Job Journal

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LET US KNOW ABOUT YOUR UPCOMING EMPLOYMENT OR TRAINING OPPORTUNITY

in the Tri-County area. Please contact us to include your event in our next issue.

Tri-County Workforce Development Initiative 31901 Tri-County Way Suite 110 Salisbury, Maryland 21804 410-546-6840 To subscribe to THE JOB JOURNAL call 410-546-6840





The Job Journal is brought to you by the Tri-County Workforce Development Initiative, in partnership with the Department of Human Services.



8 Cringeworthy Phrases That Are Ruining Your Resume

Writing a resume is arguably the most stress-inducing part of the job application process. You only have one page (or less, if you're using a fancy format) to prove to a hiring manager why they should hire you. As a result, every single word and properly placed comma matters.

Unfortunately, especially if you've churned out dozens of resumes in a heated job search, our resume language can get a bit outrageous. These eight cringeworthy phrases are commonly used on job applications — even if everyone in HR hates them — because they're just such great fillers. If you've got any on your application, it's time to take them out ASAP. We've even given you what to say instead.

1. "A proven track record of..."

This phrase is cringeworthy because it spells out something that should be exemplified in your application. Instead of spelling out that you have a record of doing awesome things, skip the intro and get right into concrete examples.

2. "Responsible for..."

Just like the phrase "a proven track record of...," "responsible for" should be cut for language with substance. As great writers say: Show, don't tell.

3. "With a passion for..."

Everyone is passionate about their field of work — or they at least pretend to be in their application. Come up for a better reason for what you do than pure passion. Connect your field to your past, your life's ambitions or your skills rather than sticking to that passion stuff.

4. "Goal-oriented"

If you're a successful professional, you are goal-oriented. Period. Being able to work towards a goal is like being able to work towards a deadline: It's the bare minimum. Instead of describing yourself as goal-oriented, find a more descriptive term for your work style.

5. "Team player"

Like being goal-oriented, being a team player is a given. No one is going to write that they are a total jerk on their resume, so you shouldn't write that you're a good team member, either. Your references and past experiences speak for themselves on this front. Dedicate your resume space to discussing your objective achievements instead.

6. "Detail-oriented"

The same goes for detail-oriented. Rather than describing yourself with this boring phrase, exemplify this characteristic in the work examples you provide. And make sure you're really perceived as detail-oriented by proofreading your resume.

7. "Synergy"

Business buzzwords like "synergy" are often misused. And even if they aren't, they're often misinterpreted. Stick to plain terms when describing your accomplishments. A down-to-earth read goes a long way.

8. "Excellent communication skills"

This phrase is so general that no one could possibly deduce anything about you from it. Instead of describing yourself as an excellent communicator — something many, many people would say about themselves — list specific skillsets you have around communication. Or, just nail your cover letter and that will say enough.

Dabiero, Una. "8 Cringeworthy Phrases That Are Ruining Your Resume." *Fairygodboss*, Fairygodboss, https://fairygodboss.com/articles/8-phrases-that-are-ruining-your-resume.

NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! MWEJOBS Mobile App

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With MWEJOBS Mobile's unique "Jobs Nearby" function, you can easily map all of the latest jobs near your current location. Search for jobs around your neighborhood or at a different location. Simply tap color-coordinated pins to see more information or to apply for a job.

MWEJOBS Mobile lets you instantly return to previous searches, recently viewed jobs and your favorite jobs.





Rev: 4/2017

of the amonicanjobcenter news

POSITIONS AVAILABLE	HOW TO APPLY
Ongoing recruitment	Apply online at https://www.albertsonscompanies.com/career
Courtesy Clerk Deli/Meat Clerk	s/acme-careers.html
Meat Cutter	
Cashier	
Night Crew Clerk Produce Clerk	
Merch Lead	Apply online at www.ae.com
Brand Ambassador (Sales Associate) Stock Lead	
Food Service Supervisor (Wicomico Co. Detention)	Apply online at https://www.aramark.com/careers
Certified Coding Specialist Emergency Department Tech Medical Office Assistant Medical Receptionist Nurse Tech Patient Safety Aide Polysomnographer RN Secretary/Nurse Technician	Apply online at https://www.atlanticgeneral.org/Careers.aspx
Server/Waitstaff Memory Care Caregiver Maintenance Technician Nurse Supervisor Cook Registered Medication Aide/Med Tech	Apply online at https://www.atriaseniorliving.com/careers/
Sales Associate (Centre, White Marlin) Seasonal Associate (Centre, White Marlin) Assistant Manager (Centre) Key Holder (Centre)	Apply online at https://www.bathandbodyworks.com/custome r-care/careers.html
Ongoing recruitment Part-time Driver	Print application and apply online at https://bayrunnershuttle.com/about/career-opportunities/
Retail Sales Associate Retail Stock Associate Retail Cashier	Apply online at https://bbby.wd5.myworkdayjobs.com/bed_b ath_beyond_jobs
Banquet Server (Ocean City) Construction Labor (Ocean City, Salisbury/Berlin) Dishwasher (Ocean City) Dog Treat Production Associate (Berlin) Front Desk Receptionist Housekeeping (Ocean City) Machine Operator Mobility Sales Specialist Writer Production Machine Operator Production Operator (Berlin)	Apply online at https://www.bestemps.com/looking-for-work/
	Ongoing recruitmentPharmacy Tech (Salisbury)Courtesy ClerkDeli/Meat ClerkPharmacy Clerk (Salisbury)Meat CutterBakery ClerkCashierGrocery ClerkNight Crew ClerkProduce ClerkMerch LeadBrand Ambassador (Sales Associate)Stock LeadFood Service Supervisor (Wicomico Co. Detention)Certified Coding SpecialistEmergency Department TechMedical Office AssistantMedical ReceptionistNurse TechPatient Safety AidePolysomnographerRNSecretary/Nurse TechnicianServer/WaitstaffMemory Care CaregiverMaintenance TechnicianNurse SupervisorCookRegistered Medication Aide/Med TechSales Associate (Centre, White Marlin)Seasonal Associate (Centre)Key Holder (Centre)Ongoing recruitmentPart-time DriverRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sock AssociateRetail Sock AssociateRetail Sock AssociateRetail Sock AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sock AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sales AssociateRetail Sal

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Big Lots	Seasonal Store Associate/Stocker	Apply online at https://careers.biglots.com/
	Freight Processing Lead	
Bob Evans Restaurant	Grill Cook Kitchen Prep Host/Cashier Key Supervisor Carryout Dishwasher Bus Person Server	Apply online at http://careers.bobevans.com/
	Assistant Manager	
Boscov's - Center at Salisbury	Department Manager	Apply online at https://chu.tbe.taleo.net/chu02/ats/careers/v 2/jobSearch?act=redirectCwsV2&cws=37&org= BOSCOVS
Burlington - Centre at Salisbury	Ongoing recruitment Seasonal Retail Receiving Associate Seasonal Cashier Associate Seasonal Retail Sales Associate	Apply online at https://burlingtonstores.jobs/
Calvin B. Taylor Bank - Berlin, Ocean City	Customer Service Associate (Berlin)	Apply online at https://www.taylorbank.com/careers/join-our- team/
Chesapeake Health Care	Ongoing recruitment Medical Receptionist Medical Assistant Dental Assistant Dental Receptionist Pharmacy Technician RN/LPN Interpreters (Hispanic & Haitian) Insurance Billers	These positions are open until filled. Email current cover letter and resume, or completed job application to Kristi Carmean, Human Resources Manager, at kcarmean@chesapeakehc.org or fax to HR at 443-210-2324. Link for job application at https://chesapeakehc.org/md-eastern-shore- healthcare-careers/
Chesapeake Shipbuilding	Ongoing recruitment Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder	Apply online at http://www.chesapeakeshipbuilding.com/take- action/
Chick-Fil-A - Salisbury, Berlin	Ongoing recruitment-Salisbury Team Member	Apply online at http://salisburychickfila.com/
	Ongoing recruitment-Berlin Kitchen Team Member Chicken Breader Drive-Thru Team Member Dining Room Team Member Leadership	Apply online at http://cfawestoceancity.com/
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	Ongoing recruitment Sales Associate	Apply online at https://www.childrensplace.com/us/content/c areers-us

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Chili's Grill & Bar	Ongoing recruitment	For job descriptions go to
	Host	https://www.chilisjobs.com/
	Dishwasher	
	To-Go Specialist	Apply via email to chilis523@chilis.net
	Prep Cook	
	QA Expeditor	
	Bartender	
	Line Cook	
	Manager	
	Server	
Chipotle Mexican Grill - Salisbury,	Ongoing recruitment	Apply online at https://jobs.chipotle.com/
West Ocean City	Restaurant Team Member - Crew	
City of Salisbury	Wastewater Treatment Operator I	For job descriptions and to print application go
	Plant Mechanic	to https://salisbury.md/departments/human-
	Utility Technicians I, II & III	resources/careers
	Parks Maintenance Worker	resources/careers
		**Comp jobs require special licenses. Diasse
	Auto Mechanic II	**Some jobs require special licenses. Please
	Biosolids Operator I	check job description for more details.
	Bus Driver	
	Part-time Zoo Educator	
	Operations Support Staff	
	Electrician	
	Motor Equipment Operator I-Streets	
	Parking Revenue Clerk	
	Administrative Assistant	
	Carpenter I	
	Water Plant Operator I & II	
	POLICE CAREERS:	
	Entry Level Police Officer	
	Police Communications Officer	
	Animal Control Officer	
	Maryland Certified Police Officer	
	Records Management Technician	
Comfort Keepers	Ongoing recruitment	Apply online at
	CNA Caregivers	https://salisburymd.comfortkeepers.com/hom
	PRN Nurse	e/careers
	Long-Term Live-In Caregiver	er careers
Dakota Watch Co Centre at	Part-time Associate	Apply online at
Salisbury	Manager in Training	https://apply.jobappnetwork.com/dakotawatc
		h
Dick's Sporting Goods - Centre at	Holiday Retail Sales Associate	Apply online at
Salisbury		https://www.dickssportinggoods.jobs/
Dollar Tree	Ongoing recruitment	Apply online at
	Sales Floor Associate (Salisbury, Princess Anne, Berlin &	
	Pocomoke)	
	Operations Assistant Manager (Princess Anne, Berlin)	
Dove Pointe	Residential Program Coordinator	Apply online at http://dovepointe.org/Careers
	Aide	Apply online at http://dovepointe.org/Careers
	House Counselor	
	Children's' Program Aide	
	Instructor	
	Driver	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Dressbarn - Salisbury, White Marlin Mall	Stylist	Apply online at https://ascenaretail.wd5.myworkdayjobs.com/ us_retail_jobs
DTLR - Centre at Salisbury	Sales Associate Assistant Manager-Retail Store Manager	Apply online at https://www.dtlr.com/careers/
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	Ongoing recruitment Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at https://www.delmarvadd.net/DunkinDonuts/j oinourteam.aspx
Earthbound Trading Co Centre at Salisbury	Ongoing recruitment Key Holder Sales Associate	Apply online at https://www.earthboundtrading.com/
Encompass Health	Maintenance Technician RN Rehab Nursing Tech (CNA or LNA)	Apply online at https://www.encompasshealth.com/careers
Express - Centre at Salisbury	Store Associate	Apply online at https://www.express.com/g/careers
Express Employment Professionals	Production Packer General Laborer Customer Service Coordinator	Apply online at https://www.expresspros.com/
FedEx	Sr Global Vehicle Technician/DOT (Mechanic)	Apply online at https://careers.fedex.com/fedex/?
Finish Line - Centre at Salisbury	Ongoing recruitment Assistant Manager Store Associate	Apply online at https://finishline.wd1.myworkdayjobs.com/Sto re_Careers
Food Lion	Nanticoke Road (Salisbury) Produce Associate Deli Bakery Associate Snow Hill Road (Salisbury) Cake Decorator Evening Manager	Apply online at https://ws4.delhaize.com/HRWEB/ATS/ATS/Jo bBoard/searchjobs.aspx
	Tilghman Road (Salisbury) Center Store (Grocery) Associate Sales Associate (Cashier) Deli Bakery Associate Quality Assurance Associate	
Evening Manag Sales Associate Customer Servi <i>Princess Anne</i> Sales Associate Evening Manag Produce Associ Perishable Associ <i>Berlin</i>	Fruitland Center Store (Grocery) Associate Evening Manager Sales Associate (Cashier) Customer Service Leader-Office Assistant	
	<i>Princess Anne</i> Sales Associate (Cashier) Evening Manager Produce Associate Perishable Associate	
	Berlin Evening Manager	

Ocean City Quality Assurance Associate	
Quality Assurance Associate	
DSD Receiver	
Center Store (Grocery) Associate	
-	
-	
-	
Replenishment Manager	
Assistant Manager	Apply online at https://www.sneakerjobs.com/
Sales Associate	
Sales Lead	
Certified Medicine Aide	Apply online at
Non-Certified Nursing Assistant	https://www.genesiscareers.jobs/?
Cook	
Driver	
-	
	Analy anding at
	Apply online at
Retail Store Manager	https://jobs.gnc.com/search/searchjobs
Ongoing recruitment	Apply online at https://thegreeneturtle.com
Cook	
ales Advisor	Apply online at
	https://career.hm.com/content/hmcareer/en_
	us.html
Retail Stocking Associate	Apply online at https://harborfreightjobs.com/
Retail Sales Associate	
Senior Retail Stocking Associate	
Senior Retail Sales Associate	
Cartified Medication Technician (Salishury)	Apply online at
	Apply online at
	https://harrisonseniorliving.com/careers
RN (Snow Hill)	
PN (Snow Hill)	
PN (Snow Hill) Delivery Driver	Apply online at http://holtpaper.com/About-
	Apply online at http://holtpaper.com/About- Us/Careers
	Prozen Food/Dairy Associate Perishable Associate Decan Pines Produce Associate (Cashier) Cake Decorator Perishable Associate Deli Bakery Associate Evening Manager West Ocean City Gales Associate (Cashier) Center Store (Grocery) Manager Replenishment Manager Assistant Manager Gales Associate Gales Lead Certified Medicine Aide Non-Certified Nursing Assistant Cook Driver Aide-Geriatric Nurse Receptionist Laundry Aide Housekeeping Aide Gales Associate Retail Store Manager Drgoing recruitment Cook Dishwasher Host Porter Gales Advisor Retail Stocking Associate Gales Advisor Retail Stocking Associate Genior Retail Stocking Ass

EMPLOYER	The Job Journal 11.11.2019 POSITIONS AVAILABLE	HOW TO APPLY
Home Depot (Salisbury, Berlin)	Ongoing recruitment Asset Protection Specialist	Apply online at https://careers.homedepot.com/
	Deliveries/Driver Merchandising	
	Freight/Receiving	
	Store Support Cashier	
	Department Supervisor Customer Service/Sales	
	Designer-Kitchen/Bath Lot Associate	
HomeGoods - Salisbury, Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Hot Topic	Key Holder	Apply online at
	Sales Associate	https://www.workatht.com/stores/
Hudson Health Services, Inc.	Behavioral Health Aide Substance Abuse Counselor Maintenance I	Apply online at http://www.hudson- health.org/index.cfm?ref=99000
	Maintenance II	
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate	Apply online at https://www.journeys.com/careers
lubilant Cadista	Store Manager Facilities Maintenance Mechanic	Apply online at https://jubilantcareer.jubl.com/
Justice - Centre at Salisbury	Seasonal Style Advisor	Apply online at https://ascenaretail.wd5.myworkdayjobs.com/ us_retail_jobs
K&L Microwave	CNC Machine Operator Customer Service Representative Electronic Assembler Electronic Technician Manual Machine Operator Mechanical Drafter	Apply online at http://www.klmicrowave.com/employment.pł p
Kay Jewelers - Centre at Salisbur	y Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.co m/signetjeweleryretailsales
Kids Foot Locker - Centre at Salisbury	Sales Lead Sales Associate Assistant Manager	Apply online at https://www.sneakerjobs.com/us/en
Kohl's	Seasonal Stockroom Operations Associate Seasonal Fulfillment Associate Seasonal Retail Sales Associate Area/Department Supervisor	Apply online at https://careers.kohls.com/
ids - Centre at Salisbury	Ongoing recruitment Assistant Manager District Manager In Training Sales Help Store Manager	Apply online at https://blog.lids.com/jobs/
Longhorn Steakhouse	Dishwasher Host Server Line Cook	Apply online at https://jobs.longhornsteakhouse.com/location s/locations

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Lowe's - Salisbury, Pocomoke	Salisbury Customer Service Associate II Sales Specialist Cabinets Merchandising ASM Sales Specialist Millwork Merchandising Service Associate	Apply online at https://jobs.lowes.com/
	Pocomoke Customer Service Associate II Customer Service Associate/Loader Unload Associate	
Lower Shore Clinic, Inc. & Go-Getters, Inc.	Accounts Receivable Manager Mental Health Intensive Residential Counselor	Apply online at https://www.lowershoreclinic.org/current- openings
Macy's - Centre at Salisbury	Seasonal Retail Commission Jewelry Sales Seasonal Retail Selling Floor Lead Seasonal Retail Fulfillment Lead Seasonal Backstage Selling Floor Lead At Your Service Center Seasonal Associate Retail Sales Customer Service Lead Seasonal Retail Merchandising Lead Seasonal Retail Fulfillment Associate	Apply online at https://www.macysjobs.com
Marshalls - Salisbury, Ocean City	Merchandise Associate (Salisbury)	Apply online at https://jobs.tjx.com/
McCready Health	Certified Medication Aide CNA-Assisted Living CNA Transportation Aide Delegating Nurse-Assisted Living Geriatric Nursing Assistant LPN RN	Apply online at https://www.mccreadyhealth.org/careers-and- volunteers/employment-portal/
Men's Wearhouse - Centre at Salisbury	Retail Sales Consultant Retail Store Tailor-Alterations	Apply online at https://careers.tailoredbrands.com/
New York & Co Centre at Salisbury	Sales Associate Sales Lead	Apply online at https://usr56.dayforcehcm.com/CandidatePort al/en-US/rtw
Ocean Pines Association	<i>Ongoing recruitment</i> Police Officer Part-time Swim Instructor	Instructions to apply at https://www.oceanpines.org/administration/w ork-here/
Olive Garden	Ongoing recruitment Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Server	Apply online at https://jobs.olivegarden.com/search/searchjob s
Ollie's	Bartender Seasonal Sales Associate Sales Super Flooring	Apply online at https://www.ollies.us/careers/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Outback Steakhouse - Salisbury,	Ongoing recruitment	Apply online at
Dcean City	Delivery Driver	https://www.outback.com/careers
	Bartender	
	Dishwasher	
	Prep Cook	
	Restaurant Busser	
	Line Cook	
	Server	
	Host	
Panera Bread - Salisbury, Ocean	To-Go Specialist Night Baker	Apply online at https://jobs.panerabread.com
City	Manager	Apply online at https://jobs.panerabread.com
Sity	Associate	
	Delivery Driver	
Peninsula Home Care	Home Health Aide (HHA)	Apply online at
	LPN	https://www.peninsulahomecare.com/careers
	Occupational Therapy Assistant Physical Therapy Assistant	
		Angele and a st
Peninsula Regional Health	Administrative Assistant	Apply online at
System	Aide-EVS Floor Tech	https://www.peninsula.org/employment-
	Aide-Imaging Tech	opportunities
	Analyst/Technician-Microcomputer	
	CAT Scan Technologist	
	Code Abstractor I	
	Code Abstractor II	
	Coordinator-Information-Laboratory	
	Coordinator-Patient Accounts	
	Credentialing Specialist-Medical Staff	
	Environmental Services Aide	
	Child Care Aide	
	Food Service-Cafeteria Aide	
	Food Service-Catering Associate	
	Food Service-Food Production Assistant	
	Food Service-Utility Aide	
	Food Service Cashier	
	Mechanic-Facilities	
	Medical Assistant	
	Nursing Assistant (CNA)	
	Nursing Office Coordinator	
	Patient Care Assistant	
	Patient Care Tech II-Emergency Department	
	Patient Care Technician I	
	Patient Portal Liaison	
	Patient Service Representative	
	Representative-Billing/Collection	
	Representative-Patient Account	
	Scheduler-Surgical	
	Scribe	
	Secretary	
	Supervisor-Lab Outreach	
	Technician-Central Processing Equipment	
	Technician-Pharmacy Certified	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Transporter	
	Unit Secretary	
Pep Boys	Master Technician Assistant Service Manager Mechanic	Apply online at https://careers.pepboys.com/
Pepsi Bottling Ventures	Beverage Equipment Shop Support	Apply online at http://www.pepsibottlingventures.com/career s/jobs.html
Perdue Farms - Salisbury	Building & Grounds Maintenance Mechanic Edible Oil Refinery Operator Edible Oil Refinery Supervisor Environmental Technician Fleet Tech General Labor General Labor Lead General Labor Premium Live Hanger Lead Maintenance Mechanic Lead Shared Services Coordinator Live Haul Driver Recruiting Coordinator Transportation Coordinator	Apply online at https://www.perduecareers.com/
PetSmart - Salisbury, Berlin	Ongoing recruitment Retail Custodial Associate Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Assistant Store Manager Seasonal Associate Pet Trainer Pet Groomer Pet Groomer Bather / Groomer Trainee (Salisbury) Retail Sales Associate	Apply online at https://careers.petsmart.com/
Piedmont Airlines - Salisbury	Crew Scheduler	Apply online at https://piedmont.jobs.net/
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales Assistant Store Manager	Apply online at https://signetjewelers.wd1.myworkdayjobs.co m/signetjeweleryretailsales
Plymouth Tube Co.	Administrative Coordinator Machine Operator-Production	Apply online at https://www.plymouth.com/careers/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Quality Staffing	Administrative Assistant	Contact Quality Staffing Services
	Alarm Technician	410-742-2600
	Alignment Technician	1237 N. Salisbury Blvd
	Electrical Maintenance Mechanic	Salisbury, MD 21801
	Electrician-Certified	
	Electronic Technician II	
	Electronics Technician	
	Forklift/Pallet Jack	
	CNC Machinist/Setup	
	Electronic Assembler	
	General Labor	
	Hair Stylist	
	HR/Finance/Office Assistant	
	Lead Carpenter/Manager	
	Machine Operator/Mill Associate	
	Maintenance Manager	
	Maintenance Person	
	Maintenance Technician	
	Manufacturing Assembler/Shop Labor	
	Manufacturing Packer	
	Mechanical Design/Drafter	
	Production Associate	
	Production Specialist	
	Production Technician	
	Production Worker	
	Production/Manufacturing Worker	
	Quality Inspector	
	Stock Room Clerk/Manufacturing	
	Utility Maintenance Mechanic	
	Warehouse Supervisor	
	•	
Red Lobster	Ongoing recruitment	Apply online at
	Restaurant Manager	https://jobs.redlobster.com/search/searchjobs
	Line Cook	
	Server Assistant/Busser/Host	
	Bartender	
	Server	
	Prep Cook	
	Dishwasher/Utility	
Rite Aid - Salisbury, Princess	Cashier (Salisbury)	Apply online at
Anne, Berlin, Pocomoke, Ocean	Pharmacy Technician (Salisbury, Delmar, Pocomoke,	https://careers.info.riteaid.com/en-
City	Berlin)	US/#careers
		· ·
Royal Farms - Salisbury, Princess	Ongoing recruitment	Apply online at
Anne, Berlin, Ocean City	Assistant Store Leader	https://my.peoplematter.com/mja/royalfarms,
	Customer Service Associate	JobApp/GetBusinessUnits
	Customer Service Leader	
	Food Service Leader	
Ruby Tuesday - Salisbury,	Ongoing recruitment	Apply online at
Fruitland & Pocomoke	Host/Server Assistant	https://www.rubytuesday.com/careers
	Server	
	Dishwasher	
	Cook	
Salisbury University	Food Service Assistant, Part-time	Apply online at
	Application reviewed upon receipt	https://www.salisbury.edu/administration/ad

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Catering Assistant, Part-time	ministration-and-finance-offices/human-
	Application reviewed upon receipt	resources/careers/index.aspx?id=employment
	Housekeeper	opportunities
	Applications accepted through December 20, 2019	
	Cook	
	Filing deadline: November 12, 2019	
	Sous Chef	_
	Filing deadline: November 13, 2019	
	Administrative Assistant II	
	Filing deadline: November 13, 2019	
	IT Support Training Associate	-
	Filing deadline: November 14, 2019	
Sam's Club	Member Support	Apply online at
	Merchandise & Stocking Associate	https://careers.walmart.com/?xid=ftr:careers
	Customer Service Associate	,
	Maintenance Associate	
	Fresh Food Associate	
Sherwin Williams - Salisbury,	Salisbury & Ocean City:	Apply online at https://careers.sherwin-
West Ocean City, Crisfield	Sales Associate	williams.com/home
	Crisfield:	
	Maintenance Mechanic	
	Operations Manager	
	Production Supervisor	
	Temporary Production Operator-Packer	
	Brushmaker	
Shore Up - Wicomico, Worcester,	Family Service Worker	Apply online at
Somerset	Family Advocate	http://www.shoreup.org/eastern-shore-md-
Somerset	Site Coordinator	services-careers
	Bus Aide	services-careers
	Bus Driver	
	Custodian	
	Teacher	
	Teacher Aide	
	Nutrition Aide	
	Substitute	
	Interpreter	
Somerset County	Correctional Officer I	Apply online at
,	911/Emergency Communication Dispatcher	https://www.somersetmd.us/services/employ
		ment_opportunities.php
Somerset County Public Schools	Human Resources Records Associate	Apply online at
somerset county rubite senools		https://somerset.tedk12.com/hire/Index.aspx
		https://somerset.teukiz.com/nite/index.aspx
SP Industries	Machine Operator	Apply online at
Si muustnes		https://www.spindustries.com/employment/
		https://www.spindustnes.com/employment/
Spencer's - Centre at Salisbury	Store Manager	Apply online at
	Assistant Store Manager	https://www.spencersandspiritjobs.com/?IPat
	Sales Associate	h=TNCNTPG
	Sales Associate	
	Sales Supervisor	
State Of Maryland	Sales Supervisor Building Services Worker (Deer's Head)	Apply online at https://jobapscloud.com/MD/

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Maintenance Mechanic Senior (Lower Eastern Shore	
	Children's Center)	
	Filing deadline: November 12, 2019	_
	Office Clerk II (Holly Center) Filing deadline: November 14, 2019	
		-
	MCE Officer Trainee (Eastern Correctional Institution) Filing deadline: November 14, 2019	
	Medical Care Program Associate Lead/Advanced (Somerset Co. Health Dept.) Filing deadline: November 14, 2019	
	Direct Care Assistant I (Holly Center) Filing deadline: November 15, 2019	
	Direct Care Assistant II (Holly Center) Filing deadline: November 15, 2019	
	Housekeeping Supervisor III (Deer's Head) Filing deadline: November 18, 2019	
	Office Secretary II (Worcester Co. Health Dept.) Filing deadline: November 22, 2019	
Sun Communities, Inc.	Frontier Town Campground: Aquatics & Attractions Manager	Apply online at https://careers.suncommunities.com/viewalljo bs/
Sunglass Hut - Centre at Salisbury, Ocean City	Sales Associate	Apply online at https://careers.sunglasshut.com/na
Sysco - Pocomoke	CDL A Delivery Truck Driver Diesel Fleet Mechanic Technician II Contract Compliance Coordinator Warehouse Order Selector Diesel Fleet Mechanic Technician III - Master	Apply online at https://careers.sysco.com/?
Taco Bell - Ocean City	Ongoing recruitment Shift Lead Team Member Assistant Manager Restaurant General Manager	Apply online at http://jobs.tacobell.com/
Tailored Staffing	Phlebotomy Tech CNC Machine Operator Electronic Assembler Electronic Technician Mechanical Drafter Lube Technician/Driver General Auto Technician Service Technician HVAC Technician Customer Service Representative	Apply online at www.tailoredstaffingmd.com

EMPLOYER	The Job Journal 11.11.2019 POSITIONS AVAILABLE	HOW TO APPLY
Target	Ongoing recruitment Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant) GM and Food (General Merchandise, Closing, Presentation, Fulfillment, Inbound, Food Service, Starbucks Barista or Food & Beverage) Seasonal: Guest Advocate (Cashier) General Merchandise Fulfillment Food & Beverage Front of Store Attendant Style Beauty Tech Inbound Food Service Starbucks Barista	Apply online at https://jobs.target.com/
Texas Roadhouse	Host Server Line Cook Line Cook-Broil/Grill	Apply online at https://careers.texasroadhouse.com/
TJ Maxx - Ocean City	Merchandise Associate	Apply online at https://jobs.tjx.com/
Torrid - Centre at Salisbury	Ongoing recruitment Assistant Manager Keyholder Sales Associate Store Manager	Apply online at https://jobs.jobvite.com/torrid
Town of Ocean City	Afterschool Activities Assistant (Temporary) Open until filled Golf Course Landscaper Open until filled After School Activities Coordinator Open until filled Casual Labor (Convention Center) Open until filled Security Guard Open until filled Temporary Concessions Worker Open until filled Airport Associate (Year Round, Part-time) Filing deadline: November 11, 2019	Get detailed job description and apply online at https://oceancitymd.gov/oc/departments/hum an-resources/employment/
Tri-County Council for the Lower Eastern Shore of Maryland	WIOA Intake Coordinator Dispatcher Bus Operators-Fixed Route	Apply online at http://lowershore.org/Departments/HumanRe sources.aspx
Tuesday Morning	Store Associate Assistant Manager	Apply online at https://www.tuesdaymorning.com/
Ulta Beauty	Hair Stylist Brow Waxing Expert Beauty Advisor Prestige Beauty Advisor Skin Therapist	Apply online at https://careers.ulta.com/

EMPLOYER	The Job Journal 11.11.2019 POSITIONS AVAILABLE	HOW TO APPLY
UPS - Salisbury, Ocean City	Warehouse Worker-Package Handler (Salisbury) Driver Helper (Salisbury, Ocean City) Package Delivery Driver (Salisbury) Seasonal Personal Vehicle Package Driver (Salisbury, Ocean City)	Apply online at https://www.jobs-ups.com/
U.S. Census Bureau	Various jobs available	Apply online at https://2020census.gov/en/jobs
Victoria's Secret - Centre at Salisbury	Seasonal Associate Beauty Supervisor Events Team	Apply online at https://www.victoriassecret.com/careers
Walgreens	Customer Service Associate Pharmacy Technician	Apply online at https://jobs.walgreens.com/
WCDC	Residential Counselor Residential Coordinator Food Services Instructor/Driver Personal Supports Facilitator (part-time)	For detailed job descriptions and to apply, download and print application go to http://wcdcservices.org/employment- opportunities/
Wicomico County	Administrative Office Associate II Open until filled Chef/Kitchen Manager Open until filled	Apply online at http://www.wicomicocounty.org/jobs.aspx
Wicomico County Public Schools	Maintenance Technician 3-HVAC Open until filled	Apply online at https://www.applitrack.com/wcboe/onlineapp /default.aspx
Wicomico Public Libraries	Reader Van Coordinator (Part-time) STEAM Instructor (Part-time)	Apply online at http://www.wicomicolibraries.org/employmer t
WMDT	Master Control Operator Media Specialist Studio Technician	Apply online at https://www.wmdt.com/about us/job-openings/
Worcester County	Communication Clerk I Communication Clerk-Temporary, Part-time Communication Clerk Trainee Correctional Officer Trainee Landfill Operator II Maintenance Worker I Roads Worker II and III Transfer Station Attendant Vehicle and Equipment Mechanic II	Download and print application from http://www.co.worcester.md.us/departments, hr/jobs Mail completed application to: Human Resources Worcester County Government Center 1 W. Market St. Room 1301 Snow Hill, MD 21863 Or fax application to:
YMCA - Salisbury, Pocomoke	Richard A. Henson Family YMCA - Salisbury Camp Counselor Membership Services Representative Child Watch Assistant Birthday Party Host Group Exercise Instructor Wellness Assistant Personal Trainer Gym Monitor Swim Team Admin Assistant Lifeguard Swim Instructor Sports Staff Cleaning Staff	(410) 632-5614 Apply online at http://www.ymcachesapeake.org/employmen

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Lower Shore Family YMCA - Pocomoke City Membership Services Representative After School Counselor Group Exercise Instructor Wellness Assistant Personal Trainer Lifeguard Water Aerobics Instructor Camp Counselor Child Watch Outdoor Program Specialist Cleaning Staff	
Zales - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at https://signetjewelers.wd1.myworkdayjobs.co m/signetjeweleryretailsales
Zumiez - Centre at Salisbury	Seasonal Sales Associate Sales Part-Time Assistant Manager Store Manager	Apply online at https://www.zumiez.com/jobs



Macy's Holiday Hiring Event Saturday, November 16th 11:00 a.m. to 7:00 p.m. Centre at Salisbury

Macy's will be conducting on-the-spot interviews and extending job offers for open seasonal positions. Go to https://www.macysjobs.com/ to complete an application and reserve your interview TODAY!

Project READ's Small Business Seminar Presented by the Eastern Region Small Business Development Center at Salisbury University



The SBTDC offers counseling, training and technical assistance to individuals that want to start their own business.

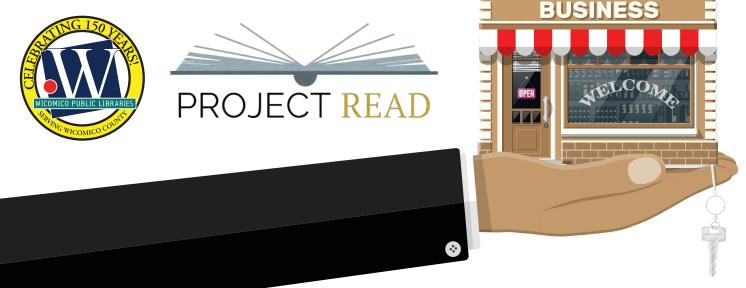
SBTDC can answer the following questions and more:

How do I write a business plan? Where will I get the money to start my own business? How do I register and incorporate my business? Will I need a business license? How can I market my business?

Come and find the answers to these questions!

Wicomico Public Libraries Downtown Branch Thursday, November 14, 2019 10 am

This event is free. Light refreshments will be served.



WORKFORCE INNOVATION AND OPPORTUNITY ACT TRAINING SERVICES



Do you need skills training to start a new career or advance in your current career?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP

WHO ARE WE?

The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

WHAT ARE THE STEPS TO APPLY?

Register in MWE (mwejobs.maryland.gov/) and create a resume.

Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.

WHAT COURSES ARE ELIGIBLE?

Wor-Wic Community College Non-Credit Courses www.worwic.edu Healthcare ⇒ Certified Nursing Assistant ⇒ Certified Medical Assistant Trades ⇒ Basic Arc/Flux-Cored Welding

- ⇒ Metal Fabrication
- Logistics
- ⇒ Class A Commercial Driver's License ⇒ Class B Commercial Driver's License

Class B Commercial Driver's Licen

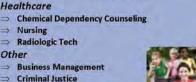
Other ⇒ Child Care Training

Interested in other trainings?

Please visit the Maryland Eligible Training Provider list

located at www.dllr.state.md.us/employment/train/



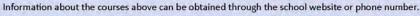


Wor-Wic Community College

Credit Courses (1- and 2-year programs) www.worwic.edu

⇒ Criminal Justice
⇒ Early Childhood Education
⇒ Hotel - Motel - Restaurant





Don't forget to check for any admission instructions that may be required.



Lower Shore Workforce Alliance Located at the American Job Center 31901 Tri-County Way, Salisbury, MD (410) 341-6010 — train4jobs.org



Looking for alternatives to college?



We have training opportunities to get you employed <u>FAST</u> making a living wage and without the debt of college.

Scholarships are available for the programs listed below!

- ⇒ Certified Medical Assistant
- ⇒ Certified Nursing Assistant (CNA)
- ⇒ Child Care
- ⇒ Dental Assistant
- ⇒ Electrical Wiring Technician
- \Rightarrow EKG
- \Rightarrow HVACR
- ⇒ Medical Coding/Billing

- \Rightarrow Medicine Aide
- \Rightarrow MIG/TIG and Arc Welding
- ⇒ Personal Trainer
- ⇒ Pesticide Applicator
- \Rightarrow Pharmacy Technician
- \Rightarrow Phlebotomy Technician
- \Rightarrow Truck and Bus Driver
- ⇒ Veterinary Assistant

Must be a resident of Wicomico, Worcester or Somerset County *Must be 18 years of age* *Must demonstrate financial need* *Must meet certain eligibility requirements*



Contact our Continuing Education and Workforce Development Office for more information: (p) 410.334.2815 (f) 410.334.2952 www.worwic.edu/financialassistance abrumfield@worwic.edu



November 4

2019 Job Skills Training Programs for the Lower Eastern Shore Community Lower Shore Career Development Center

11/04/2019

11/04/2019

Call 410-219-9118 for info or Visit/00 S. Salisbury Bivd. Salisbury										
*Orientation 9 AM	Medical Billing and Coding	Computer and Clerical	Microsoft Office Bundle	Quick Books						
July 15		07/15/2019	07/15/2019	07/15/2019						
August 12		08/12/2019		08/15/2019						
September 16	09/16/2019	09/16/2019	09/16/2019	09/19/2019						
October 14		10/14/2019		10/14/2019						

*All requirements must be met prior to ORIENTATION

11/04/2019

What you need to bring with you - two forms of ID

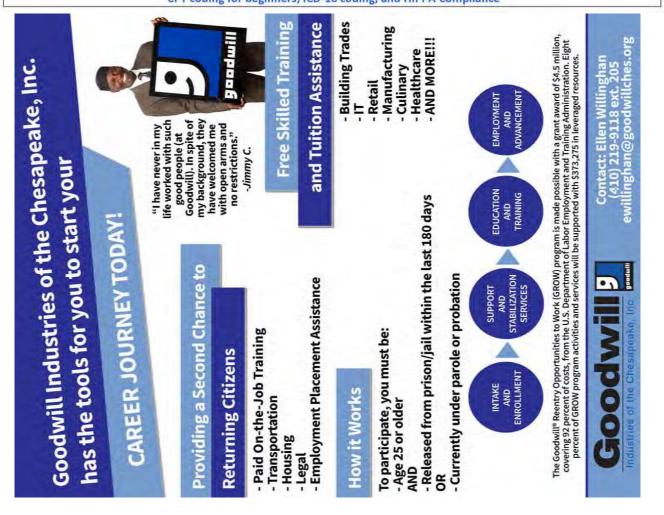
Computer and Clerical / Microsoft Office Bundle 365 Requirements for programs Reading and Math Assessment* MONDAY –THURSDAY MORNINGS—9 AM-12:30 PM OR AFTERNOONS -1 PM-4:30 PM In 6 short weeks YOU'LL have some job and computer skills that fit today's workforce

Coursework includes: MS Office 2016 Word, Excel and PowerPoint, Outlook (Bundle only) and more

QUICKBOOKS

FRIDAY MORNINGS ONLY 9 AM -12 PM (* Quick Books accounting vocab and basic computer knowledge) If you enjoy working with numbers, the desire to learn accounting principles. then, QUICKBOOKS is the program for you! WHAT YOU WILL LEARN Starting a New Company, Invoicing, Sales Receipts, Purchase Orders, Inventory, Payroll, Track income and expenses

MEDICAL BILLING AND CODING 9 AM – Noon/ PM 1-4 Monday-Thursday Requirements – HS Diploma, no criminal record, pass Reading and Math Assessment, Interview with instructor Earn 7.2 CEUs (continuing education credits) for you resume. Five Modules, Medical Terminology, Introduction to Medical Billing, CPT coding for beginners, ICD-10 coding, and HIPPA Compliance



FREE Carpentry Training





Prepare for a Career at Delmarva Power

Step 1- If you are interested in a career with Delmarva Power (focus is on linesmen at this time), please call Wor-Wic to reserve a seat in a free information session.

Step 2- At the end of the information session, you are welcome to take a free basic English and math assessment to determine if you are ready for the next step.

Step 3- For students who pass the assessment, you are able to prepare for Delmarva Power's pre-employment exam by taking a preparation course: "Get Into Energy Math Revised Course" through Wor-Wic at a total tuition cost of \$25 during day or evening times.

Step 4- Students who pass the assessment are able to take the preemployment exam through Delmarva Power for potential employment.



Delmarva Power has multiple job opportunities in our area!

Reserve your seat in one information session by calling Wor-Wic at 410-334-2815.

Registration for information sessions will be accepted on a first come, first serve basis.





required to pass a w bend test prior to see

Welders are in demand!

ding is a 455 hour cou provide the entry leve vro/Fluxed Core Welding is a 455 hour course (full ti veeks), designed to provide the entry level welder is necessary to secure employment in the welding y. Students will progress from basic arc flux cored to the welder qualification test for structural welder is basic safety for welders and an introduction to ha wer tools. Develop knowledge to work safely within standards and to recognize and avoid hazards.

New, Free Metal Fabrication Training During Evenings! Start Date for the next course is: Dec. 3, 2019.



Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership of Wor-Wic Community College, Arcon Welding Services Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit www.worwic.edu or email Dr. Rhonda Banks at rbanks@worwic.edu. For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit easternshorejobs.com and apply for Metal Fabrication Training.

- Be able to work well with others and accept positive, constructive m that aids in grow . Be able to supply and wear safety equipment (e.g. welding helme safety glasses, glowes, steel toe boots and 100% cotton long sleeve shirts) for up to 3,5 hours per day at a total cost around \$250 (Gear List will be provided)
 - Maryland resident (Lower Shore preferred)

High School Diploma or GED

· Be able to pass a pre-employment drug scre

Be able to lift at least 50 lbs, unassisted

· Be able to stand for long periods of time

Be able to adjust controls with precision

Be able to recognize and solve problems

Display strong near-vision to see details at close range

Possess good depth perception and manual dexterity

Be able to work in extremely hot/cold, dusty & noisy envir

- · Be job ready
- Have reliable transportation

. Be able to support themselves for the duration of the training

The new Basic Metal Fabrication course will provide 250 hours of evening (5:30 pm - 9:15 pm) instruction and practice Monday through Friday over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabrica tor skills that are necessary to secure employment in the metal fabrication industry.

ts will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal hapes. This course includes safety for fabricators and an introduction to hand and power tools. Sti working safely within the industry standards, and recognize and avoid potential hazards. ta will de

vill safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting proces n and practice, students will be able to use basic lay-out and measuring tools effectively to prepare mai rs for cutting and fit-up

etal fabrication students will be able to identify and demonstrate understanding of the basic AWS welding symbols and vario ns. Tack welding and tack welding techni ues and procedures will be di ussed, modeled and pra-

dents will be introduced to industry structures and processes and discover requ ents to qualify as a metal fabricator. Meta abrication training includes 30% classroom and 70% shop time. Passing written and hands-on skills exams are necessary to graduate

WOR-WIC COMMUNITY COLLEGE







Free Self–Paced Computer Classes

At the American Job Center

31901 Tri-County Way Salisbury, MD 21804 Phone: (410) 341-6515

Lab Training Hours: Mon., Tues., & Thurs. 8:30 a.m.-12:30 p.m. and 1:30 p.m.-4:30 p.m.

Wed. 8:30 a.m.-12 Noon Fri. Closed

Funding provided by:

LOWER SHORE

WORKFORCE ALLIANG

COMMUNITY COLLEGE

WOR-WIC

OBTAIN A REFERRAL and REGISTER TODAY!

Keyboard Skills

Develop skills in typing and effectively using the keyboard. Practice drills to increase your accuracy and speed. *No previous experience is required*,

Introduction to Computers and Technology I

Obtain the workplace skills you need in using Microsoft Office 2013 (Word, Excel and PowerPoint) and Internet basics with SAM, a web-based training program. *Prerequisite: "Keyboard Skills" or basic* knowledge of a keyboard.

Introduction to Computers and Technology II

Advance to the next level and go beyond the basics. Increase your skills in using all the Microsoft applications to complete self-paced capstone projects. *Prerequisite: "Introduction to Computers and Technology 1,"*

Applied Computers & Technology

Combine all skills learned in "Introduction to Computers and Technology Levels I & II" and prepare to use Microsoft Office in the workplace by completing twelve Skills Assessment Manager (SAM) projects using Microsoft Office 2013. Prerequisite: "Introduction to Computers and Technology Levels I and II."

Keyboard Skills: Document Formatting

Apply your keyboarding skills to create basic business documents using Microsoft Word to format business reports, letters, emails, memos, tables, resumes and other communications. *Prerequisite: "Keyboard Skills" or basic knowledge of Microsoft Word.*

In order to participate, stop by the front desk at the American Job Center to be referred by an agency.

- Set your own schedule and start building your resume today by updating your computer skills.
- · Receive a Wor-Wic Document of Participation and Recognition upon successful completion.
- Prepares you for additional college-level courses. Earn requirements toward Wor-Wic's Continuing Education Certificate in Computer and Office Technology Essentials.

For additional information about the courses, call Wor-Wic at 410-334-2815.

START YOUR SMALL BUSINESS

Are you interested in small business ownership? Do you own a small business but want help getting to the next level?

The Department of Human Services, Family Investment Administration in partnership with the Small Business Development Center is looking for entrepreneurs who are interested in learning the necessary skills for small business management.

If you receive SNAP/Food Supplement Program assistance (Food Stamps), the Maryland State government may be able provide the information you need to help you get your business off the ground. The Public Assistance to Entrepreneurship Program will:

- 1. Offer a series of complementary business classes designed to help participants draft a business plan,
- 2. Provide information on credit restoration, and
- 3. Educate participants on how to find appropriate financing for their small business venture.

This program <u>does not provide startup capital</u> but will assist you to source for alternative funding.

Classes are held at the One Stop Job Market in Salisbury

Call 410-677-4323 to schedule appointment for application or go online to PA2E Program at:

http://dhs.maryland.gov/local-offices/somerset-county/



Area Adult Education Providers

** You may enroll with any program that is convenient for you no matter which Maryland county that you live in.**

Dorchester County

Chesapeake College 1000 College Circle Wye Mills, Maryland 21679 Phone: 410-822-5400 Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages, GED Test Preparation and National External Diploma Program

Somerset County

Princess Anne One-Stop Office 30415 Mount Vernon Rd. Princess Anne, MD 21853 Phone: 410-677-4261 Services offered: Classes in Reading, Writing, Math, English for Speakers of Other Languages (ESOL), and GED Preparation.

Wicomico County

Wor-Wic Community College 32000 Campus Drive Salisbury, MD 21804 Phone: 410-334-2815 Services Provided: Adult Basic Education Classes, GED Preparation, English as a Second Language (ESL) Classes, and the National External Diploma Program

Worcester County

Worcester County Board of Education 6270 Worcester Highway Newark, MD 21841 Phone: 410-632-5071 Services Offered Adult Basic Education (ABE) and English as a Second Language (ESL)

Need information for another county? Maryland's providers are listed at: <u>http://www.dllr.state.md.us/gedmd/programs.shtml</u>

REGISTRATION DATES:

ABE (HS Diploma)

Tuesday, January 7, 2020 10:00, 2:00, or 6:00 Thursday, January 9, 2020 10:00, 2:00, or 6:00 (Appointments to complete Intake testing will need to be scheduled at the time of registration.)

ESL

Tuesday, January 14, 2020 10:00, 2:00, 6:00 Thursday, January 16, 2020 10:00, 2:00, 6:00

Wicomico Public Libraries 122. S. Division St. Salisbury, MD (Wor-Wic Classroom is on the lower level)

For more information:

Phone: 443-260-1703 E-mail: adulteducation@worwic.edu

Adult Education Program

WOR-WIC

COMMUNITY COLLEGE

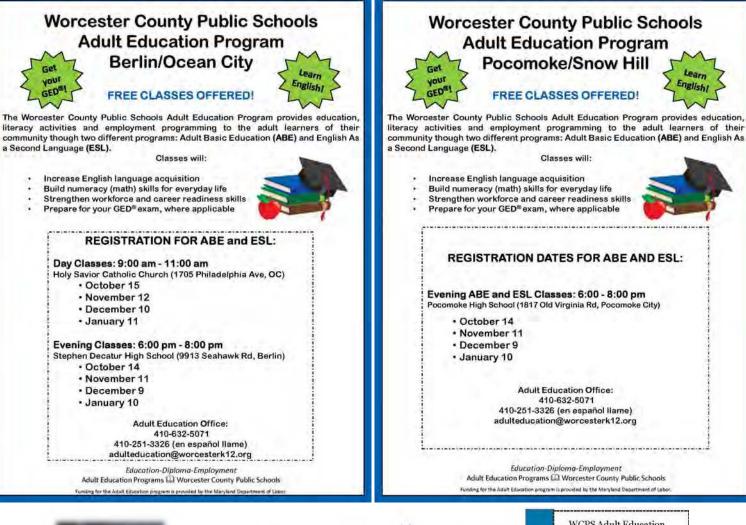
Earn your High School Diploma or improve your English skills!

Wor-Wic offers <u>FREE</u> day and evening classes for those interested in Adult Basic Education (ABE) or English as a Second Language (ESL) classes.

New Class Placement, Testing, and Registration will be held at the Wor-Wic office located at the downtown branch of Wicomico Public Libraries on the lower level.

Students must attend the testing session in person. Registration is mandatory for new students. Students only need to attend one session from the provided options. Please arrive on time to the session and plan to be there for 2-4 hours. Students more than 15 minutes late will not be admitted. Children are not permitted, and only registering students will be allowed to remain during testing.







Worcester County Public Schools Adult Education Programs

Adult learners seeking to earn a Maryland high school diploma (GED[®]), improve literacy and numeracy skills, or strengthen workforce skills are welcome to join any of our free classes. There are both day and evening sessions throughout the county. We also offer ESL Classes.

Worcester County Public Schools Adult Education Programs 6270 Worcester Highway Newark, MD 21841 410-632-5071 410-251-3326 (en español) Funding for the Adult Education program is provided by the Maryland Department of Labor.

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	410-632-5071
	410-251-3326 (en español)



Need Help Reading?

Enroll in Project READ!

literacy skills in order to get a job or earn your GED? Do you need to improve your reading, math or other Find out how to enroll in Project READ





Coach? Adult Literacy vant to become an

find out how you can make a difference in someone's volunteer Adult Literacy Coach. to read? help an adult learn how ife by becoming a Vould you like to

For more information ask a staff member or contact the Project READ Coordinator at 410-749-3612 x159



www.wicomicolibraries.org

partnership The Richard Fastern F ject READ is funded by the Wiot The United Way of the L







Earn Your Maryland High School Diploma

The National External Diploma Program®

You will work through online activities and with an advisor to complete your program.



Looking for a different way to earn your high school diploma? The National External Diploma Program could be right for you!

- ۲ Earn a Maryland High School Diploma
- Flexible and confidential ۲
- Aligned with the college and career readiness standards
- Work at home, the library, or wherever you have a computer
- Complete program in 6 15 months

Consider NEDP's Innovative Approach

Use the skills you've gained from life and work experience to demonstrate your reading, writing and math high school level skills.

This web-based program for adults and out-of-school youth offers flexibility to earn your diploma even if you are employed full time, enrolled in job training, or have other commitments.

You will work through online activities and with an advisor to complete your program. You have multiple opportunities to demonstrate your mastery of academic skills in core subject areas.

Leonique Miles Advisor/Assessor * (443) 260-1702 * Denise Burton Advisor/Assessor

independence / confidence / stability

independence / confidence / stability





Want to learn how to improve your credit score to obtain more affordable housing, car payments & insurance?

free credit repair classes

908 W. ISABELLA STREET SALISBURY, MARYLAND 21801



Telamon Corporation Empowering Individuals, Improving Communities



Every 1st Friday 10 AM (ENGLISH & CREOLE)

join us

Every 2nd Saturday 9 AM (ENGLISH ONLY)

reserve your seat

(410) 546-1551 (443) 397-7000 wicomicohabitat.org free financial literacy classes

budget, build credit, tackle student

loan debt, and more?

908 W. ISABELLA STREET



P Telamon Corporation





SISSEE N LEDUCATI NANGIAI

COME AND LEARN WHERE YOUR MONEY IS GOING HOW TO QUALIFY FOR A LOAN AND MORE THE HOME BUYING PROCESS

- PRE-PURCHASE - CREDIT BUDGET
- RENTAL RIGHTS & RESPONSIBILITIES POST-PURCHASE
- FAIR HOUSING

EVERY WEDNESDAY FROM 9:00 – 11:00 AM

PLEASE CALL @ (443) 397 – 9239 TO RESERVE YOUR SEAT

31901 TRI-COUNTY WAY, SUITE 112 FELAMON CORPORATION SALISBURY, MD 21804

join us

Every 1st Friday 10 AM (ENGLISH & CREOLE)

9 AM (ENGLISH ONLY)

(410) 546-1551

(443) 397-7000

Every 2nd Saturday

reserve your seat



DOWNTOWN LIBRARY **DECEMBER 11, 2019** 1:30 PM - 4:00 PM

Legal Clinic

Our Cyber Clinics allow Maryland Volunteer Lawyers Service to reach clients in hard-toreach counties. We partner with the Wicomico Public Library Job Center in Salisbury to make these clinics happen. Clients attend the clinics in-person at the library, while MVLS volunteer attorneys participate from the MVLS Office using just a computer and a webcam to speak with clients and help them through legal issues. Some of the issues the legal experts can address:

- Bankruptcy-Chapter 7
- Expungements & Shielding
- Birth Certificates
- Debt and Consumer Disputes
- Foreclosures
- Deed Changes
- Name Changes

- Income Tax Disputes
- Divorce & Custody

Potential clients interested in attending the clinic should call the Job Center at 410-749-3612 ext. 161

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Family Law	Assistance	Divorce • Domestic Violence Custody • Adoption Visitation • Child Support	Guardianship • Name Change	Dorchester County Circuit Court 206 High Street	Cambridge, Maryland Mondays, Noon to 3:30 PM	410.228.1395	Somerset County Circuit Court 11770 Somerset Avenue	Princess Anne, Maryland Fridays, 9 AM to Noon	410.651.4618	Wicomico County	Circuit Court 101 North Division Street Salisbury, Maryland	Mondays, 9 AM to Noon	410.334.3127	Worcester County	Circuit Court 1 West Market Street Snow Hill, Maryland	Mondays, 9:30 AM to 2:30 PM	410.632.5638
ECAI DECOMPCEC	LEGAL RESOUNCES	Maryland Courts Self-Help Centers 410.260.1392 mdcourts.gov/selfhelp	Monday-Friday, 8:30 AM to 8:00 PM	Family Law Hotline 800.845.8550	Monday-Friday, 9:30 AM to 4:30 PM	Legal Forms Hotline 800.818.9988 (English) 877.293.2507 (Spanish)	Tuesday, Wednesday & Friday: 9:00AM - 12:30PM Thursday: 9:00AM - 4:00PM	munummun	These organizations may assist you with free or reduced cost legal representation:	Disability Rights Maryland	800.233.7201 disabilityrightsmd.org	Legal Aid Bureau Inc.	800.444.4099 mdlab.org	Maryland Volunteer Lawyers Service, Inc.	800.510.0050 mv/slaw.org	Pro Bono Resource Center of Maryland, Inc.	800.396.1274 probonomd.org