

# the Job Journal

**TIP  
OF THE  
WEEK**

## 7 Interview Tips That Will Help You Get Hired

Here are some job interview tips that can help you interview effectively. Proper preparation will help alleviate some of the stress involved in job interviews and position you for a positive and successful interviewing experience.

### 1. Practice and Prepare

Review the typical job interview questions employers ask and practice your answers. Strong answers are those that are specific but concise, drawing on concrete examples that highlight your skills and back up your resume. Your answers should also emphasize the skills that are most important to the employer and relevant to the position. Be sure to review the job listing, make a list of the requirements, and match them to your experience.

Note that even the most well-prepared response will fall short if it does not answer the exact question you are being asked. While it's important to familiarize yourself with best answers, it's equally important to listen carefully during your interview in order to ensure your responses give the interviewer the information they are looking for.

Also, have a list of your own questions to ask the employer ready. In almost every interview, you'll be asked if you have any questions for the interviewer. It is important to have at least one or two questions prepared in order to demonstrate your interest in the organization. Otherwise, you might come across as apathetic, which is a major turnoff for hiring managers.

### 2. Develop a Connection With the Interviewer

In addition to indicating what you know about the company, you should also try to develop a connection with your interviewer. Know the interviewer's name, and use it during the job interview. (If you're not sure of the name, call and ask prior to the interview. And, listen very carefully during introductions. If you're prone to forgetting names, jot it down somewhere discreet, like in small letters at the bottom of your notepad.) Ultimately, building rapport and making a personal connection with your interviewer can up your chances of getting hired. People tend to hire candidates they like and who seems to be a good fit for the company's culture.

### 3. Research the Company, and Show What You Know

Do your homework and research the employer and the industry, so you are ready for the interview question, "What do you know about this company?" If this question is not asked, you should try to demonstrate what you know about the company on your own.

You can do this by tying what you've learned about the company into your responses. For example, you might say, "I noticed that when you implemented a new software system last year, your customer satisfaction ratings improved dramatically. I am well-versed in the latest technologies from my experience with developing software at ABC, and appreciate a company who strives to be a leader in its industry."

You should be able to find out a lot of information about the company's history, mission and values, staff, culture, and recent successes on its website. If the company has a blog and a social media presence, they can be useful places to look, too.

### 4. Get Ready Ahead of Time

Don't wait until the last minute to pick out an interview outfit, print extra

copies of your resume, or find a notepad and pen. Have one good interview outfit ready, so you can interview on short notice without having to worry about what to wear. When you have an interview lined up, get everything ready the night before.

Not only will planning out everything (from what shoes you will wear, to how you'll style your hair, to what time you will leave and how you'll get there) buy you time in the morning, it can help reduce job search anxiety, and it will also save you from having to make decisions, which means you can use that brain power for your interview.

Make sure your interview attire is neat, tidy, and appropriate for the type of firm you are interviewing with. Bring a nice portfolio with extra copies of your resume. Include a pen and paper for note-taking.

### 5. Be on Time (That Means Early)

Be on time for the interview. On time means five to ten minutes early. If need be, drive to the interview location ahead of time so you know exactly where you are going and how long it will take to get there. Take into account the time of your interview so you can adjust for local traffic patterns at that time. Give yourself a few extra minutes to visit the restroom, check your outfit, and calm your nerves.

### 6. Try to Stay Calm

During the job interview, try to relax and stay as calm as possible. Remember that your body language says as much about you as your answers to the questions. Proper preparation will allow you to exude confidence.

As you answer questions, maintain eye contact with the interviewer. Be sure to pay attention to the question so that you don't forget it, and listen to the entire question (using active listening) before you answer, so you know exactly what the interviewer is asking. Avoid cutting off the interviewer at all costs, especially when he or she is asking questions. If you need to take a moment to think about your answer, that's totally fine, and is a better option than starting out with multiple "ums" or "uhs."

### 7. Follow-Up After the Interview

Always follow up with a thank-you note reiterating your interest in the position. You can also include any details you may have forgotten to mention during your interview. If you interview with multiple people from the same company, send each one a personal note. Send your thank-you email within 24 hours of your interview.

Doyle, Alison. "7 Interview Tips That Will Help You Get Hired." *The Balance Careers*, Dotdash, 18 September 2019, <https://www.thebalancecareers.com/top-interview-tips-2058577>.

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Tri-County Workforce Development Initiative  
31901 Tri-County Way, Suite 110  
Salisbury, Maryland 21804

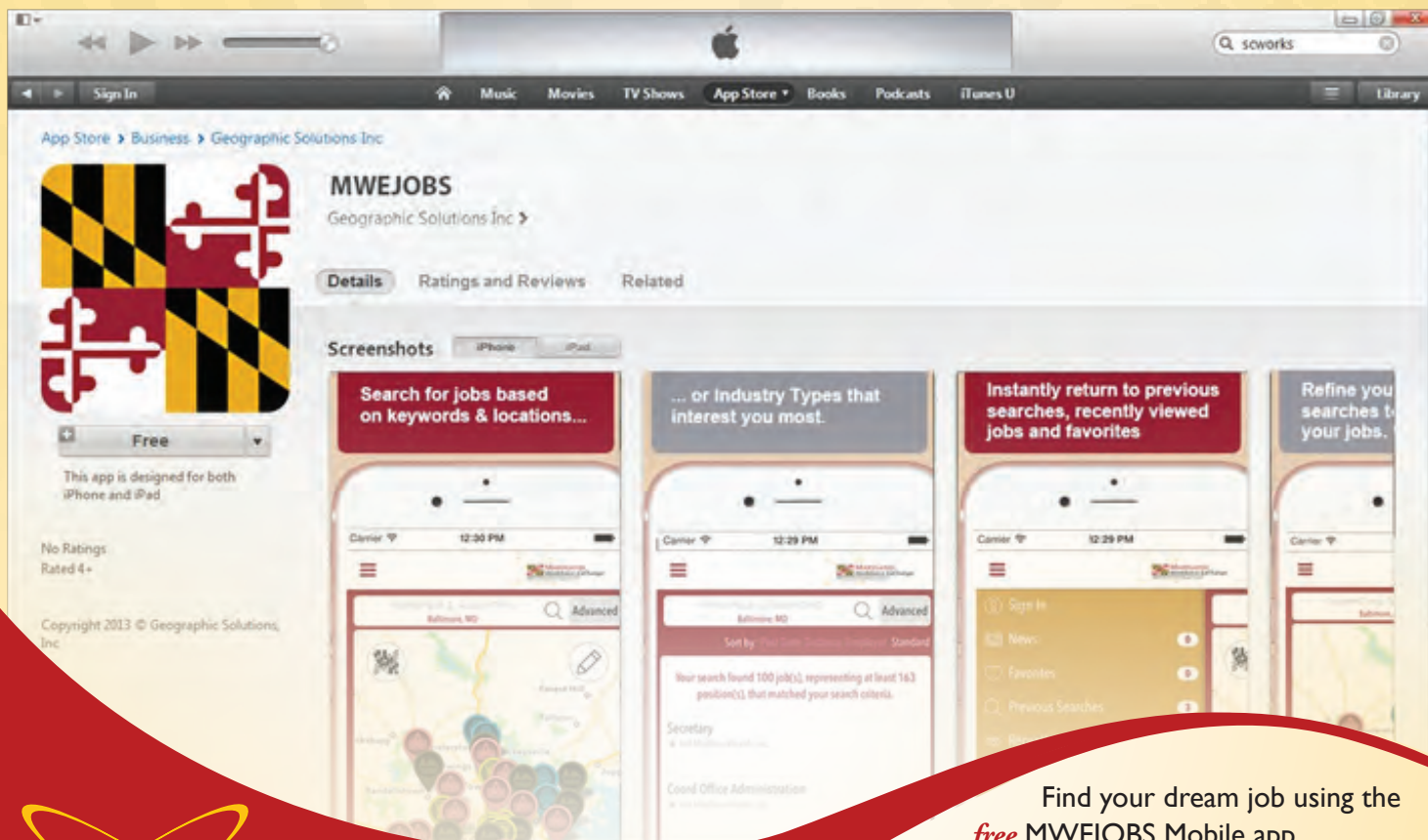
LET US KNOW ABOUT YOUR UPCOMING EMPLOYMENT OR TRAINING OPPORTUNITY  
in the Tri-County area. Please contact us to include your event in our next issue.



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The Job Journal is brought to you by the Tri-County Workforce Development Initiative, in partnership with the Department of Human Services.

# NEED A JOB? NOW MARYLAND HAS AN APP FOR THAT! **MWEJOBS Mobile App**



**MARYLAND**  
**Workforce Exchange**  
Where Business and People Connect

Find your dream job using the *free* MWEJOBS Mobile app.

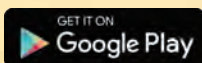
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With MWEJOBS Mobile's unique "Jobs Nearby" function, you can easily map all of the latest jobs near your current location. Search for jobs around your neighborhood or at a different location. Simply tap color-coordinated pins to see more information or to apply for a job.

MWEJOBS Mobile lets you instantly return to previous searches, recently viewed jobs and your favorite jobs.



# mwejobs.maryland.gov



americanjobcenter



## MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES



**Same Day Apply & Test!!! Monday, October 7, 2019**

**Apply: 9AM – 11AM \*\*\* Test: 11:30am – 3:30PM**

**American Job Center: Lower Shore**

**31901 Tri-County Way Salisbury, MD. 21804-1708**

**410-341-8533 Room #111-F**

### CORRECTIONAL OFFICER I

**Earn up to \$54,186/yr.**

Must be at least 21 and have a high school diploma or GED. No Experience Necessary. Excellent Benefits!

**For Additional information, please visit [mwejobs.maryland.gov](http://mwejobs.maryland.gov) and search Job Order #1035317**

#### \*PUBLIC SAFETY HAS YOU COVERED\*

Health Insurance, Paid Vacation, Holidays, Sick Leave, Military Leave, 20 Yr. Service Retirement, Credit for Military Service, 401k & 457 Retirement Plans, Free Transportation on MD MTA, Uniforms Provided, Education/Training Credit, Numerous Promotional Opportunities and more!

**Learn more about us at [www.dpscs.maryland.gov](http://www.dpscs.maryland.gov)**

**Or call our information line at (410) 585-3560**

Maryland's American Job Center system, a proud partner of the American Job Center network, is an equal opportunity employer/program committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin, or disability. Please contact a local American Job Center to make arrangements for auxiliary aids, interpreter services, and reasonable accommodations.



Lower Shore  
**AmericanJobCenter**  
Serving Somerset, Wicomico and Worcester Counties



Quality Staffing Services

# JOB AND CAREER FAIR

Hosted by the Salisbury Area  
Chamber of Commerce &  
Lower Shore American Job Center

## JOB SEEKERS

Hundreds of job openings in a wide range of industries!

The Job & Career Fair is FREE for attendees &  
open to the community

Resume assistance is available at event

Bring multiple copies of your resume &  
don't forget to dress for success!

**Visit [www.salisburyarea.com](http://www.salisburyarea.com)  
for more information.**

**Friday  
October 11, 2019  
3:00 - 6:00 pm  
The Centre at Salisbury**

2300 N. Salisbury Blvd.,  
Salisbury, MD 21801

### SPONSORSHIPS AVAILABLE!

Receive the highest level of  
exposure to all attending vendors  
and attendees with a **PREMIUM  
BOOTH LOCATION**, your company  
logo on signage, print materials,  
social media posts, press releases,  
SBYBiz and Chamber websites.  
See registration form  
for details!

## BUSINESSES

Open to any business  
seeking employees in the  
Lower Shore Area

To register for a space, contact  
LeVita Bragdon at 410-749-0144  
or [lbragdon@salisburyarea.com](mailto:lbragdon@salisburyarea.com)





**Maryland**  
DEPARTMENT OF LABOR

United States<sup>TM</sup>  
**Census**  
Bureau

## Q&A HIRING EVENT

Over 400  
Positions Available

*U.S. Census has available positions for Enumerators*

**Entry Level/No Experience Needed**

Enumerators, also known as census takers, conduct research on behalf of the U.S. Census Bureau. They collect household and demographic information by canvassing their assigned areas. Enumerators must appropriately document and report the results they find.

**Thursday November 7, 2019**  
**10AM – 2PM**

 *Lower Shore*  
**AmericanJobCenter®**

*Serving Somerset, Wicomico and Worcester Counties*

31901 Tri-County Way, Room 115-A, Salisbury, MD 21804

### Job Qualifications & Duties

Candidates must be U.S. citizens 18 years or older by February 2020 and be able to pass a federal background check. Bilingual candidates are highly desired. Veterans may be eligible for preferential hiring.

**Salary:** \$18.50/Hour

### Census takers can expect to:

- Visit assigned neighborhoods and knock on doors of households that have not yet participated in the Census
- Interview residents in assigned areas, explaining the purpose of the Census, answering their questions, and recording their answers
- Use smartphones provided by the Census to record information
- Maintain and submit records of hours worked, miles driven, and expenses incurred on the job
- Meet with supervisor to review procedures, report issues or concerns, and receive updated instructions
- Attend team meetings and communicate with other Census takers via phone



For Additional Information & to Apply in Advance  
Visit [mwejobs.maryland.gov](http://mwejobs.maryland.gov)

United States  
**Census**  
**2020**

**Positions available for**  
**The Eastern shore of MD, DE & VA**

**Q&A Event and Assistance With**  
**Online Applications Will Be**  
**Available**



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**MARYLAND JOBS NOW**  
A proud partner of the americanjobcenter networks



# Maryland Workforce Exchange

October 6, 2019 - October 12, 2019

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Job Order Number	Company	Position	Positions open
1050612	U.S. Census	Enumerators (Entry Level/ No Experience Needed)	450
1051533	Ocean Lube Inc	Oil Change Tech	1
1052645	CNC Safety LLC	Field Safety Representa- tive	1
1054143	Town of Ocean City	Winterfest Workers	20
1054146	Town of Ocean City	Winterfest Assistant Co- ordinator	1
1054147	Town of Ocean City	Part Time Year Round Building Custodian	1
1054155	Credit Plus Inc.	Customer Service Rep- resentative/Call	5

**Visit [mwejobs.maryland.gov](http://mwejobs.maryland.gov) for Additional Information & Instructions to Apply**

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EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Acme - Salisbury, Ocean City	<i>Ongoing recruitment</i> Pharmacy Tech (Salisbury) Courtesy Clerk Deli/Meat Clerk Pharmacy Clerk (Salisbury) Meat Cutter Bakery Clerk Cashier Grocery Clerk Night Crew Clerk Produce Clerk	Apply online at <a href="https://www.albertsoncompanies.com/careers/acme-careers.html">https://www.albertsoncompanies.com/careers/acme-careers.html</a>
American Eagle - Centre at Salisbury	Overnight Merchandising Associate Merch Lead Brand Ambassador Stock Associate	Apply online at <a href="http://www.ae.com">www.ae.com</a>
Atlantic General Hospital	Certified Coding Specialist Emergency Department Tech Housekeeping Aide Maintenance Specialist (HVAC) Medical Office Assistant Medical Receptionist Medicare Collections Specialist Nurse Tech Patient Safety Specialist Polysomnographer RN Registration Specialist Secretary/Nurse Technician	Apply online at <a href="https://www.atlanticgeneral.org/Careers.aspx">https://www.atlanticgeneral.org/Careers.aspx</a>
Atria	Caregiver Server/Waitstaff Memory Care Caregiver Registered Medication Aide/Med Tech Maintenance Technician Cook Engage Life Program Instructor	Apply online at <a href="https://www.atriaseniorliving.com/careers/">https://www.atriaseniorliving.com/careers/</a>
Bath & Body Works - Centre at Salisbury, White Marlin Mall	Sales Associate (Centre, White Marlin) Seasonal Associate (Centre, White Marlin) Assistant Manager (Centre) Key Holder (Centre)	Apply online at <a href="https://www.bathandbodyworks.com/customer-care/careers.html">https://www.bathandbodyworks.com/customer-care/careers.html</a>
BayRunner Shuttle	<i>Ongoing recruitment</i> Part-time Driver	Print application and apply online at <a href="https://bayrunnershuttle.com/about/career-opportunities/">https://bayrunnershuttle.com/about/career-opportunities/</a>
Bay Shore Services	Administrative Assistant/Receptionist CNA Direct Support Professional Residential Supervisor RN Case Manager	Download and print application at <a href="http://www.bayshoreservices.org/our-mission/job-opportunities/">http://www.bayshoreservices.org/our-mission/job-opportunities/</a> . Return completed application to: Bay Shore Services, Inc. 1235 Pemberton Drive Salisbury, Maryland 21801  or email to: <a href="mailto:info@bayshoreservices.org">info@bayshoreservices.org</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Bed Bath & Beyond - Salisbury, Ocean City	Retail Sales Associate Retail Stock Associate Retail Cashier	Apply online at <a href="https://bbby.wd5.myworkdayjobs.com/bed_bath_beyond_jobs">https://bbby.wd5.myworkdayjobs.com/bed_bath_beyond_jobs</a>
BesTemps	Banquet Server (Ocean City)	Apply online at <a href="https://www.bestemps.com/looking-for-work/">https://www.bestemps.com/looking-for-work/</a>
	Construction Labor (Ocean City, Salisbury/Berlin)	
	Dishwasher (Ocean City)	
	Dog Treat Production Associate (Berlin)	
	Front Desk Receptionist	
	Housekeeping (Ocean City)	
	Machine Operator	
	Mobility Sales Specialist Writer	
	Production Machine Operator	
	Production Operator (Berlin)	
	Store Clerk (Pocomoke)	
	Warehouse/Truck Unload	
Big Lots	Seasonal Store Associate/Stocker Freight Processing Lead	Apply online at <a href="https://careers.biglots.com/">https://careers.biglots.com/</a>
Bob Evans Restaurant	<i>Ongoing recruitment</i> Key Supervisor Assistant Manager Host/Cashier Grill Cook Dishwasher Kitchen Prep Server Bus Person Carryout	Apply online at <a href="http://careers.bobevans.com/?_ga=2.159178803.804186696.1555685152-1534936397.1555685152">http://careers.bobevans.com/?_ga=2.159178803.804186696.1555685152-1534936397.1555685152</a>
Boscov's - Centre at Salisbury	Leisure Travel Sales Consultant	Apply online at <a href="https://www.boscovs.com/static/about_boscov/about_boscov.html">https://www.boscovs.com/static/about_boscov/about_boscov.html</a>
Burlington - Centre at Salisbury	<i>Ongoing recruitment</i> Seasonal Retail Receiving Associate Seasonal Cashier Associate Seasonal Retail Sales Associate	Apply online at <a href="https://burlingtonstores.jobs/">https://burlingtonstores.jobs/</a>
Chesapeake Health Care	<i>Ongoing recruitment</i> Medical Receptionist Medical Assistant Dental Assistant Dental Receptionist Pharmacy Technician RN/LPN Interpreters (Hispanic & Haitian) Insurance Billers	These positions are open until filled. Email current cover letter and resume, or completed job application to Kristi Carmean, Human Resources Manager, at <a href="mailto:kcarmean@chesapeakehc.org">kcarmean@chesapeakehc.org</a> or fax to HR at 443-210-2324. Link for job application at <a href="https://chesapeakehc.org/md-eastern-shore-healthcare-careers/">https://chesapeakehc.org/md-eastern-shore-healthcare-careers/</a>
Chesapeake Shipbuilding	<i>Ongoing recruitment</i> Fabricator/Ship Fitter Carpenter Electrician Foreman Supervisor Welder	Apply online at <a href="http://www.chesapeakeshipbuilding.com/take-action/">http://www.chesapeakeshipbuilding.com/take-action/</a>
Chick-Fil-A - Salisbury, Berlin	<i>Ongoing recruitment-Salisbury</i> Team Member	Apply online at <a href="http://salisburychickfila.com/">http://salisburychickfila.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	<i>Ongoing recruitment-Berlin</i> Kitchen Team Member Chicken Breader Dining Room Team Member Leadership	Apply online at <a href="http://cfawestoceancity.com/">http://cfawestoceancity.com/</a>
The Children's Place - Centre at Salisbury & Ocean City Factory Outlet	<i>Ongoing recruitment</i> Sales Associate	Apply online at <a href="https://www.childrensplace.com/us/content/careers-us">https://www.childrensplace.com/us/content/careers-us</a>
Chili's Grill & Bar	<i>Ongoing recruitment</i> Host Dishwasher To-Go Specialist Prep Cook QA Expeditor Bartender Line Cook Manager Server	For job descriptions go to <a href="https://www.chilisjobs.com/">https://www.chilisjobs.com/</a>  Apply via email to <a href="mailto:chilis523@chilis.net">chilis523@chilis.net</a>
Chipotle Mexican Grill - Salisbury, West Ocean City	<i>Ongoing recruitment</i> Restaurant Team Member - Crew	Apply online at <a href="https://jobs.chipotle.com/">https://jobs.chipotle.com/</a>
City of Salisbury	Wastewater Treatment Operator I	For job descriptions and to print application go to <a href="https://salisbury.md/departments/human-resources/careers">https://salisbury.md/departments/human-resources/careers</a>  **Some jobs require special licenses. Please check job description for more details.
	Plant Mechanic	
	Water Plant Operator I or II	
	Utility Technicians I, II & III	
	Parks Maintenance Worker	
	Auto Mechanic II	
	Biosolids Operator I	
	Motor Equipment Operator II	
	Bus Driver	
	Motor Equipment Operator I	
	Part-time Zoo Educator	
	Operations Support Staff	
	Electrician	
	Motor Equipment Operator I-Streets	
	Office Manager Field Operations	
	Fire Department Testing (Fire Fighter/EMT, Fire Fighter/EMT-P)	
	<b>Filing deadline: November 1, 2019</b>	
	POLICE CAREERS:	
	Entry Level Police Officer	
	Police Communications Officer	
	Animal Control Officer	
	Maryland Certified Police Officer	
	Records Management Technician	
Comfort Keepers <i>Ongoing recruitment</i>	CNA Caregivers (Wicomico, Worcester & Somerset County)	Apply online at <a href="https://salisbury.md.comfortkeepers.com/home/careers">https://salisbury.md.comfortkeepers.com/home/careers</a>
	PRN Nurse (Salisbury, Ocean Pines, Berlin)	
	Long-Term Live-In Caregiver (Salisbury, Ocean Pines, Berlin)	
Dakota Watch Co. - Centre at Salisbury	Part-time Associate	Apply online at <a href="https://apply.jobappnetwork.com/dakotawatch">https://apply.jobappnetwork.com/dakotawatch</a>



EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Delaware Elevator	Administrative Representative Skilled Apprentice	Apply online at <a href="https://delawareelevator.com/about/careers/job-opportunities/">https://delawareelevator.com/about/careers/job-opportunities/</a>
Dick's Sporting Goods - Centre at Salisbury	Retail Operations Associate Retail Cashier Retail Sales Leader-Footwear Seasonal Retail Sales Associate Retail Sales Associate-Lodge	Apply online at <a href="https://www.dickssportinggoods.jobs/">https://www.dickssportinggoods.jobs/</a>
Dollar Tree	<i>Ongoing recruitment</i> Sales Floor Associate (Salisbury, Princess Anne, Berlin & Pocomoke) Operations Assistant Manager (Salisbury, Princess Anne, Berlin) Operations Assistant Manager In Training (Pocomoke) Merchandise Assistant Manager (Pocomoke)	Apply online at <a href="https://www.dollartree.com/careers-stores">https://www.dollartree.com/careers-stores</a>
Dove Pointe	Medical Transport Job Developer Aide Children's Program Mentor House Counselor Children's' Program Aide Instructor Driver	Apply online at <a href="http://dovepointe.org/Careers">http://dovepointe.org/Careers</a>
Dressbarn - Salisbury, White Marlin Mall	Stylist (Salisbury, White Marlin) Part-time Assistant Manager (Salisbury)	Apply online at <a href="https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs">https://ascenaretail.wd5.myworkdayjobs.com/us_retail_jobs</a>
DTLR - Centre at Salisbury	Sales Associate Assistant Manager-Retail Store Manager	Apply online at <a href="https://www.dtlr.com/careers/">https://www.dtlr.com/careers/</a>
Dunkin' Donuts - Salisbury, Fruitland, Ocean City, Berlin, Pocomoke	<i>Ongoing recruitment</i> Crew Member Production Crew Shift Leader Assistant Manager Store Manager	Apply online at <a href="https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx">https://www.delmarvadd.net/DunkinDonuts/joinourteam.aspx</a>
Earthbound Trading Co. - Centre at Salisbury	<i>Ongoing recruitment</i> Key Holder Sales Associate	Apply online at <a href="https://www.earthboundtrading.com/">https://www.earthboundtrading.com/</a>
Encompass Health	Rehab Nursing Tech Maintenance Technician RN Care Transition Coordinator (RN or PT)	Apply online at <a href="https://www.encompasshealth.com/careers">https://www.encompasshealth.com/careers</a>
Express - Centre at Salisbury	Store Associate	Apply online at <a href="https://www.express.com/g/careers">https://www.express.com/g/careers</a>
Express Employment Professionals	Accounting Clerk	Apply online at <a href="https://www.expresspros.com/">https://www.expresspros.com/</a>
	Salesperson	
	Customer Service Representative	
	Office Manager	
FedEx	Sr Global Vehicle Technician/DOT (Mechanic)	Apply online at <a href="https://careers.fedex.com/fedex/?">https://careers.fedex.com/fedex/?</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Finish Line - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager Store Associate	Apply online at <a href="https://finishline.wd1.myworkdayjobs.com/Store_Careers">https://finishline.wd1.myworkdayjobs.com/Store_Careers</a>
Food Lion	<i>Nanticoke Road (Salisbury)</i> Customer Service Leader-Office Assistant Sales Associate (Cashier) Assistant Store Manager Cake Decorator	Apply online at <a href="https://ws4.delhaize.com/HRWEB/ATS/ATS/JobBoard/searchjobs.aspx">https://ws4.delhaize.com/HRWEB/ATS/ATS/JobBoard/searchjobs.aspx</a>
	<i>Snow Hill Road (Salisbury)</i> Perishable Associate Deli Bakery Associate Sales Associate (Cashier)	
	<i>Tilghman Road (Salisbury)</i> Cake Decorator Retail Pricing Coordinator Specialty Merchandise Associate Sales Associate (Cashier)	
	<i>Fruitland</i> Sales Associate (Cashier) Produce Manager Center Store (Grocery) Associate Center Store (Grocery) Manager Produce Associate	
	<i>Princess Anne</i> Assistant Customer Service Manager Produce Associate Center Store (Grocery) Associate Customer Service Leader-Office Assistant	
	<i>Berlin</i> Sales Associate (Cashier) Customer Service Leader-Office Assistant	
	<i>Ocean City</i> Sales Associate (Cashier) Replenishment Manager Perishable Associate Center Store (Grocery) Associate Produce Associate	
	<i>Ocean Pines</i> Deli Bakery Associate Sales Associate (Cashier) Meat Market Associate Center Store (Grocery) Associate	
	<i>West Ocean City</i> Center Store (Grocery) Associate	
Foot Locker - Centre at Salisbury	Assistant Manager Sales Associate Sales Lead	Apply online at <a href="https://www.sneakerjobs.com/">https://www.sneakerjobs.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Genesis HealthCare	Receptionist Certified Medicine Aide Non-Certified Nursing Assistant Dietary Aide Aide-Geriatric Nurse Cook Laundry Aide Recreation Assistant	Apply online at <a href="https://www.genescareers.jobs/">https://www.genescareers.jobs/</a>
GNC	Sales Associate Retail Store Manager	Apply online at <a href="https://jobs.gnc.com/search/searchjobs">https://jobs.gnc.com/search/searchjobs</a>
The Green Turtle - Salisbury and Ocean City	<i>Ongoing recruitment</i> Cook Dishwasher Host Porter Server	Apply online at <a href="https://thegreenturtle.com">https://thegreenturtle.com</a>
Harbor Freight Tools	Retail Stocking Associate Retail Sales Associate Retail Sales Supervisor	Apply online at <a href="https://harborfreightjobs.com/">https://harborfreightjobs.com/</a>
Harrison Senior Living (Snow Hill) & John B. Parsons Community (Salisbury)	Certified Medication Technician (Salisbury) Long Term Care -Chef/Cook (Snow Hill) RN (Snow Hill) LPN (Snow Hill)	Apply online at <a href="https://harrisonseniorliving.com/careers">https://harrisonseniorliving.com/careers</a>
Holt Food and Paper Company	Customer Service Representative Delivery Driver Receiver/Stocker Material Handler/Order Selector	Apply online at <a href="http://holtpaper.com/About-Us/Careers">http://holtpaper.com/About-Us/Careers</a>
Home Depot (Salisbury, Berlin)	<i>Ongoing recruitment</i> Asset Protection Specialist Deliveries/Driver Merchandising Freight/Receiving Store Support Cashier Department Supervisor Customer Service/Sales Designer-Kitchen/Bath Lot Associate	Apply online at <a href="https://careers.homedepot.com/">https://careers.homedepot.com/</a>
HomeGoods	Backroom Coordinator	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
Hot Topic	Key Holder Sales Associate	Apply online at <a href="https://www.workatht.com/stores/">https://www.workatht.com/stores/</a>
Hudson Health Services, Inc.	Behavioral Health Aide Substance Abuse Counselor Maintenance I Maintenance II	Apply online at <a href="http://www.hudson-health.org/index.cfm?ref=99000">http://www.hudson-health.org/index.cfm?ref=99000</a>
Journeys - Centre at Salisbury	Assistant Store Manager Sales Associate Store Manager	Apply online at <a href="https://www.journeys.com/careers">https://www.journeys.com/careers</a>
Jubilant Cadista	Facilities Maintenance Mechanic Process Operator SME Line Leader, Packaging 1st Shift	Apply online at <a href="https://jubilantcareer.jubl.com/">https://jubilantcareer.jubl.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
K&L Microwave	CNC Machine Operator Electronic Technician Manual Machine Operator Mechanical Drafter Production Equipment Operator	Apply online at <a href="http://www.klmicrowave.com/employment.php">http://www.klmicrowave.com/employment.php</a>
Kay Jewelers - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Kids Foot Locker - Centre at Salisbury	Sales Lead Sales Associate Assistant Manager	Apply online at <a href="https://www.sneakerjobs.com/us/en">https://www.sneakerjobs.com/us/en</a>
Kohl's	Seasonal Stockroom Operations Associate Seasonal Fulfillment Associate Seasonal Retail Sales Associate Area/Department Supervisor	Apply online at <a href="https://careers.kohls.com/">https://careers.kohls.com/</a>
Lids - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager District Manager In Training Sales Help Store Manager	Apply online at <a href="https://blog.lids.com/jobs/">https://blog.lids.com/jobs/</a>
Longhorn Steakhouse	Dishwasher Host Server Line Cook Bartender	Apply online at <a href="https://jobs.longhornsteakhouse.com/locations/locations">https://jobs.longhornsteakhouse.com/locations/locations</a>
Lowe's - Salisbury, Pocomoke	<i>Salisbury</i> Pro Loader Merchandising Service Associate Overnight Supervisor Receiver/Stocker I-Night Stocking Customer Service Associate II Cashier	Apply online at <a href="https://jobs.lowes.com/">https://jobs.lowes.com/</a>
	<i>Pocomoke</i> Receiver/Stocker I Customer Service Associate II Customer Service Associate/Loader	
Lower Shore Clinic, Inc. & Go-Getters, Inc.	Day Program Coordinator	Apply online at <a href="https://www.lowershoreclinic.org/current-openings">https://www.lowershoreclinic.org/current-openings</a>
Macy's - Centre at Salisbury	Backstage Team Lead	Apply online at <a href="https://www.macysjobs.com">https://www.macysjobs.com</a>
Marshalls - Salisbury, Ocean City	Merchandise Associate (Salisbury, Ocean City)	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
McCready Health	Certified Medication Aide CNA-Assisted Living CNA Transportation Aide Cook/Supervisor Delegating Nurse-Assisted Living Dietary Aide-PRN Environmental Services Attendant Geriatric Nursing Assistant LPN RN	Apply online at <a href="https://www.mccreadyhealth.org/careers-and-volunteers/employment-portal/">https://www.mccreadyhealth.org/careers-and-volunteers/employment-portal/</a>



EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Men's Wearhouse - Centre at Salisbury	Retail Sales Consultant Retail Store Tailor-Alterations	Apply online at <a href="https://careers.tailoredbrands.com/">https://careers.tailoredbrands.com/</a>
New York & Co. - Centre at Salisbury	Sales Associate Sales Lead	Apply online at <a href="https://usr56.dayforcehcm.com/CandidatePortal/en-US/rtw">https://usr56.dayforcehcm.com/CandidatePortal/en-US/rtw</a>
Ocean Pines Association	<i>Ongoing recruitment</i> Police Officer Part-time Swim Instructor	Instructions to apply at <a href="https://www.oceanpines.org/administration/work-here/">https://www.oceanpines.org/administration/work-here/</a>
Olive Garden	<i>Ongoing recruitment</i> Dishwasher Line Cook Prep Cook To Go Specialist Host Busser Server Bartender	Apply online at <a href="https://jobs.olivegarden.com/search/searchjobs">https://jobs.olivegarden.com/search/searchjobs</a>
Ollie's - Salisbury	Freight Flow Supervisor Seasonal Sales Associate	Apply online at <a href="https://www.ollies.us/careers/">https://www.ollies.us/careers/</a>
Outback Steakhouse - Salisbury, Ocean City	<i>Ongoing recruitment</i> Delivery Driver Bartender Dishwasher Prep Cook Restaurant Busser Line Cook Server Host To-Go Specialist	Apply online at <a href="https://www.outback.com/careers">https://www.outback.com/careers</a>
Panera Bread - Salisbury, Ocean City	Delivery Driver Night Baker Manager Associate	Apply online at <a href="https://jobs.panerabread.com/">https://jobs.panerabread.com/</a>
Peninsula Home Care	Home Health Aide (HHA) LPN Occupational Therapy Assistant Physical Therapy Assistant	Apply online at <a href="https://www.peninsulahomecare.com/careers/">https://www.peninsulahomecare.com/careers/</a>
Peninsula Regional Health System	Administrative Assistant	Apply online at <a href="https://www.peninsula.org/employment-opportunities">https://www.peninsula.org/employment-opportunities</a>
	Aide-Imaging Tech	
	CAT Scan Technologist	
	Coordinator-Information-Laboratory	
	Coordinator-Referral	
	Environmental Services Aide	
	Food Service-Cafeteria Aide	
	Food Service-Catering Associate	
	Food Service-Food Production Assistant	
	Food Service-Cashier	
	Mechanic-Facilities	
	Medical Assistant	
	Nursing Assistant (CNA)	
	Nursing Office Coordinator	
	Patient Care Assistant	
	Patient Care Tech II-Emergency Department	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	Patient Service Representative Preventative Maintenance Mechanic Radiologic Technologist Registrar-Emergency Admittance Representative-Billing/Collection Representative-Patient Access Representative-Patient Account Staffing Coordinator Technician-Central Processing Equipment Technician-Pharmacy Certified Transporter Unit Secretary	
Pep Boys	Customer Service Advisor Master Technician Assistant Service Manager Mechanic	Apply online at <a href="https://recruiting.adp.com/srccar/public/RTI.home?d=ExternalCareerSite&amp;_icx=v021nc41E1jd3q_9ToFQ4b31uqrxtgGFKrizzx6hg685vEI7yerQ%2FSc9DzyViJzuSZV&amp;c=1153251&amp;_dissimuloSSO=IPtEagtcsgA:qGscblalhsLnMKWA6uMuStCWY_E">https://recruiting.adp.com/srccar/public/RTI.home?d=ExternalCareerSite&amp;_icx=v021nc41E1jd3q_9ToFQ4b31uqrxtgGFKrizzx6hg685vEI7yerQ%2FSc9DzyViJzuSZV&amp;c=1153251&amp;_dissimuloSSO=IPtEagtcsgA:qGscblalhsLnMKWA6uMuStCWY_E</a>
Pepsi Bottling Ventures	Beverage Equipment Shop Support Fountain Installer Customer Development Coordinator	Apply online at <a href="https://careers.peopleclick.com/careerscp/client_pepsibv/highvolume/search.do">https://careers.peopleclick.com/careerscp/client_pepsibv/highvolume/search.do</a>
Perdue Farms - Salisbury	Customer Support Specialist II Edible Oil Refinery Operator Electrician Fleet Tech General Labor Grain Operator (Berlin) Lead Maintenance Mechanic Live Haul Driver Maintenance Mechanic Mentor-Night Shift Offal Operator Refrigeration Operator Shipping Clerk-Night Shift Wastewater Operator C Weighing & Grading Operator	Apply online at <a href="https://www.perducareers.com/">https://www.perducareers.com/</a>
PetSmart - Salisbury, Berlin	<i>Ongoing recruitment</i> Retail Custodial Associate Early Morning Stocker Customer Engagement Manager Merchandising and Inventory Manager Retail Store Manager Associate Manager Seasonal Associate Pet Trainer Pet Groomer Pet Grooming Salon Manager Bather/Groomer Trainee (Salisbury) Retail Sales Associate Assistant Store Manager (Berlin)	Apply online at <a href="https://careers.petsmart.com/">https://careers.petsmart.com/</a>
Piedmont Airlines - Salisbury	Maintenance Supervisor Aircraft Parts Clerk	Apply online at <a href="https://piedmont.jobs.net/">https://piedmont.jobs.net/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Pier 1	Sales Associate	Apply online at <a href="https://www.pier1.com/careers-stores">https://www.pier1.com/careers-stores</a>
Piercing Pagoda - Centre at Salisbury	Sales Associate/Key Sales Assistant Store Manager	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Plymouth Tube Co.	Administrative Coordinator Machine Operator-Production	Apply online at <a href="https://www.plymouth.com/careers/">https://www.plymouth.com/careers/</a>
Pugh's Patient Care Services - all the Lower Counties	<i>Ongoing recruitment</i> Caregiver CNA CMT RN LPN GNA	Apply in person at: Pugh's Patient Care Services 11793 Somerset Ave Princess Anne, MD 21853 410-621-5701
Quality Staffing	Administrative Assistant	Contact Quality Staffing Services 410-742-2600 1237 N. Salisbury Blvd Salisbury, MD 21801
	Alarm Technician	
	Alignment Technician	
	Electrical Maintenance Mechanic	
	Electrician-Certified	
	Electronic Technician II	
	Electronics Technician	
	Forklift/Pallet Jack	
	CNC Machinist/Setup	
	Electronic Assembler	
	General Labor	
	Hair Stylist	
	HR/Finance/Office Assistant	
	Lead Carpenter/Manager	
	Machine Operator/Mill Associate	
	Maintenance Manager	
	Maintenance Person	
	Maintenance Technician	
	Manufacturing Assembler/Shop Labor	
	Manufacturing Packer	
	Production Associate	
	Production Specialist	
	Production Technician	
	Production Worker	
	Production/Manufacturing Worker	
	Quality Inspector	
	Stock Room Clerk/Manufacturing	
	Utility Maintenance Mechanic	
	Warehouse Supervisor	
	Welder	
Red Lobster	<i>Ongoing recruitment</i> Restaurant Manager Line Cook Server Assistant/Busser/Host Bartender Server Prep Cook Dishwasher/Utility	Apply online at <a href="https://jobs.redlobster.com/search/searchjobs">https://jobs.redlobster.com/search/searchjobs</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
RGIS - Salisbury, Ocean City	Part-time Retail Inventory Associate	Apply online at <a href="https://www.rgis.com/careers">https://www.rgis.com/careers</a>
Rite Aid - Salisbury, Princess Anne, Berlin, Pocomoke, Ocean City	Cashier (Salisbury) Pharmacy Technician (Salisbury, Delmar, Pocomoke, Berlin) Shift Supervisor (Salisbury)	Apply online at <a href="https://careers.info.riteaid.com/en-US/#careers">https://careers.info.riteaid.com/en-US/#careers</a>
Royal Farms - Salisbury, Princess Anne, Berlin, Ocean City	<i>Ongoing recruitment</i> Assistant Store Leader Customer Service Associate Customer Service Leader Food Service Leader	Apply online at <a href="https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits">https://my.peoplesmatter.com/mja/royalfarms/JobApp/GetBusinessUnits</a>
Ruby Tuesday - Salisbury, Fruitland & Pocomoke	<i>Ongoing recruitment</i> Host/Server Assistant Server Kitchen Prep/Salad Bar Prep Cook	Apply online at <a href="https://www.rubytuesday.com/careers">https://www.rubytuesday.com/careers</a>
Salisbury University	Food Service Assistant, Part-time <i>Application reviewed upon receipt</i>	Apply online at <a href="https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx?id=employment-opportunities">https://www.salisbury.edu/administration/administration-and-finance-offices/human-resources/careers/index.aspx?id=employment-opportunities</a>
	Catering Assistant, Part-time <i>Application reviewed upon receipt</i>	
	Housekeeper <i>Applications accepted through December 20, 2019</i>	
	Digital Marketing Assistant, Part-time <i>Open until filled</i>	
	Storekeeper I, Part-time <i>Open until filled</i>	
	Coffee Shop Assistant <i>Open until filled</i>	
	Technology Business Services Assistant <b>Filing deadline: October 10, 2019</b>	
	Administrative Assistant I <b>Filing deadline: October 14, 2019</b>	
	Sous Chef <b>Filing deadline: October 23, 2019</b>	
Sam's Club	Member Support Prepared Food II Member Team Lead Merchandise & Stocking Associate Customer Service Associate Maintenance Associate Fresh Food Associate	Apply online at <a href="https://careers.walmart.com/?xid=fr:careers">https://careers.walmart.com/?xid=fr:careers</a>
Sherwin Williams - Salisbury, West Ocean City, Crisfield	<i>Salisbury:</i> Sales Associate <i>Crisfield:</i> Packer Maintenance Mechanic Operations Manager Production Supervisor	Apply online at <a href="https://careers.sherwin-williams.com/home">https://careers.sherwin-williams.com/home</a>



EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Shore Up - Wicomico, Worcester, Somerset	Family Service Worker Family Advocate Site Coordinator Bus Aide Bus Driver Custodian Teacher Teacher Aide Nutrition Aide Substitute Interpreter	Apply online at <a href="http://www.shoreup.org/eastern-shore-md-services-careers">http://www.shoreup.org/eastern-shore-md-services-careers</a>
Smiths Interconnect	Alignment Technician Assembler	Apply online at <a href="https://www.smithsinterconnect.com/careers-en/current-opportunities/">https://www.smithsinterconnect.com/careers-en/current-opportunities/</a>
Somerset County	Correctional Officer I Transfer Station Attendant	Apply online at <a href="https://www.somersetmd.us/services/employ">https://www.somersetmd.us/services/employ</a>
SP Industries	Machine Operator Picker/Packer	Apply online at <a href="https://www.spindustries.com/employment/">https://www.spindustries.com/employment/</a>
Spencer's - Centre at Salisbury	Store Manager Assistant Store Manager Sales Associate Sales Supervisor	Apply online at <a href="https://www.spencersandspiritjobs.com/?IPath=TNCNTPG">https://www.spencersandspiritjobs.com/?IPath=TNCNTPG</a>
Staples	Sales Associate, Technology Sales Associate, Copy & Print & Marketing	Apply online at <a href="https://careers.staples.com/">https://careers.staples.com/</a>
State Of Maryland	Office Clerk I (Worcester Co. Health Dept.) <b>Filing deadline: October 7, 2019</b> Office Services Clerk (Wicomico Co. Health Dept.) <b>Filing deadline: October 8, 2019</b>	Apply online at <a href="https://jobapscloud.com/MD/">https://jobapscloud.com/MD/</a>
Sun Communities, Inc.	<i>Frontier Town Campground:</i> Restaurant Server Activities Assistant Snack Bar Attendant Attractions Manager Entertainment Performer - Halloween Trail <i>Castaways RV Resort:</i> Gate Attendant Resort Housekeeper	Apply online at <a href="https://careers.suncommunities.com/viewalljobs/">https://careers.suncommunities.com/viewalljobs/</a>
Sunglass Hut - Centre at Salisbury, Ocean City	Sales Associate	Apply online at <a href="https://careers.sunglasshut.com/na">https://careers.sunglasshut.com/na</a>
Sysco - Pocomoke, Ocean City	Diesel Fleet Mechanic Technician II CDL A Delivery Truck Driver Warehouse Order Selector Diesel Fleet Mechanic Technician III - Master Outside Sales Representative (Ocean City)	Apply online at <a href="https://careers.sysco.com/?">https://careers.sysco.com/?</a>
Taco Bell - Ocean City	<i>Ongoing recruitment</i> Shift Lead Team Member Assistant Manager Restaurant General Manager	Apply online at <a href="http://jobs.tacobell.com/">http://jobs.tacobell.com/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Tailored Staffing	CNC Machine Operator Customer Service Representative Service Technician Electronic Assembler Electronic Technician General Auto Technician HVAC Technician Lube Technician/Driver Mechanical Drafter Phlebotomy Tech	Apply online at <a href="http://www.tailoredstaffingmd.com">www.tailoredstaffingmd.com</a>
Target	<i>Ongoing recruitment</i> Specialty Sales (Style, Beauty or Tech) Guest Advocate (Cashier or Front of Store Attendant) GM and Food (General Merchandise, Closing, Presentation, Fulfillment, Inbound, Food Service, Starbucks Barista or Food & Beverage)  <i>Seasonal:</i> Guest Advocate (Cashier) General Merchandise Fulfillment Food & Beverage Front of Store Attendant Style Beauty Tech Inbound Food Service Starbucks Barista	Apply online at <a href="https://jobs.target.com/">https://jobs.target.com/</a>
Texas Roadhouse	Meat Cutter Line Cook Line Cook-Broil/Grill	Apply online at <a href="https://careers.texasroadhouse.com/">https://careers.texasroadhouse.com/</a>
T.J. Maxx - Salisbury, Ocean City	Merchandise Associate (Ocean City)	Apply online at <a href="https://jobs.tjx.com/">https://jobs.tjx.com/</a>
Torrid - Centre at Salisbury	<i>Ongoing recruitment</i> Assistant Manager Keyholder Sales Associate Store Manager	Apply online at <a href="https://jobs.jobvite.com/torrid">https://jobs.jobvite.com/torrid</a>
Town of Berlin	Seasonal Laborer	Apply online at <a href="https://berlinmd.gov/employment/">https://berlinmd.gov/employment/</a>
Town of Ocean City	Building Custodian <b>Filing deadline: October 14, 2019</b>	Get detailed job description and apply online at <a href="https://oceancitymd.gov/oc/departments/human-resources/employment/">https://oceancitymd.gov/oc/departments/human-resources/employment/</a>
	Winterfest Workers <b>Filing deadline: October 7, 2019</b>	
	Winterfest Assistant Coordinator <b>Filing deadline: October 7, 2019</b>	
	Afterschool Activities Assistant (Temporary) <i>Open until filled</i>	
	Temporary Parks Worker <i>Open until filled</i>	
	Golf Course Landscaper <i>Open until filled</i>	

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
	After School Activities Coordinator <i>Open until filled</i>	
	Casual Labor (Convention Center) <i>Open until filled</i>	
	Security Guard <i>Open until filled</i>	
	Temporary Concessions Worker <i>Open until filled</i>	
Tri-County Council for the Lower Eastern Shore of Maryland	Bus Operators-Fixed Route	Apply online at <a href="http://lowershore.org/Departments/HumanResources.aspx">http://lowershore.org/Departments/HumanResources.aspx</a>
Tuesday Morning	Store Associate Assistant Manager	Apply online at <a href="https://www.tuesdaymorning.com/">https://www.tuesdaymorning.com/</a>
Ulta Beauty	Hair Stylist Brow Waxing Expert Beauty Advisor Prestige Beauty Advisor Skin Therapist Design Team Master Stylist	Apply online at <a href="https://careers.ulta.com/">https://careers.ulta.com/</a>
UPS	Package Delivery Driver Seasonal Personal Vehicle Package Driver	Apply online at <a href="https://www.jobs-ups.com/">https://www.jobs-ups.com/</a>
U.S. Census Bureau	Various jobs available	Apply online at <a href="https://2020census.gov/en/jobs">https://2020census.gov/en/jobs</a>
Victoria's Secret - Centre at Salisbury	Seasonal Associate Beauty Supervisor Sales & Support Generalist Events Team	Apply online at <a href="https://www.victoriasecret.com/careers">https://www.victoriasecret.com/careers</a>
Walgreens	Customer Service Associate	Apply online at <a href="https://jobs.walgreens.com/">https://jobs.walgreens.com/</a>
WCDC	Residential Counselor Residential Coordinator Food Services Instructor/Driver Personal Supports Facilitator (part-time)	For detailed job descriptions and to apply, download and print application go to <a href="http://wcdcservices.org/employment-opportunities/">http://wcdcservices.org/employment-opportunities/</a>
Wicomico County	Chef/Kitchen Manager <i>Open until filled</i>	Apply online at <a href="http://www.wicomicocounty.org/jobs.aspx">http://www.wicomicocounty.org/jobs.aspx</a>
	Communications Operator I <i>Open until filled</i>	
	Motor Equipment Operator II <i>Open until filled</i>	
	Administrative Office Associate I <b>Filing deadline: October 11, 2019</b>	
	Revenue Specialist <b>Filing deadline: October 31, 2019</b>	
Wicomico Public Libraries	Circulation Assistant (Part-time) STEAM Instructor (Part-time)	Apply online at <a href="http://www.wicomicolibraries.org/employment">http://www.wicomicolibraries.org/employment</a>
Wicomico Public Schools	<b>Filing deadline for all: October 10, 2019</b> Custodian Food Service Worker	Apply online at <a href="https://www.applitrack.com/wcboe/onlineapp/default.aspx?all=1">https://www.applitrack.com/wcboe/onlineapp/default.aspx?all=1</a>
WMDT	Media Specialist (Full-time)	Apply online at <a href="https://www.wmdt.com/about-us/job-openings/">https://www.wmdt.com/about-us/job-openings/</a>

EMPLOYER	POSITIONS AVAILABLE	HOW TO APPLY
Worcester County	Communication Clerk I	Download and print application from <a href="http://www.co.worcester.md.us/departments/hr/jobs">http://www.co.worcester.md.us/departments/hr/jobs</a> Mail completed application to: Human Resources Worcester County Government Center 1 W. Market St. Room 1301 Snow Hill, MD 21863  Or fax application to: (410) 632-5614
	Communication Clerk-Temporary, Part-time	
	Communication Clerk Trainee	
	Correctional Officer Trainee	
	Building Maintenance Mechanic III	
	Grounds Worker II	
	Landfill Operator II	
	Maintenance Worker I	
	Roads Worker II and III	
	Transfer Station Attendant	
	Vehicle and Equipment Mechanic I	
	Vehicle and Equipment Mechanic II	
	Parks Worker II-Temporary, part-time	
	Animal Control - Kennel Attendant	
YMCA - Salisbury, Pocomoke	<i>Richard A. Henson Family YMCA - Salisbury</i>	Apply online at <a href="http://www.ymcashesapeake.org/employment">http://www.ymcashesapeake.org/employment</a>
	Camp Counselor	
	Membership Services Representative	
	Child Watch Assistant	
	Birthday Party Host	
	Group Exercise Instructor	
	Wellness Assistant	
	Personal Trainer	
	Gym Monitor	
	Swim Team Admin Assistant	
	Lifeguard	
	Swim Instructor	
	Sports Staff	
	Cleaning Staff	
	<i>Lower Shore Family YMCA - Pocomoke City</i>	
	Membership Services Representative	
	After School Counselor	
	Group Exercise Instructor	
	Wellness Assistant	
	Personal Trainer	
	Lifeguard	
	Water Aerobics Instructor	
	Camp Counselor	
	Child Watch	
	Outdoor Program Specialist	
	Cleaning Staff	
Zales - Centre at Salisbury	Sales Associate/Jewelry Consultant	Apply online at <a href="https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales">https://signetjewelers.wd1.myworkdayjobs.com/signetjewelryretailsales</a>
Zumiez - Centre at Salisbury	Seasonal Sales Associate	Apply online at <a href="https://www.zumiez.com/jobs">https://www.zumiez.com/jobs</a>
	Sales Part-Time	
	Assistant Manager	
	Store Manager	



## WORKFORCE INNOVATION AND OPPORTUNITY ACT TRAINING SERVICES



Do you need skills training to start a new career or advance in your current career?

Speak with a career counselor to see how the Lower Shore Workforce Alliance could help you reach your goals through a free CAREER TRAINING SCHOLARSHIP

### WHO ARE WE?

The Lower Shore Workforce Alliance receives funding to provide Workforce Innovation and Opportunity Act Title I training services. These funds are used to pay tuition, fees, books and supportive services for individuals who receive a career training scholarship.

### WHAT ARE THE STEPS TO APPLY?

- ✓ Register in MWE ([mwejobs.maryland.gov/](http://mwejobs.maryland.gov/)) and create a resume.
- ✓ Speak with a career counselor at the American Job Center to learn about available programs, eligibility and the enrollment process.

### WHAT COURSES ARE ELIGIBLE?

Wor-Wic Community College  
Non-Credit Courses (6-14 weeks)  
[www.worwic.edu](http://www.worwic.edu)

#### Healthcare

⇒ Certified Nursing Assistant

#### Trades

⇒ Intro to A/C & Refrigeration

⇒ Intro to ARC Welding

#### Logistics

⇒ Class A Commercial Driver's License

⇒ Class B Commercial Driver's License

#### Other

⇒ Child Care Training



Wor-Wic Community College  
Credit Courses (1- and 2-year programs)  
[www.worwic.edu](http://www.worwic.edu)

#### Healthcare

⇒ Chemical Dependency Counseling

⇒ Nursing

⇒ Radiologic Tech

#### Other

⇒ Business Management

⇒ Criminal Justice

⇒ Early Childhood Education

⇒ Hotel - Motel - Restaurant Management



Interested in other trainings?

Please visit the Maryland Eligible Training Provider list located at [www.dllr.state.md.us/employment/train/](http://www.dllr.state.md.us/employment/train/)



Who do YOU  
want to be?



Information about the courses above can be obtained through the school website or phone number.

Don't forget to check for any admission instructions that may be required.

Lower Shore Workforce Alliance  
Located at the American Job Center  
31901 Tri-County Way, Salisbury, MD  
(410) 341-6010 — [train4jobs.org](http://train4jobs.org)



## Looking for alternatives to college?



**We have training opportunities to get you employed **FAST** making a living wage and without the debt of college.**

**Scholarships are available for the programs listed below!**

- |                                     |                           |
|-------------------------------------|---------------------------|
| ⇒ Certified Medical Assistant       | ⇒ Medicine Aide           |
| ⇒ Certified Nursing Assistant (CNA) | ⇒ MIG/TIG and Arc Welding |
| ⇒ Child Care                        | ⇒ Personal Trainer        |
| ⇒ Dental Assistant                  | ⇒ Pesticide Applicator    |
| ⇒ Electrical Wiring Technician      | ⇒ Pharmacy Technician     |
| ⇒ EKG                               | ⇒ Phlebotomy Technician   |
| ⇒ HVACR                             | ⇒ Truck and Bus Driver    |
| ⇒ Medical Coding/Billing            | ⇒ Veterinary Assistant    |

\*Must be a resident of Wicomico, Worcester or Somerset County\* \*Must be 18 years of age\*

\*Must demonstrate financial need\* \*Must meet certain eligibility requirements\*

## Get a job

## Get ahead

## Get a life



Contact our Continuing Education and Workforce Development Office for more information:  
(p) 410.334.2815 (f) 410.334.2952 [www.worwic.edu/financialassistance](http://www.worwic.edu/financialassistance) [abrumfield@worwic.edu](mailto:abrumfield@worwic.edu)





Let's get to work!

## 2019 Job Skills Training Programs for the Lower Eastern Shore Community

### Lower Shore Career Development Center

Call 410-219-9118 for info or visit 700 S. Salisbury Blvd. Salisbury

*Orientation 9 AM	Medical Billing and Coding	Computer and Clerical	Microsoft Office Bundle	Quick Books
July 15		07/15/2019	07/15/2019	07/15/2019
August 12		08/12/2019		08/15/2019
September 16	09/16/2019	09/16/2019	09/16/2019	09/19/2019
October 14		10/14/2019		10/14/2019
November 4	11/04/2019		11/04/2019	11/04/2019

\*All requirements must be met prior to ORIENTATION

### What you need to bring with you – two forms of ID

#### Computer and Clerical / Microsoft Office Bundle 365

Requirements for programs Reading and Math Assessment\*

MONDAY –THURSDAY MORNINGS—9 AM-12:30 PM OR AFTERNOONS -1 PM-4:30 PM

In 6 short weeks YOU'LL have some job and computer skills that fit today's workforce

Coursework includes: MS Office 2016 Word, Excel and PowerPoint, Outlook (Bundle only) and more

### QUICKBOOKS

FRIDAY MORNINGS ONLY 9 AM -12 PM (\* Quick Books accounting vocab and basic computer knowledge)

If you enjoy working with numbers, the desire to learn accounting principles. then, QUICKBOOKS is the program for you!

WHAT YOU WILL LEARN Starting a New Company, Invoicing, Sales Receipts, Purchase Orders, Inventory, Payroll, Track income and expenses

### MEDICAL BILLING AND CODING 9 AM – Noon/ PM 1-4 Monday-Thursday

Requirements – HS Diploma, no criminal record, pass Reading and Math Assessment, Interview with instructor

Earn 7.2 CEUs (continuing education credits) for you resume.

Five Modules, Medical Terminology, Introduction to Medical Billing, CPT coding for beginners, ICD-10 coding, and HIPPA Compliance

Goodwill Industries of the Chesapeake, Inc.  
has the tools for you to start your

CAREER JOURNEY TODAY!



"I have never in my life worked with such good people (at Goodwill). In spite of my background, they have welcomed me with open arms and no restrictions."  
-Jimmy C.

Providing a Second Chance to  
Returning Citizens

- Paid On-the-Job Training
- Transportation
- Housing
- Legal
- Employment Placement Assistance

### How it Works

To participate, you must be:

- Age 25 or older AND
- Released from prison/jail within the last 180 days OR
- Currently under parole or probation

### Free Skilled Training and Tuition Assistance

- Building Trades
- IT
- Retail
- Manufacturing
- Culinary
- Healthcare
- AND MORE!!



The Goodwill® Reentry Opportunities to Work (GROW) program is made possible with a grant award of \$4.5 million, covering 92 percent of costs, from the U.S. Department of Labor Employment and Training Administration. Eight percent of GROW program activities and services will be supported with \$373,275 in leveraged resources.

**Goodwill**  
Industries of the Chesapeake, Inc.

Contact: Ellen Willingham  
(410) 219-9118 ext. 205  
ewillinghan@goodwillches.org



## FREE Carpentry Training



The construction industry on the Lower Eastern Shore needs workers!

Wor-Wic Community College is offering a construction training program funded by a Department of Labor EARN Maryland grant in partnership with industry representatives, Quality Staffing Services and the Lower Shore Workforce Alliance.

A new cohort is scheduled to begin Sept. 2019.

For more information about course content & schedule, contact Wor-Wic at 410-334-2815 or visit the website at <http://www.worwic.edu/Academics/ContinuingEducation/CarpentryTraining.aspx>.

To be considered for the training, please contact Quality Staffing Services at 410-742-2600 or visit their website at [EasternShoreJobs.com](http://EasternShoreJobs.com) and apply for "Carpentry Training."

To be eligible for consideration, candidates must:

- Be a Maryland resident (Lower Shore preferred)
- Have a High School Diploma or GED (Minimum age 17)
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Be able to work in hot, cold, dusty and noisy environments
- Possess good depth perception and manual dexterity
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to lift 50 lbs. unassisted
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. safety glasses, gloves, hearing protection)
- Be job ready
- Have reliable transportation

Basic Construction Techniques is designed to prepare students with the basic skills required to enter the construction industry.

Experience "hands-on" instruction on proper and safe use of hand and power tools. Focus on basic safety standards for construction. Review basic math & measurement as they relate to construction (mathematical functions, decimal-fraction conversion and basic geometry), reading a tape measure and print reading. Review drawing plans to determine materials and fasteners needed.

Discover the importance of work ethic from the employer's perspective. Demonstrate critical thinking and problem solving skills by working through issues related to the construction industry. Focus on construction career paths and understand how a construction team works together. Topics include floor systems, wall systems, basic stair layout, doors and door hardware, drywall installation, drywall finishing, suspended ceilings, trim (window, floor & ceiling) and cabinet installation.

The intent behind the carpentry training is to obtain carpentry employment.

WOR-WIC  
COMMUNITY COLLEGE

EARN  
MARYLAND

LOWER SHORE  
WORKFORCE ALLIANCE

QSS  
Quality Staffing Services

## Welding Training (Free)



Welders are in demand!

Welding training is ongoing through a partnership with Wor-Wic Community College, Arcon Welding Services, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to a grant from the Department of Labor EARN Maryland grant.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu). For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit [easternshorejobs.com](http://easternshorejobs.com) and apply for Welding Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment "5 panel" drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot, dusty and noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, hearing protection, steel toe boots, jacket (100% wool, leather or cotton or hybrid of these materials) and 100% cotton long sleeve shirt - est. cost \$250) for up to 7 hours per day.
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

Basic Arc/Fluxed Core Welding is a 455 hour course (full time for 13 weeks), designed to provide the entry level welder with the skills necessary to secure employment in the welding industry. Students will progress from basic arc/flux cored welding to the welder qualification test for structural welders. Includes basic safety for welders and an introduction to hand and power tools. Develop knowledge to work safely within industry standards and to recognize and avoid hazards.

Safely establish and utilize an oxy-fuel outfit for cutting of steel and the basics of the thermal cutting processes. Use power tools for preparation of base metals prior to welding, be able to use measuring devices and fit-up tools effectively.

Identify the AWS classification of electrodes and their application to the various welding procedures as well as the limitations of filler metals. Select the proper polarity and current requirements for various electrodes and identify the common welding processes used.

Recognize common weld discontinuities, defects and successfully inspect work to industry standards set forth in the "AWS D1.1 Structural welding code." Be aware of the requirements of a "Welder Procedure Specification." Students will be required to pass a written evaluation as well as a destructive bend test prior to seeking employment.

A welder qualification record (WQR) will be issued to successful completers. Training includes both classroom and shop instruction with the division of time being 20% class instruction and 80% shop instruction.

The intent behind the welding training is to obtain welding employment.

WOR-WIC  
COMMUNITY COLLEGE

ARCON  
WELDING SERVICES  
TRAINING CENTER

QSS  
Quality Staffing Services

LOWER SHORE  
WORKFORCE ALLIANCE



**WOR-WIC**  
COMMUNITY COLLEGE



An Exelon Company

## Prepare for a Career at Delmarva Power

**Step 1-** If you are interested in a career with Delmarva Power (focus is on linesmen at this time), please call Wor-Wic to reserve a seat in a free information session.

**Step 2-** At the end of the information session, you are welcome to take a free basic English and math assessment to determine if you are ready for the next step.

**Step 3-** For students who pass the assessment, you are able to prepare for Delmarva Power's pre-employment exam by taking a preparation course: "Get Into Energy Math Revised Course" through Wor-Wic at a total tuition cost of \$25 during day or evening times.

**Step 4-** Students who pass the assessment are able to take the pre-employment exam through Delmarva Power for potential employment.



Delmarva Power has multiple job opportunities in our area!

Reserve your seat in one information session by calling Wor-Wic at 410-334-2815.

Registration for information sessions will be accepted on a first come, first serve basis.

**New. Free Metal Fabrication Training During Evenings!**  
Start Date for the next course is: Dec. 3, 2019.



### Metal fabricators are in demand!

Metal fabricator training is ongoing through a partnership of Wor-Wic Community College, Arcon Welding Services Training Center, Crystal Steel, Quality Staffing Services and the Lower Shore Workforce Alliance. This training is free thanks to grants from the Maryland Department of Labor EARN and Maryland Energy Administration.

For more information about the course, please contact Wor-Wic at (410) 334-2815, visit [www.worwic.edu](http://www.worwic.edu) or email Dr. Rhonda Banks at [rbanks@worwic.edu](mailto:rbanks@worwic.edu). For the course schedule and to be considered for the training, contact Quality Staffing Services at (410) 742-2600 or visit [easternshorejobs.com](http://easternshorejobs.com) and apply for Metal Fabrication Training.

To Be Eligible For Consideration, Candidates Must:

- Be age 17 or older
- Have a High School Diploma or GED
- Be able to pass a pre-employment drug screen
- Display hand-arm steadiness
- Display strong near-vision to see details at close range
- Possess good depth perception and manual dexterity
- Be able to work in extremely hot/cold, dusty & noisy environments
- Be able to lift at least 50 lbs. unassisted
- Be able to stand for long periods of time
- Be able to adjust controls with precision
- Be able to recognize and solve problems
- Be able to work well with others and accept positive, constructive criticism that aids in growth
- Be able to supply and wear safety equipment (e.g. welding helmet, safety glasses, gloves, steel toe boots and 100% cotton long sleeve shirts) for up to 3.5 hours per day at a total cost around \$250 (Gear List will be provided)
- Maryland resident (Lower Shore preferred)
- Be job ready
- Have reliable transportation
- Be able to support themselves for the duration of the training

The new Basic Metal Fabrication course will provide 250 hours of evening (5:30 pm - 9:15 pm) instruction and practice Monday through Friday over 14 consecutive weeks. Graduates of the training will be job and career ready and have entry level metal fabricator skills that are necessary to secure employment in the metal fabrication industry.

Students will progress from basic blue print reading and industry math to fundamental A.I.S.C. fitting practices for a variety of metal shapes. This course includes safety for fabricators and an introduction to hand and power tools. Students will develop knowledge for working safely within the industry standards, and recognize and avoid potential hazards.

Students will safely work with oxy-fuel and hand-held plasma cutters for cutting steel and incorporate thermal cutting processes. Through instruction and practice, students will be able to use basic lay-out and measuring tools effectively to prepare main members for cutting and fit-up.

Metal fabrication students will be able to identify and demonstrate understanding of the basic AWS welding symbols and various electrodes and their applications. Tack welding and tack welding techniques and procedures will be discussed, modeled and practiced.

Students will be introduced to industry structures and processes and discover requirements to qualify as a metal fabricator. Metal fabrication training includes 30% classroom and 70% shop time. Passing written and hands-on skills exams are necessary to graduate.

**WOR-WIC**  
COMMUNITY COLLEGE

**ARCON**  
WELDING SERVICES  
TRAINING CENTER

**CRYSTAL STEEL**  
FABRICATORS, INC.

**QSS**  
Quality  
Staffing  
Services

**LOWER SHORE**  
WORKFORCE ALLIANCE



## Free Self-Paced Computer Classes

At the  
American  
Job Center

31901 Tri-County Way  
Salisbury, MD 21804  
Phone: (410) 341-6515

### Lab Training Hours:

Mon., Tues., & Thurs.

8:30 a.m.-12:30 p.m.

and

1:30 p.m.-4:30 p.m.

Wed. 8:30 a.m.-12 Noon

Fri. Closed

Funding provided by:



# WOR-WIC COMMUNITY COLLEGE



**OBTAIN  
A  
REFERRAL  
and  
REGISTER  
TODAY!**

### Keyboard Skills

Develop skills in typing and effectively using the keyboard. Practice drills to increase your accuracy and speed. *No previous experience is required.*

### Introduction to Computers and Technology I

Obtain the workplace skills you need in using Microsoft Office 2013 (Word, Excel and PowerPoint) and Internet basics with SAM, a web-based training program. *Prerequisite: "Keyboard Skills" or basic knowledge of a keyboard.*

### Introduction to Computers and Technology II

Advance to the next level and go beyond the basics. Increase your skills in using all the Microsoft applications to complete self-paced capstone projects. *Prerequisite: "Introduction to Computers and Technology I."*

### Applied Computers & Technology

Combine all skills learned in "Introduction to Computers and Technology Levels I & II" and prepare to use Microsoft Office in the workplace by completing twelve Skills Assessment Manager (SAM) projects using Microsoft Office 2013. *Prerequisite: "Introduction to Computers and Technology Levels I and II."*

### Keyboard Skills: Document Formatting

Apply your keyboarding skills to create basic business documents using Microsoft Word to format business reports, letters, emails, memos, tables, resumes and other communications. *Prerequisite: "Keyboard Skills" or basic knowledge of Microsoft Word.*

## AREA ADULT EDUCATION PROVIDERS

**\*\*You may enroll with any program that is convenient for you no matter which Maryland county that you live in.\*\***

### DORCHESTER COUNTY

Chesapeake College/Cambridge Center  
416-418 Race Street  
Cambridge, MD 21613  
Phone: 410-443-3002

**Services Offered:** Classes in reading, writing, math, English for Speakers of Other Languages, GED® Test Preparation and National External Diploma Program

### SOMERSET COUNTY

Somerset County Public Schools  
Somerset County Adult Education Program  
Marion Sarah Peyton School  
28573 Hudson Corner Road  
Marion, MD 21838  
Phone: 410-623-3328

**Services Offered:** Classes in reading, writing, math, English for Speakers of Other Languages (ESOL), and GED® Preparation

### WICOMICO COUNTY

Wicomico County Library Main Branch  
122 S. Division Street  
Salisbury, MD 21801  
Phone: 443-260-1703  
NEDP: 443-260-1702

**Services Offered:** Adult Basic Education Classes/GED® Preparation/English as a Second Language (ESL) Classes and the National External Diploma Program

### WORCESTER COUNTY

Worcester County Board of Education  
6270 Worcester Highway  
Newark, MD 21841  
Phone: 410-632-5071

**Services Offered:** Classes in reading, writing, math, English for Speakers of Other Languages (ESOL), and GED® Preparation

Need information for another county?

Maryland's providers are listed at [www.dllr.state.md.us/gedmd/programs](http://www.dllr.state.md.us/gedmd/programs)

**In order to participate, stop by the front desk at the American Job Center to be referred by an agency.**

- ♦ Set your own schedule and start building your resume today by updating your computer skills.
- ♦ Receive a Wor-Wic Document of Participation and Recognition upon successful completion.
- ♦ Prepares you for additional college-level courses. Earn requirements toward Wor-Wic's Continuing Education Certificate in Computer and Office Technology Essentials.

**For additional information about the courses, call Wor-Wic at 410-334-2815.**





## Earn Your Maryland High School Diploma

**The National External Diploma Program®**

You will work through online activities and with an advisor to complete your program.



*Looking for a different way to earn your high school diploma? The National External Diploma Program could be right for you!*

- ◆ Earn a Maryland High School Diploma
- ◆ Flexible and confidential
- ◆ Aligned with the college and career readiness standards
- ◆ Work at home, the library, or wherever you have a computer
- ◆ Complete program in 6 – 15 months

## Consider NEDP's Innovative Approach

Use the skills you've gained from life and work experience to demonstrate your reading, writing and math high school level skills.

This web-based program for adults and out-of-school youth offers flexibility to earn your diploma even if you are employed full time, enrolled in job training, or have other commitments.

You will work through online activities and with an advisor to complete your program. You have multiple opportunities to demonstrate your mastery of academic skills in core subject areas.

Leonique Miles Advisor/Assessor \* (443) 260-1702 \* Denise Burton Advisor/Assessor



# Worcester County Public Schools Adult Education Programs

Adult learners seeking to earn a Maryland high school diploma (**GED®**), improve literacy and numeracy skills, or strengthen workforce skills are welcome to join any of our free classes. There are both day and evening sessions throughout the county. We also offer **ESL** Classes.

**Worcester County Public Schools  
Adult Education Programs**

6270 Worcester Highway  
Newark, MD 21841

410-632-5071  
410-251-3326 (en español)



Funding for the Adult Education program is provided by the Maryland Department of Labor.

**Call today for more information:**

WCPS Adult Education 410-632-5071 410-251-3326 (en español)	WCPS Adult Education 410-632-5071 410-251-3326 (en español)	WCPS Adult Education 410-632-5071 410-251-3326 (en español)	WCPS Adult Education 410-632-5071 410-251-3326 (en español)	WCPS Adult Education 410-632-5071 410-251-3326 (en español)
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## Worcester County Public Schools Adult Education Program Berlin/Ocean City

Get  
your  
GED®!

**FREE CLASSES OFFERED!**

Learn  
English!

The Worcester County Public Schools Adult Education Program provides education, literacy activities and employment programming to the adult learners of their community through two different programs: Adult Basic Education (ABE) and English As a Second Language (ESL).

Classes will:

- Increase English language acquisition
- Build numeracy (math) skills for everyday life
- Strengthen workforce and career readiness skills
- Prepare for your GED® exam, where applicable



### REGISTRATION FOR ABE and ESL:

#### Day Classes: 9:00 am - 11:00 am

Holy Savior Catholic Church (1705 Philadelphia Ave, OC)

- October 15
- November 12
- December 10
- January 11

#### Evening Classes: 6:00 pm - 8:00 pm

Stephen Decatur High School (9913 Seahawk Rd, Berlin)

- October 14
- November 11
- December 9
- January 10


Adult Education Office:

410-632-5071

410-251-3326 (en español llame)

adulteducation@worcesterk12.org

*Education-Diploma-Employment*

Adult Education Programs  Worcester County Public Schools

Funding for the Adult Education program is provided by the Maryland Department of Labor.

## Worcester County Public Schools Adult Education Program Pocomoke/Snow Hill

Get  
your  
GED®!

**FREE CLASSES OFFERED!**

Learn  
English!

The Worcester County Public Schools Adult Education Program provides education, literacy activities and employment programming to the adult learners of their community through two different programs: Adult Basic Education (ABE) and English As a Second Language (ESL).

Classes will:

- Increase English language acquisition
- Build numeracy (math) skills for everyday life
- Strengthen workforce and career readiness skills
- Prepare for your GED® exam, where applicable



### REGISTRATION DATES FOR ABE AND ESL:

#### Evening ABE and ESL Classes: 6:00 - 8:00 pm

Pocomoke High School (1817 Old Virginia Rd, Pocomoke City)

- October 14
- November 11
- December 9
- January 10


Adult Education Office:

410-632-5071

410-251-3326 (en español llame)

adulteducation@worcesterk12.org

*Education-Diploma-Employment*

Adult Education Programs  Worcester County Public Schools

Funding for the Adult Education program is provided by the Maryland Department of Labor.





# PROJECT READ

**Need Help Reading?  
Enroll in Project READ!**

Do you need to improve your reading, math or other literacy skills in order to get a job or earn your GED? Find out how to enroll in Project READ.



**Want to become an Adult Literacy Coach?**

Would you like to help an adult learn how to read? Find out how you can make a difference in someone's life by becoming a volunteer Adult Literacy Coach.



For more information ask  
a staff member or contact the  
Project READ Coordinator at  
410-749-3612 x159

**[www.wicomicolibraries.org](http://www.wicomicolibraries.org)**



Project READ is funded by the Wicomico Public Libraries in partnership with Rotary Club of Wicomico County, The United Way of the Lower Eastern Shore, and The Richard A. Henson Foundation, Inc.



independence / confidence / stability



Want to learn how to improve your credit score to obtain more affordable housing, car payments & insurance?

join us

## free credit repair classes

Every 1st Friday  
10 AM  
(ENGLISH & CREOLE)

Every 2nd Saturday  
9 AM  
(ENGLISH ONLY)

reserve your seat

908 W. ISABELLA STREET  
SALISBURY, MARYLAND 21801



(410) 546-1551  
(443) 397-7000  
[wicomicohabitat.org](http://wicomicohabitat.org)

independence / confidence / stability



Want to learn how to create a budget, build credit, tackle student loan debt, and more?

join us

## free financial literacy classes

Every 1st Friday  
10 AM  
(ENGLISH & CREOLE)

Every 2nd Saturday  
9 AM  
(ENGLISH ONLY)

reserve your seat

908 W. ISABELLA STREET  
SALISBURY, MARYLAND 21801



(410) 546-1551  
(443) 397-7000  
[wicomicohabitat.org](http://wicomicohabitat.org)



## FREE FINANCIAL EDUCATION CLASSES



COME AND LEARN WHERE YOUR MONEY IS GOING  
THE HOME BUYING PROCESS  
HOW TO QUALIFY FOR A LOAN AND MORE ...

- BUDGET - CREDIT - PRE-PURCHASE
- POST-PURCHASE - RENTAL RIGHTS & RESPONSIBILITIES
- FAIR HOUSING

**EVERY WEDNESDAY FROM 9:00 – 11:00 AM**

PLEASE CALL @ (443) 397 – 9239 TO RESERVE YOUR SEAT

**TELAMON CORPORATION**  
**31901 TRI-COUNTY WAY, SUITE 112**  
**SALISBURY, MD 21804**





## Legal Clinic

**DOWNTOWN LIBRARY**

**OCTOBER 9, 2019**

**1:30 PM - 4:00 PM**

Our Cyber Clinics allow Maryland Volunteer Lawyers Service to reach clients in hard-to-reach counties. We partner with the Wicomico Public Library Job Center in Salisbury to make these clinics happen. Clients attend the clinics in-person at the library, while MVLS volunteer attorneys participate from the MVLS Office using just a computer and a webcam to speak with clients and help them through legal issues. Some of the issues the legal experts can address:

- Bankruptcy-Chapter 7
- Expungements & Shielding
- Birth Certificates
- Debt and Consumer Disputes
- Foreclosures
- Deed Changes
- Name Changes
- Income Tax Disputes
- Divorce & Custody

**Potential clients interested in attending the clinic should call the Job Center at 410-749-3612 ext. 161**

### Family Law Assistance

Divorce • Domestic Violence  
Custody • Adoption  
Visitation • Child Support  
Guardianship • Name Change

**Dorchester County  
Circuit Court**  
206 High Street  
Cambridge, Maryland

Mondays, Noon to 3:30 PM  
410.228.1395

**Somerset County  
Circuit Court**  
11770 Somerset Avenue  
Princess Anne, Maryland

Fridays, 9 AM to Noon  
410.651.4618

**Wicomico County  
Circuit Court**  
101 North Division Street  
Salisbury, Maryland

Mondays, 9 AM to Noon  
410.334.3127

**Worcester County  
Circuit Court**  
1 West Market Street  
Snow Hill, Maryland

Mondays, 9:30 AM to 2:30 PM  
410.632.5638

## LEGAL RESOURCES

**Maryland Courts Self-Help Centers**  
410.260.1392  
mdcourts.gov/selfhelp

Monday-Friday, 8:30 AM to 8:00 PM

**Family Law Hotline**  
800.845.8550

Monday-Friday, 9:30 AM to 4:30 PM

**Legal Forms Hotline**  
800.818.9988 (English)  
877.293.2507 (Spanish)

Tuesday, Wednesday & Friday: 9:00AM - 12:30PM  
Thursday: 9:00AM - 4:00PM



**These organizations may assist you with free or reduced cost legal representation:**

#### Disability Rights Maryland

800.233.7201  
disabilityrightsmd.org

#### Legal Aid Bureau Inc.

800.444.4099  
mdlab.org

#### Maryland Volunteer Lawyers Service, Inc.

800.510.0050  
mvlsaw.org

#### Pro Bono Resource Center of Maryland, Inc.

800.396.1274  
probonomd.org