionist Nurse Tech Polysomnographer RN Registration Specialist Secretary/Nurse Technician	Apply online at https://www.atlanticgeneral.org/Careers.aspx
Atria	Server/Waitstaff Memory Care Caregiver Nurse Supervisor Caregiver Cook	Apply online at https://www.atriaseniorliving.com/careers/
Bath & Body Works - Centre at Salisbury, White Marlin Mall	Sales Associate (Centre, White Marlin) Seasonal Associate (Centre, White Marlin) Assistant Manager (Centre) Key Holder (Centre)	Apply online at https://www.bathandbodyworks.com/customer-care/careers.html
BayRunner Shuttle	<i>Ongoing recruitment</i> Part-time Driver	Print application and apply online at https://bayrunnershuttle.com/about/career-opportunities/
Bed Bath & Beyond - Salisbury, Ocean City	Retail Sales Associate Retail Stock Associate Retail Cashier	Apply online at https://bbby.wd5.myworkdayjobs.com/bed_bath_beyond_jobs
Bergey's Truck Center	Diesel Technician-Entry Level (Delmar) CDL Driver-On Call (Delmar)	Apply online at https://www.bergeys.com/employment-opportunities.htm

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
BesTemps	Banquet Server (Ocean City) Carpenter Helper/Apprentice Construction Labor (Ocean City, Salisbury/Berlin) Dishwasher (Ocean City) Dog Treat Production Associate (Berlin) Front Desk Receptionist Housekeeping (Ocean City) Machine Operator Mobility Sales Specialist Writer Production Machine Operator Production Operator (Berlin) Store Clerk (Pocomoke) Warehouse/Truck Unload	Apply online at https://www.bestemps.com/looking-for-work/
Big Lots	Store Team Leader Seasonal Store Associate/Stocker Freight Processing Lead	Apply online at https://careers.biglots.com/
Bob Evans Restaurant	Grill Cook Kitchen Prep Host/Cashier Key Supervisor Carryout Dishwasher Bus Person Server Assistant Manager	Apply online at http://careers.bobevans.com/
Boscov's - Center at Salisbury	Department Manager Staff Scheduler	Apply online at https://chu.tbe.taleo.net/chu02/ats/careers/v2/jobSearch?act=redirectCwsV2&cws=37&org=BOSCOVS
Burlington - Centre at Salisbury	<i>Ongoing recruitment</i> Seasonal Retail Receiving Associate Seasonal Cashier Associate Seasonal Retail Sales Associate	Apply online at https://burlingtonstores.jobs/
Carrabba's Italian Grill - Ocean City	Kitchen Manager Managing Partner <i>Ongoing recruitment</i> Restaurant Busser Dishwasher Server To-Go Specialist Host Line Cook Prep Cook Bartender	Apply online at https://www.carrabbas.com/careers
Chesapeake Health Care	<i>Ongoing recruitment</i> Medical Receptionist Medical Assistant Dental Assistant Dental Receptionist Pharmacy Technician RN/LPN Interpreters (Hispanic & Haitian) Insurance Billers	These positions are open until filled. Email current cover letter and resume, or completed job application to Kristi Carmean, Human Resources Manager, at kcarmean@chesapeakehc.org or fax to HR at 443-210-2324. Link for job application at https://chesapeakehc.org/md-eastern-shore-healthcare-careers/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder	Apply online at http://www.chesapeakeshipbuilding.com/take-action/
Chesapeake Utilities Corporation	Delivery Driver-Seasonal (Salisbury)	Apply online at https://chpk.com/our-culture/careers/
Chick-Fil-A - Salisbury, Berlin	<i>Ongoing recruitment-Salisbury</i> Team Member	Apply online at http://salisburychickfila.com/
	<i>Ongoing recruitment-Berlin</i> Kitchen Team Member Chicken Breeder Drive-Thru Team Member Dining Room Team Member Leadership	Apply online at http://cfawestoceancity.com/
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	Store Lead Sales Associate	Apply online at https://www.childrensplace.com/us/content/careers-us
Chili's Grill & Bar	<i>Ongoing recruitment</i> Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Manager Server	For job descriptions go to https://www.chilisjobs.com/ Apply via email to chilis523@chilis.net
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at https://jobs.chipotle.com/
City of Salisbury	Wastewater Treatment Operator I Plant Mechanic Utility Technicians I, II & III Parks Maintenance Worker Auto Mechanic II Biosolids Operator I Bus Driver Part-time Zoo Educator Operations Support Staff Motor Equipment Operator I-Streets Water Plant Operator I & II Auto Mechanic III	For job descriptions and to print application go to https://salisbury.md/departments/human-resources/careers **Some jobs require special licenses. Please check job description for more details.
	POLICE CAREERS: Entry Level Police Officer Police Communications Officer Maryland Certified Police Officer Records Management Technician	
Comfort Keepers	<i>Ongoing recruitment</i> CNA Caregivers PRN Nurse Long-Term Live-In Caregiver	Apply online at https://salisburymd.comfortkeepers.com/home/careers

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Crothall Healthcare	Laundry SVC-Part-time (weekends)	Apply online at https://www.crothall.com/careers/all
Dakota Watch Co. - Centre at Salisbury	Part-time Associate Manager in Training	Apply online at https://apply.jobappnetwork.com/dakotawatc h
Delaware Elevator	AutoCAD Drafter Apprenticeship Program-Laborers	Apply online at https://delawareelevator.com/about/careers/j ob-opportunities/
Dick's Sporting Goods - Centre at Salisbury	Holiday Retail Sales Associate	Apply online at https://www.dickssportinggoods.jobs/
Dollar General	<i>Berlin, Fruitland, Mardela Springs, Pittsville, Pocomoke, Salisbury, Snow Hill, Westover</i> Store Manager Asst Store Manager Lead Sales Associate Sales Associate	Apply online at https://careers.dollargeneral.com/
	<i>Crisfield, Princess Anne, Willards</i> Asst Store Manager Lead Sales Associate Sales Associate	
Dollar Tree	<i>Ongoing recruitment</i> Sales Floor Associate (Salisbury, Princess Anne, Berlin & Pocomoke) Operations Assistant Manager (Princess Anne, Berlin)	Apply online at https://www.dollartree.com/careers-stores
Dove Pointe	Maintenance Tech Aide House Counselor Children's' Program Aide Instructor Driver	Apply online at http://dovepointe.org/Careers
Dressbarn - Salisbury, White Marlin Mall	Stylist (White Marlin)	Apply online at https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs
DTLR - Centre at Salisbury	Sales Associate Assistant Manager-Retail Store Manager	Apply online at https://recruiting.talentreef.com/dtldr-villa
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at https://www.delmarvadd.net/DunkinDonuts/j oinourteam.aspx
Earthbound Trading Co. - Centre at Salisbury	Assistant Store Manager Key Holder Sales Associate	Apply online at https://www.earthboundtrading.com/
Encompass Health	Maintenance Technician RN Rehab Nursing Tech (CNA or LNA) Cook	Apply online at https://www.encompasshealth.com/careers
Express - Centre at Salisbury	Store Associate	Apply online at https://www.express.com/g/careers

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Express Employment Professionals	Delivery Driver Plating Shop Assistant Production Cleaner General Laborer Customer Service Coordinator CDL Driver (Berlin) Production Associate (Berlin) Chicken Grinder (Berlin)	Apply online at https://www.expresspros.com/
FedEx	Seasonal Handler Warehouse Sr Global Vehicle Technician/DOT (Mechanic)	Apply online at https://careers.fedex.com/fedex/?
Finish Line - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager Store Associate	Apply online at https://finishline.wd1.myworkdayjobs.com/Store_Careers
Food Lion	<p><i>Nanticoke Road (Salisbury)</i> Deli Bakery Associate</p> <p><i>Snow Hill Road (Salisbury)</i> Frozen Food/Dairy Associate Produce Associate</p> <p><i>Tilghman Road (Salisbury)</i> Center Store (Grocery) Associate Deli Bakery Associate Quality Assurance Associate Customer Service Leader-Office Assistant</p> <p><i>Fruitland</i> Sales Associate (Cashier) Deli Bakery Associate Center Store (Grocery) Associate</p> <p><i>Princess Anne</i> Customer Service Leader-Office Assistant Grocery Sales Manager Deli Bakery Associate Produce Associate Perishable Associate</p> <p><i>Berlin</i> Customer Service Leader-Office Assistant Sales Associate (Cashier) Center Store (Grocery) Manager</p> <p><i>Ocean City</i> Center Store (Grocery) Associate Frozen Food/Dairy Associate Perishable Associate Replenishment Manager</p> <p><i>Ocean Pines</i> Perishable Associate Deli Bakery Associate Evening Manager Frozen Food/Dairy Associate</p> <p><i>West Ocean City</i> Sales Associate (Cashier) Grocery Sales Manager Center Store (Grocery) Manager Evening Manager</p>	Apply online at https://ws4.delhaize.com/HRWEB/ATS/ATS/JobBoard/searchjobs.aspx

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Foot Locker - Centre at Salisbury	Assistant Manager Sales Associate Sales Lead	Apply online at https://www.sneakerjobs.com/
Genesis HealthCare	Housekeeping Floor Person Non-Certified Nursing Assistant Driver Aide-Geriatric Nurse Receptionist Laundry Aide Housekeeping Aide Recreation Assistant Dietary Aide Maintenance Director	Apply online at https://www.genesiscareers.jobs/?
GNC	Sales Associate Retail Store Manager	Apply online at https://jobs.gnc.com/search/searchjobs
The Green Turtle - Salisbury and Ocean City	<i>Ongoing recruitment</i> Cook Dishwasher Host Porter Server	Apply online at https://thegreenturtle.com
Harbor Freight Tools	Retail Stocking Associate Retail Sales Associate	Apply online at https://harborfreightjobs.com/
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Certified Medication Technician (Salisbury) Long Term Care -Chef/Cook (Snow Hill) RN (Snow Hill) LPN (Snow Hill)	Apply online at https://harrisonseniorliving.com/careers
Holt Food and Paper Company	Delivery Driver Receiver/Stocker Material Handler/Order Selector	Apply online at http://holtpaper.com/About-Us/Careers
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Asset Protection Specialist Deliveries/Driver Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Designer-Kitchen/Bath Lot Associate	Apply online at https://careers.homedepot.com/
HomeGoods - Salisbury, Ocean City	Merchandise Associate (Salisbury)	Apply online at https://jobs.tjx.com/
Hot Topic	Key Holder Sales Associate	Apply online at https://www.workatht.com/stores/
Hudson Health Services, Inc.	Behavioral Health Aide Substance Abuse Counselor Maintenance I Maintenance II	Apply online at http://www.hudson-health.org/index.cfm?ref=99000
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate Store Manager	Apply online at https://www.journeys.com/careers

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Jubilant Cadista	Facilities Maintenance Mechanic	Apply online at https://jubilantcareer.jubl.com/
Justice - Centre at Salisbury	Seasonal Style Advisor	Apply online at https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs
K&L Microwave	CNC Machine Operator Customer Service Representative Electronic Assembler Electronic Technician Manual Machine Operator Mechanical Drafter	Apply online at http://www.klmicrowave.com/employment.php
Kay Jewelers - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Kids Foot Locker - Centre at Salisbury	Sales Lead Sales Associate Assistant Manager	Apply online at https://www.sneakerjobs.com/us/en
Kohl's	Assistant Store Manager Area/Department Supervisor	Apply online at https://careers.kohls.com/
Lids - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager District Manager In Training Sales Help Store Manager	Apply online at https://blog.lids.com/jobs/
Lincare	Customer Service Rep	Apply online at https://www.jobs.net/jobs/Lincare/en-us/
Longhorn Steakhouse	Dishwasher Host Server Line Cook Bartender	Apply online at https://jobs.longhornsteakhouse.com/locations/locations
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Customer Service Associate II Sales Specialist ProServices Sales Specialist Cabinets Customer Service Associate IV	Apply online at https://jobs.lowes.com/
	<i>Pocomoke</i> Customer Service Associate II Receiver/Stocker I	
Lower Shore Clinic, Inc. & Go-Getters, Inc.	Mental Health Intensive Residential Counselor	Apply online at https://www.lowershoreclinic.org/current-openings
Macy's - Centre at Salisbury	Seasonal Retail Fulfillment Associate Retail Sales Customer Service Lead	Apply online at https://www.macysjobs.com
Marshalls - Salisbury, Ocean City	Merchandise Associate (Ocean City)	Apply online at https://jobs.tjx.com/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
McCready Health	Activities Assistant Certified Medication Aide CNA-Assisted Living CNA Transportation Aide Delegating Nurse-Assisted Living Geriatric Nursing Assistant LPN RN	Apply online at https://www.mccreadyhealth.org/careers-and-volunteers/employment-portal/
Men's Wearhouse - Centre at Salisbury	Retail Sales Consultant Retail Store Tailor-Alterations	Apply online at https://careers.tailoredbrands.com/
New York & Co. - Centre at Salisbury	Sales Associate Sales Lead	Apply online at https://usr56.dayforcehcm.com/CandidatePortal/en-US/rtw
Ocean Pines Association	Front Desk Facility Coordinator General Laborer <i>Ongoing recruitment</i> Police Officer Part-time Swim Instructor	Instructions to apply at https://www.oceanpines.org/administration/work-here/
Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Server Bartender	Apply online at https://jobs.olivegarden.com/search/searchjobs
Ollie's	Seasonal Sales Associate Sales Super Flooring	Apply online at https://www.ollies.us/careers/
Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at https://www.outback.com/careers
Panera Bread - Salisbury, Ocean City	Night Baker Manager Associate Delivery Driver	Apply online at https://jobs.panerabread.com/
Peninsula Home Care	Home Health Aide (HHA) LPN Occupational Therapy Assistant Physical Therapy Assistant	Apply online at https://www.peninsulahomecare.com/careers/
Peninsula Regional Health System	Administrative Assistant	Apply online at https://www.peninsula.org/employment-opportunities
	Aide-Imaging Tech	
	Analyst/Technician-Microcomputer	
	CAT Scan Technologist	
	Code Abstractor I	
	Code Abstractor II	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Community Health Worker Coordinator-Information-Laboratory Coordinator-Patient Accounts Credentialing Specialist-Medical Staff Environmental Services Aide Food Service-Cafeteria Aide Food Service-Catering Associate Food Service-Utility Aide Food Service-Cashier Mechanic-Facilities Medical Assistant Medical Secretary Nuclear Medicine Technologist Nursing Assistant (CNA) Nursing Office Coordinator Parking Attendant Patient Care Assistant Patient Care Tech II-Emergency Department Patient Portal Liaison Patient Service Representative Representative-Billing/Collection Representative-Patient Access Representative-Patient Account Scheduler-Surgical Security Police Specialist-Materials Management Specialist-Care Coordination Supply Chain Ops Assistant Technician-Pharmacy Certified Transporter Unit Secretary	
Pep Boys	Master Technician Assistant Service Manager Mechanic	Apply online at https://careers.pepboys.com/
Perdue Farms - Salisbury	Building & Grounds Maintenance Mechanic Edible Oil Refinery Operator Edible Oil Refinery Supervisor Fleet Tech General Labor General Labor Lead General Labor Premium Live Hanger Lead Maintenance Mechanic Live Haul Driver Micro Health Services Technician QA General Labor Tech Shared Services Coordinator Soy Crush Operator	Apply online at https://www.perduecareers.com/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
PetSmart - Salisbury, Berlin	<i>Ongoing recruitment</i> Retail Custodial Associate Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Assistant Store Manager Seasonal Associate Pet Trainer Pet Groomer Pet Grooming Salon Manager Bather / Groomer Trainee (Salisbury) Retail Sales Associate	Apply online at https://careers.petsmart.com/
Piedmont Airlines - Salisbury	Customer Service Agent	Apply online at https://piedmont.jobs.net/
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Plymouth Tube Co.	Administrative Coordinator Machine Operator-Production	Apply online at https://www.plymouth.com/careers/
Quality Staffing	Administrative Assistant Alarm Technician Alignment Technician Electrical Maintenance Mechanic Electrician-Certified Electronic Technician II Electronics Technician Forklift/Pallet Jack CNC Machinist/Setup Electronic Assembler General Labor Hair Stylist HR/Finance/Office Assistant Lead Carpenter/Manager Machine Operator/Mill Associate Maintenance Manager Maintenance Person Maintenance Technician Manufacturing Assembler/Shop Labor Manufacturing Packer Mechanical Design/Drafter Production Associate Production Specialist Production Technician Production Worker Production/Manufacturing Worker Quality Inspector Stock Room Clerk/Manufacturing Utility Maintenance Mechanic Warehouse Supervisor	Contact Quality Staffing Services 410-742-2600 1237 N. Salisbury Blvd Salisbury, MD 21801

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Red Lobster	<i>Ongoing recruitment</i> Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at https://jobs.redlobster.com/search/searchjobs
Royal Farms - Salisbury, Princess Anne, Berlin, Ocean City	<i>Ongoing recruitment</i> Assistant Store Leader Customer Service Associate Customer Service Leader Food Service Leader	Apply online at https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits
Ruby Tuesday - Salisbury, Fruitland & Pocomoke	<i>Ongoing recruitment</i> Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Dishwasher Cook	Apply online at https://www.rubytuesday.com/careers
Safelite AutoGlass	Seasonal Repair Specialist (Salisbury)	Apply online at https://www.safelite.com/careers
Salisbury University	Food Service Assistant, Part-time <i>Application reviewed upon receipt</i>	Apply online at https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx?id=employment-opportunities
	Catering Assistant, Part-time <i>Application reviewed upon receipt</i>	
	Housekeeper <i>Applications accepted through December 20, 2019</i>	
	Postal Services Supervisor I <i>Open until filled</i>	
	Coffee Shop Assistant <i>Open until filled</i>	
	Housekeeper Lead Filing deadline: December 10, 2019	
Sam's Club	Membership Representative Cake Decorator Merchandising and Stocking Associate Customer Service Associate Maintenance Associate Fresh Food Associate Member Support	Apply online at https://careers.walmart.com/?xid=fr:careers
Sherwin Williams - Salisbury, West Ocean City, Crisfield	<i>Salisbury:</i> Store Driver I Store Driver III <i>Ocean City:</i> Sales Associate <i>Crisfield:</i> Operations Manager Production Supervisor	Apply online at https://careers.sherwin-williams.com/home

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Shore Up - Wicomico, Worcester, Somerset	Family Service Worker Family Advocate Site Coordinator Bus Aide Bus Driver Custodian Teacher Teacher Aide Nutrition Aide Substitute Interpreter	Apply online at http://www.shoreup.org/eastern-shore-md-services-careers
Somerset County	Correctional Officer I Tourism Assistant Transfer Station Attendant	Apply online at https://www.somersetmd.us/services/employment_opportunities.php
SP Industries - Pocomoke	Inventory Control Clerk Machine Operator	Apply online at https://careers-spindustries.icims.com/jobs/intro
Spencer's - Centre at Salisbury	Store Manager Assistant Store Manager Sales Associate Sales Supervisor	Apply online at https://www.spencersandspiritjobs.com/?IPath=TNCNTPG
Staples	Supervisor, Copy & Print Marketing Sales Associate, Technology Operations Supervisor Sales Supervisor, Technology Inventory Specialist Retail Sales Manager	Apply online at https://retailcareers.staples.com/
State Of Maryland	Dialysis Services Technician II (Deer's Head) Filing deadline: December 13, 2019	Apply online at https://jobapscloud.com/MD/
Sun Communities, Inc.	<i>Frontier Town Campground:</i> Aquatics & Attractions Manager RV Resort General Manager	Apply online at https://careers.suncommunities.com/viewalljobs/
Sunglass Hut - Centre at Salisbury, Ocean City	Sales Associate (Salisbury)	Apply online at https://careers.sunglasshut.com/na
Sysco - Pocomoke	CDL A Delivery Truck Driver Finance Coordinator	Apply online at https://careers.sysco.com/?
Taco Bell - Ocean City	<i>Ongoing recruitment</i> Shift Lead Team Member Assistant Manager Restaurant General Manager	Apply online at http://jobs.tacobell.com/
Tailored Staffing	Phlebotomy Tech CNC Machine Operator Electronic Assembler Electronic Technician Mechanical Drafter Lube Technician/Driver General Auto Technician Service Technician HVAC Technician Customer Service Representative	Apply online at www.tailoredstaffingmd.com

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Target	<p><i>Ongoing recruitment</i></p> <p>Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant) GM and Food (General Merchandise, Closing, Presentation, Fulfillment, Inbound, Food Service, Starbucks Barista or Food & Beverage)</p> <p><i>Seasonal:</i></p> <p>Guest Advocate (Cashier) General Merchandise Fulfillment Food & Beverage Front of Store Attendant Style Beauty Tech Inbound Food Service Starbucks Barista</p>	Apply online at https://jobs.target.com/
Taylor Bank	Customer Service Associate I (Berlin)	Apply online at https://www.taylorbank.com/careers/
Texas Roadhouse	Server Line Cook Line Cook-Broil/Grill	Apply online at https://careers.texasroadhouse.com/
T.J. Maxx - Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Torrid - Centre at Salisbury	<p><i>Ongoing recruitment</i></p> <p>Assistant Manager Keyholder Sales Associate Store Manager</p>	Apply online at https://jobs.jobvite.com/torrid
Town of Ocean City	<p>Bus Driver <i>Open until filled</i></p> <p>Afterschool Activities Assistant (Temporary) <i>Open until filled</i></p> <p>Golf Course Landscaper <i>Open until filled</i></p> <p>After School Activities Coordinator <i>Open until filled</i></p> <p>Casual Labor (Convention Center) <i>Open until filled</i></p> <p>Security Guard <i>Open until filled</i></p> <p>Temporary Concessions Worker <i>Open until filled</i></p>	<p>Get detailed job description and apply online at https://oceancitymd.gov/oc/departments/human-resources/employment/</p>
Tri-County Council for the Lower Eastern Shore of Maryland	Bus Operators-Fixed Route	Apply online at http://lowershore.org/Departments/HumanResources.aspx
Tuesday Morning	Store Associate Assistant Manager	Apply online at https://www.tuesdaymorning.com/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Ulta Beauty	Hair Stylist Brow Waxing Expert Beauty Advisor Prestige Beauty Advisor Skin Therapist	Apply online at https://careers.ulta.com/
UPS - Salisbury, Ocean City	Driver Helper	Apply online at https://www.jobs-ups.com/
Victoria's Secret - Centre at Salisbury	Seasonal Associate Beauty Supervisor Events Team	Apply online at https://www.victoriasecret.com/careers
Walgreens	Customer Service Associate Pharmacy Technician	Apply online at https://jobs.walgreens.com/
WCDC	Residential Counselor Residential Coordinator Food Services Instructor/Driver Personal Supports Facilitator (part-time)	For detailed job descriptions and to apply, download and print application go to http://wcdcservices.org/employment-opportunities/
Wicomico County	Administrative Office Associate II <i>Open until filled</i>	Apply online at http://www.wicomicocounty.org/jobs.aspx
	Maintenance Worker I <i>Open until filled</i>	
	Motor Equipment Operator II <i>Open until filled</i>	
	Motor Equipment Operator I <i>Open until filled</i>	
	Solid Waste Technician <i>Open until filled</i>	
Wicomico County Public Schools	Operations Events Coordinator Filing deadline: December 15, 2019	Apply online at https://www.applitrack.com/wcboe/onlineapp/default.aspx
	Operations Equipment Maintenance Technician Filing deadline: December 15, 2019	
	Contractual Custodian Filing deadline: December 10, 2019	
	Contractual Food Service Worker Filing deadline: December 10, 2019	
	Custodian I and II Filing deadline: December 10, 2019	
	Maintenance Technician 3-HVAC <i>Open until filled</i>	
Wicomico Public Libraries	Bookmobile Assistant (Part-time) Reader Van Coordinator (Part-time) STEAM Instructor (Part-time)	Apply online at http://www.wicomicolibraries.org/employment
WMDT	Master Control Operator Media Specialist Studio Technician	Apply online at https://www.wmdt.com/about-us/job-openings/

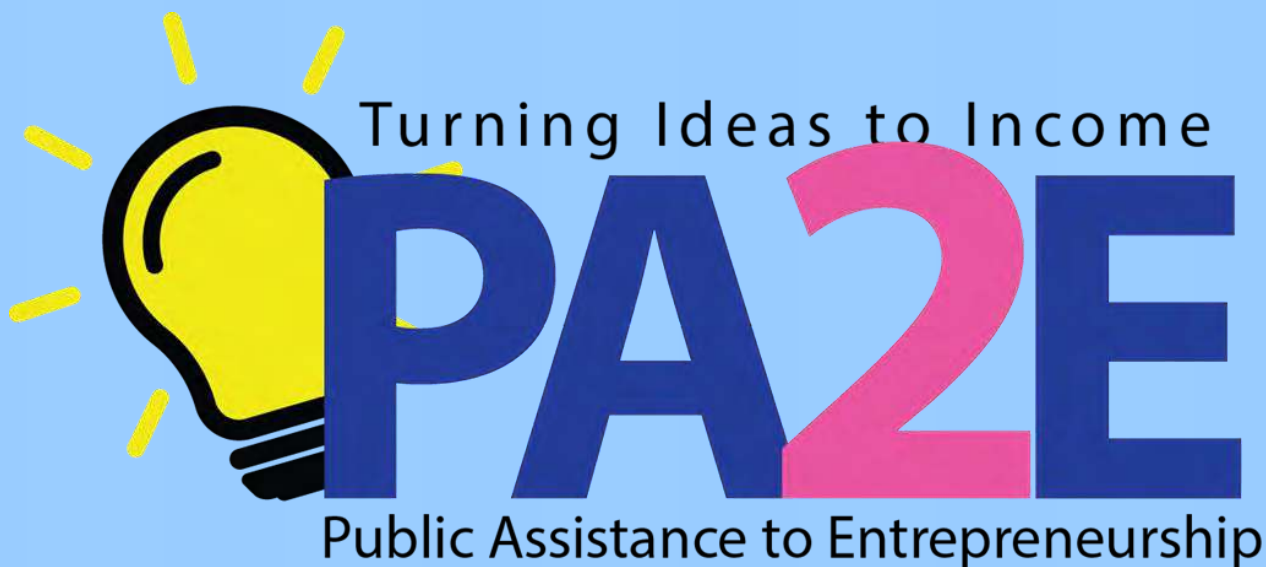
EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Worcester County	Rental License Program Coordinator Communication Clerk I Communication Clerk-Temporary, Part-time Communication Clerk Trainee Correctional Officer Trainee Carpenter/Maintenance Worker III Grounds Worker II Landfill Operator II Maintenance Worker I Plant Operator Roads Worker II and III Transfer Station Attendant Vehicle and Equipment Mechanic II	Download and print application from http://www.co.worcester.md.us/departments/hr/jobs Mail completed application to: Human Resources Worcester County Government Center 1 W. Market St. Room 1301 Snow Hill, MD 21863 Or fax application to: (410) 632-5614
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i> Membership Services Representative Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Lifeguard Swim Instructor Sports Staff Cleaning Staff <i>Lower Shore Family YMCA - Pocomoke City</i> Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Child Watch Cleaning Staff	Apply online at http://www.ymcachesapeake.org/employment
Zales - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales
Zumiez - Centre at Salisbury	Seasonal Sales Associate Sales Part-Time Assistant Manager Store Manager	Apply online at https://www.zumiez.com/jobs



START YOUR SMALL BUSINESS

- *Are you interested in small business ownership?*
 - *Do you own a small business but want help getting to the next level?*

The Maryland Department of Human Services partners with the Small Business Development Center to help entrepreneurs who are interested in learning the necessary skills for small business management.*



For more information or to apply, go to PA2E Program at <http://dhs.maryland.gov/workforce-development/public-assistance-entrepreneurship-pa2e/> or call 410-677-4323 to schedule appointment for application assistance.

Must live in Wicomico, Worcester or Somerset County AND be a current SNAP recipient.

*****This program does not provide startup capital but will assist you to source for alternative funding.*****

WORKFORCE INNOVATION AND OPPORTUNITY ACT TRAINING SERVICES



Do you need skills training to start a new career or advance in your current career?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP

WHO ARE WE?

The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

WHAT ARE THE STEPS TO APPLY?

- √ Register in MWE (mwejobs.maryland.gov/) and create a resume.
- √ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.

WHAT COURSES ARE ELIGIBLE?

Wor-Wic Community College
Non-Credit Courses
www.worwic.edu

Healthcare

- ⇒ Certified Nursing Assistant
- ⇒ Certified Medical Assistant

Trades

- ⇒ Basic Arc/Flux-Cored Welding
- ⇒ Metal Fabrication

Logistics

- ⇒ Class A Commercial Driver's License
- ⇒ Class B Commercial Driver's License

Other

- ⇒ Child Care Training



Wor-Wic Community College
Credit Courses (1- and 2-year programs)
www.worwic.edu

Healthcare

- ⇒ Chemical Dependency Counseling
- ⇒ Nursing
- ⇒ Radiologic Tech

Other

- ⇒ Business Management
- ⇒ Criminal Justice
- ⇒ Early Childhood Education
- ⇒ Hotel - Motel - Restaurant Management



Interested in other trainings?
Please visit the Maryland Eligible Training Provider list located at www.dlfr.state.md.us/employment/train/



Who do YOU want to be?

Information about the courses above can be obtained through the school website or phone number.

Don't forget to check for any admission instructions that may be required.



Lower Shore Workforce Alliance
Located at the American Job Center
31901 Tri-County Way, Salisbury, MD
(410) 341-6010 — train4jobs.org



Looking for alternatives to college?



We have training opportunities to get you employed **FAST making a living wage and without the debt of college.**

Scholarships are available for the programs listed below!

- | | |
|-------------------------------------|---------------------------|
| ⇒ Certified Medical Assistant | ⇒ Medicine Aide |
| ⇒ Certified Nursing Assistant (CNA) | ⇒ MIG/TIG and Arc Welding |
| ⇒ Child Care | ⇒ Personal Trainer |
| ⇒ Dental Assistant | ⇒ Pesticide Applicator |
| ⇒ Electrical Wiring Technician | ⇒ Pharmacy Technician |
| ⇒ EKG | ⇒ Phlebotomy Technician |
| ⇒ HVACR | ⇒ Truck and Bus Driver |
| ⇒ Medical Coding/Billing | ⇒ Veterinary Assistant |

Must be a resident of Wicomico, Worcester or Somerset County *Must be 18 years of age*
Must demonstrate financial need *Must meet certain eligibility requirements*

Get a job

Get ahead

Get a life



Contact our Continuing Education and Workforce Development Office for more information:
(p) 410.334.2815 (f) 410.334.2952 www.worwic.edu/financialassistance abrumfield@worwic.edu

FREE Carpentry Training



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a construction training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

A new cohort is scheduled to begin Sept. 2019.

For more information about course content & schedule, contact Wor-Wic at 410-334-2815 or visit the website at <http://www.worwic.edu/Academics/ContinuingEducation/CarpentryTraining.aspx>.

To be considered for the training, please contact Quality Staffing Services at 410-742-2600 or visit their website at EasternShoreJobs.com and apply for "Carpentry Training."

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

Basic Construction Techniques is designed to prepare students with the basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (mathematical functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

The intent behind the carpentry training is to obtain carpentry employment.



An Exelon Company

Prepare for a Career at Delmarva Power

Step 1- If you are interested in a career with Delmarva Power (focus is on linemen at this time), please call Wor-Wic to reserve a seat in a free information session.

Step 2- At the end of the information session, you are welcome to take a free basic English and math assessment to determine if you are ready for the next step.

Step 3- For students who pass the assessment, you are able to prepare for Delmarva Power's pre-employment exam by taking a preparation course: "Get Into Energy Math Revised Course" through Wor-Wic at a total tuition cost of \$25 during day or evening times.

Step 4- Students who pass the assessment are able to take the pre-employment exam through Delmarva Power for potential employment.



Delmarva Power has multiple job opportunities in our area!

Reserve your seat in one information session by calling Wor-Wic at 410-334-2815.

Registration for information sessions will be accepted on a first come, first serve basis.

Welding Training (Free)



Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor, Licensing and Regulation EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit EasternShoreJobs.com and apply for Welding Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range.
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt - est. cost \$250) for up to 7 hours per day.
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Basic Arc/Fluxed Core Welding is a 465 hour course (full time for 13 weeks), designed to provide the entry level welder with the skills necessary to secure employment in the welding industry. Students will progress from basic arc flux core welding to the welder qualification test for structural welders. Includes basic safety for welders and an introduction to hand and power tools. Develop knowledge to work safely within industry standards and to recognize and avoid hazards.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D11 Structural welding code" Be aware of the requirements of a "Welder Procedure Specification." Students will be required to pass a written evaluation as well as a destructive bend test prior to seeking employment.

A welder qualification record (WOR) will be issued to successful completers. Training includes both classroom and shop instruction with the division of time being 20% class instruction and 80% shop instruction.

The intent behind the welding training is to obtain welding employment.



New, Free Metal Fabrication Training During Evenings! Start Date for the next course is: Dec. 3, 2019.



To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$250 (Gear List will be provided)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training.

Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership of Wor-Wic Community College, Arcon Welding Services Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit EasternShoreJobs.com and apply for Metal Fabrication Training.

The new Basic Metal Fabrication course will provide 250 hours of evening (5:30 pm - 9:15 pm) instruction and practice Monday through Friday over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, and recognize and avoid potential hazards.

Students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare main members for cutting and fit-up.

Metal fabrication students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding and tack welding techniques and procedures will be discussed, modeled and practiced.

Students will be introduced to industry structures and processes and discover requirements to qualify as a metal fabricator. Metal fabrication training includes 30% classroom and 70% shop time. Passing written and hands-on skills exams are necessary to graduate.



Goodwill Industries of the Chesapeake, Inc. has the tools for you to start your CAREER JOURNEY TODAY!

Providing a Second Chance to
Returning Citizens

- Paid On-the-Job Training
- Transportation
- Housing
- Legal
- Employment Placement Assistance

How it Works

To participate, you must be:
- Age 25 or older
AND
- Released from prison/jail within the last 180 days
OR
- Currently under parole or probation



"I have never in my life worked with such good people (at Goodwill). In spite of my background, they have welcomed me with open arms and no restrictions."
-Jimmy C.



Free Skilled Training
and Tuition Assistance

- Building Trades
- IT
- Retail
- Manufacturing
- Culinary
- Healthcare
- AND MORE!!!



Contact: Ellen Willingham
(410) 219-9118 ext. 205
ewillinghan@goodwillches.org

The Goodwill® Reentry Opportunities to Work (GROW) program is made possible with a grant award of \$4.5 million, covering 92 percent of costs, from the U.S. Department of Labor Employment and Training Administration. Eight percent of GROW program activities and services will be supported with \$373,275 in leveraged resources.

WOR-WIC

COMMUNITY COLLEGE

Free Self-Paced Computer Classes

At the American Job Center

31901 Tri-County Way
Salisbury, MD 21804
Phone: (410) 341-6515

Lab Training Hours:
Mon., Tues., & Thurs.
8:30 a.m.-12:30 p.m.
and
1:30 p.m.-4:30 p.m.
Wed. 8:30 a.m.-12 Noon
Fri. Closed

Funding provided by:
 LOWER SHORE WORKFORCE ALLIANCE

OBTAIN A REFERRAL and REGISTER TODAY!

Keyboard Skills
Develop skills in typing and effectively using the keyboard. Practice drills to increase your accuracy and speed. *No previous experience is required.*

Introduction to Computers and Technology I
Obtain the workplace skills you need in using Microsoft Office 2013 (Word, Excel and PowerPoint) and Internet basics with SAM, a web-based training program. *Prerequisite: "Keyboard Skills" or basic knowledge of a keyboard.*

Introduction to Computers and Technology II
Advance to the next level and go beyond the basics. Increase your skills in using all the Microsoft applications to complete self-paced capstone projects. *Prerequisite: "Introduction to Computers and Technology I."*

Applied Computers & Technology
Combine all skills learned in "Introduction to Computers and Technology Levels I & II" and prepare to use Microsoft Office in the workplace by completing twelve Skills Assessment Manager (SAM) projects using Microsoft Office 2013. *Prerequisite: "Introduction to Computers and Technology Levels I and II."*

Keyboard Skills: Document Formatting
Apply your keyboarding skills to create basic business documents using Microsoft Word to format business reports, letters, emails, memos, tables, resumes and other communications. *Prerequisite: "Keyboard Skills" or basic knowledge of Microsoft Word.*

In order to participate, stop by the front desk at the American Job Center to be referred by an agency.

- ◆ Set your own schedule and start building your resume today by updating your computer skills.
- ◆ Receive a Wor-Wic Document of Participation and Recognition upon successful completion.
- ◆ Prepares you for additional college-level courses. Earn requirements toward Wor-Wic's Continuing Education Certificate in Computer and Office Technology Essentials.

For additional information about the courses, call Wor-Wic at 410-334-2815.

Area Adult Education Providers

** You may enroll with any program that is convenient for you no matter which Maryland county that you live in.**

Dorchester County

Chesapeake College
1000 College Circle
Wye Mills, Maryland 21679
Phone: 410-822-5400

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

Somerset County

Princess Anne One-Stop Office
30415 Mount Vernon Rd.
Princess Anne, MD 21853
Phone: 410-677-4261

Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.

Wicomico County

Wor-Wic Community College
32000 Campus Drive
Salisbury, MD 21804
Phone: 410-334-2815

Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

Worcester County

Worcester County Board of Education
6270 Worcester Highway
Newark, MD 21841
Phone: 410-632-5071

Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county?

Maryland's providers are listed at: <http://www.dllr.state.md.us/gedmd/programs.shtml>

REGISTRATION DATES:

ABE (HS Diploma)

Tuesday, January 7, 2020

10:00, 2:00, or 6:00

Thursday, January 9, 2020

10:00, 2:00, or 6:00

(Appointments to complete Intake testing will need to be scheduled at the time of registration.)

ESL

Tuesday, January 14, 2020

10:00, 2:00, 6:00

Thursday, January 16, 2020

10:00, 2:00, 6:00

Wicomico Public Libraries
122. S. Division St.
Salisbury, MD
(Wor-Wic Classroom is on the lower level)

For more information:

Phone: **443-260-1703**

E-mail: adulthoodeducation@worwic.edu



WOR-WIC
COMMUNITY COLLEGE

Adult Education Program

Earn your High School Diploma or improve your English skills!

Wor-Wic offers **FREE** day and evening classes for those interested in Adult Basic Education (ABE) or English as a Second Language (ESL) classes.

New Class Placement, Testing, and Registration will be held at the Wor-Wic office located at the downtown branch of Wicomico Public Libraries on the lower level.

Students must attend the testing session in person. Registration is mandatory for new students. Students only need to attend one session from the provided options. **Please arrive on time to the session and plan to be there for 2-4 hours. Students more than 15 minutes late will not be admitted. Children are not permitted, and only registering students will be allowed to remain during testing.**



Worcester County Public Schools Adult Education Program Berlin/Ocean City



FREE CLASSES OFFERED!

The Worcester County Public Schools Adult Education Program provides education, literacy activities and employment programming to the adult learners of their community through two different programs: Adult Basic Education (ABE) and English As a Second Language (ESL).

Classes will:

- Increase English language acquisition
- Build numeracy (math) skills for everyday life
- Strengthen workforce and career readiness skills
- Prepare for your GED® exam, where applicable



REGISTRATION FOR ABE and ESL:

Day Classes: 9:00 am - 11:00 am

Holy Savior Catholic Church (1705 Philadelphia Ave, OC)

- October 15
- November 12
- December 10
- January 11

Evening Classes: 6:00 pm - 8:00 pm

Stephen Decatur High School (9913 Seahawk Rd, Berlin)

- October 14
- November 11
- December 9
- January 10

Adult Education Office:
410-632-5071

410-251-3326 (en español llame)
adulteducation@worcesterk12.org

Education-Diploma-Employment
Adult Education Programs WCPS Worcester County Public Schools

Funding for the Adult Education program is provided by the Maryland Department of Labor.

Worcester County Public Schools Adult Education Program Pocomoke/Snow Hill



FREE CLASSES OFFERED!

The Worcester County Public Schools Adult Education Program provides education, literacy activities and employment programming to the adult learners of their community through two different programs: Adult Basic Education (ABE) and English As a Second Language (ESL).

Classes will:

- Increase English language acquisition
- Build numeracy (math) skills for everyday life
- Strengthen workforce and career readiness skills
- Prepare for your GED® exam, where applicable



REGISTRATION DATES FOR ABE AND ESL:

Evening ABE and ESL Classes: 6:00 - 8:00 pm

Pocomoke High School (1817 Old Virginia Rd, Pocomoke City)

- October 14
- November 11
- December 9
- January 10

Adult Education Office:
410-632-5071

410-251-3326 (en español llame)
adulteducation@worcesterk12.org

Education-Diploma-Employment
Adult Education Programs WCPS Worcester County Public Schools

Funding for the Adult Education program is provided by the Maryland Department of Labor.



Worcester County Public Schools Adult Education Programs

Adult learners seeking to earn a Maryland high school diploma (GED®), improve literacy and numeracy skills, or strengthen workforce skills are welcome to join any of our free classes. There are both day and evening sessions throughout the county. We also offer **ESL** Classes.



Worcester County Public Schools Adult Education Programs

6270 Worcester Highway

Newark, MD 21841

410-632-5071

410-251-3326 (en español)

Funding for the Adult Education program is provided by the Maryland Department of Labor.

Call today for more information:

WCPS Adult Education
410-632-5071
410-251-3326 (en español)

WCPS Adult Education
410-632-5071
410-251-3326 (en español)

WCPS Adult Education
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410-251-3326 (en español)



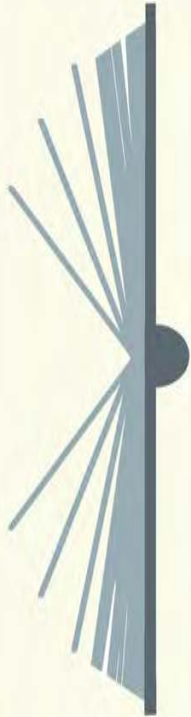
Want to become an Adult Literacy Coach?

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.



For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159 www.wicomicolibraries.org

Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.



PROJECT READ

Need Help Reading? Enroll in Project READ!

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



Earn Your Maryland High School Diploma

The National External Diploma Program®

You will work through online activities and with an advisor to complete your program.



Looking for a different way to earn your high school diploma? The National External Diploma Program could be right for you!

- ◆ Earn a Maryland High School Diploma
- ◆ Flexible and confidential
- ◆ Aligned with the college and career readiness standards
- ◆ Work at home, the library, or wherever you have a computer
- ◆ Complete program in 6 – 15 months

Consider NEDP's Innovative Approach

Use the skills you've gained from life and work experience to demonstrate your reading, writing and math high school level skills.

This web-based program for adults and out-of-school youth offers flexibility to earn your diploma even if you are employed full time, enrolled in job training, or have other commitments.

You will work through online activities and with an advisor to complete your program. You have multiple opportunities to demonstrate your mastery of academic skills in core subject areas.

Leonique Miles Advisor/Assessor * (443) 260-1702 * Denise Burton Advisor/Assessor

independence / confidence / stability



Want to learn how to improve your credit score to obtain more affordable housing, car payments & insurance?

join us

free credit repair classes

Every 1st Friday
10 AM
(ENGLISH & CREOLE)

Every 2nd Saturday
9 AM
(ENGLISH ONLY)

reserve your seat

908 W. ISABELLA STREET
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HOW TO QUALIFY FOR A LOAN AND MORE ...

- BUDGET - CREDIT - PRE-PURCHASE
- POST-PURCHASE - RENTAL RIGHTS & RESPONSIBILITIES
- FAIR HOUSING

EVERY WEDNESDAY FROM 9:00 – 11:00 AM

PLEASE CALL @ (443) 397 – 9239 TO RESERVE YOUR SEAT

**TELAMON CORPORATION
31901 TRI-COUNTY WAY, SUITE 112
SALISBURY, MD 21804**



Legal Clinic

DOWNTOWN LIBRARY
DECEMBER 11, 2019
1:30 PM - 4:00 PM

Our Cyber Clinics allow Maryland Volunteer Lawyers Service to reach clients in hard-to-reach counties. We partner with the Wicomico Public Library Job Center in Salisbury to make these clinics happen. Clients attend the clinics in-person at the library, while MVLS volunteer attorneys participate from the MVLS Office using just a computer and a webcam to speak with clients and help them through legal issues. Some of the issues the legal experts can address:

- Bankruptcy-Chapter 7
- Expungements & Shielding
- Birth Certificates
- Debt and Consumer Disputes
- Foreclosures
- Deed Changes
- Name Changes
- Income Tax Disputes
- Divorce & Custody

Potential clients interested in attending the clinic should call the Job Center at 410-749-3612 ext. 161

Family Law Assistance

Divorce • Domestic Violence Custody • Adoption Visitation • Child Support Guardianship • Name Change

Dorchester County Circuit Court
 206 High Street
 Cambridge, Maryland

Mondays, Noon to 3:30 PM
 410.228.1395

Somerset County Circuit Court
 11770 Somerset Avenue
 Princess Anne, Maryland

Fridays, 9 AM to Noon
 410.651.4618

Wicomico County Circuit Court
 101 North Division Street
 Salisbury, Maryland

Mondays, 9 AM to Noon
 410.334.3127

Worcester County Circuit Court
 1 West Market Street
 Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM
 410.632.5638

LEGAL RESOURCES

Maryland Courts Self-Help Centers
 410.260.1392
mdcourts.gov/selfhelp

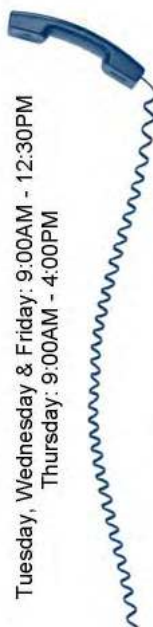
Monday-Friday, 8:30 AM to 8:00 PM

Family Law Hotline
 800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

Legal Forms Hotline
 800.818.9988 (English)
 877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM
 Thursday: 9:00AM - 4:00PM



These organizations may assist you with free or reduced cost legal representation:

Disability Rights Maryland

800.233.7201
disabilityrightsmd.org

Legal Aid Bureau Inc.

800.444.4099
mdlab.org

Maryland Volunteer Lawyers Service, Inc.

800.510.0050
mvslaw.org

Pro Bono Resource Center of Maryland, Inc.

800.396.1274
probonomd.org